



Development Services Department

20025 Highway 6
Manvel, TX 77578
Phone: 281-489-0630
Fax: 281-489-0634

ROOFING PERMIT APPLICATION

JOB ADDRESS		SUBDIVISION (IF APPLICABLE)	
OWNER	ADDRESS	ZIP	PHONE
CONTRACTOR	ADDRESS	ZIP	PHONE
DESCRIPTION OF WORK:			
COST OR VALUE OF IMPROVEMENTS:			

PERMIT FEE - \$50.00

RE-INSPECTION FEE - \$50.00

CONTRACTORS MUST REGISTER WITH THE CITY OF MANVEL AND PROVIDE THE FOLLOWING:

- **COPY OF VALID DRIVERS LICENSE**
- **COPY OF CURRENT LIABILITY INSURANCE NAMING CITY OF MANVEL CERTIFICATE HOLDER**

THE CITY OF MANVEL IS IN THE HIGH WIND AREA (110 MPH)

Steps for applying for a roof permit:

- **Complete application and email to the permit department – permits@cityofmanvel.com**
- **Once the roof is replaced, the contractor shall contact TDI for a windstorm inspection.**
- **When the letter is received, the letter will be sent to the city to upload to the project and an inspection with the city will be scheduled.**

INSPECTIONS WILL BE SCHEDULED THROUGH OUR ONLINE SYSTEM WITH A 24 HOUR NOTICE.