



City of Manvel
Manvel Fire Marshal's Office
INSPECTIONS * INVESTIGATIONS



20025 Hwy 6 Manvel, TX 77578

firemarshal@cityofmanvel.com

For questions regarding the application process, please contact the Permits Department at: 281-489-0630

You Must Call Police Dispatch Before You Burn At: 281-489-1212

OUTDOOR BURN PERMIT

Burn Permit Renewal Applicant ID# _____

Business and/Applicant Name: _____

Business/Applicant Address: _____

Burn Location: _____

Cell Phone: _____ Email: _____

Fee Required \$: _____ ****Applicable fees must be paid prior to scheduling Inspection. ****

Type of Outdoor Burn Permit: [] Outdoor Burn [] Ceremonial Fire [] Trench Burn

Note: A minimum of 5 business days' advance notice required for inspection.

To Request Inspection Email: firemarshal@cityofmanvel.com Requested Date of Inspection: _____
Month Day Year

It is the responsibility of the applicant to ensure that open burning is conducted in accordance with applicable State and Local open burning regulations.

I have received a copy of the burning rules and regulations and understand it is the Fire Official's decision to revoke this permit for non-compliance and/or any valid complaint.

I understand that it is the sole discretion of the Fire Official making inspection to approve or disapprove this request.

NOTE: Applicant may not proceed without an approved permit by Fire Official.

Applicant Signature: _____ Date: _____
Month Day Year

****For Permits Department and Fire Marshal's Office Use Only****

Date Application Received: _____ Date Insp Completed: _____
Month Day Year Month Day Year

Approved: Yes No

Date Permit Issued: _____ Date Permit Expires: _____
Month Day Year Month Day Year

Fire Official: _____ Permit #: _____

Notes Regarding Inspection: (If disapproved, state reasons.)

**** Permit Must Be Kept On Burn Site At All Times. ****



**Submit Burn Permit Application To Permits Department:
permits@cityofmanvel.com
 Permit application is entered into MyGov**



Fire Marshal's Office Will Contact Applicant Within Five (5) Business Days to Schedule Burn Inspection.

NOTE: You will not be scheduled for an inspection until a Fire Official has contacted you to confirm a date and time for inspection.

- For best results applicant should be onsite at time of burn pile inspection.
- Burn piles must meet all requirements before a burn permit will be issued.

Applicant makes corrections to burn pile.

Request Reinspection at:
firemarshal@cityofmanvel.com
 or
 281-407-3087

↓ Permit Approved

Applicant will be notified of approved permit by email and may pick up a copy of permit at the Manvel Fire Marshal's Office

↓ Not Approved

Corrective Actions Required

Prior to issuance of burn permit noted violations will be discussed with applicant and listed on the burn permit application.

OPEN BURNING RULES AND REQUIREMENTS

- 1) Notify Police Dispatch at: 281-489-1212 each day prior to the burn. Burn shall always be attended by a responsible party during the active burn phase and the permit will be in the custody of the person attending the fire at all times.
- 2) Means of extinguishment or control must be provided. A minimum of one portable fire extinguisher with a minimum 4-A rating or other approved on-site equipment such as dirt, sand, stored water, garden hose or a water truck shall be available for immediate utilization.
- 3) A means of contacting the Fire Department must be available at the site during the burn.
- 4) Only trees, brush, leaves, branch trimmings or other plant growth may be burned on property of, one-half acres or larger, on which the material grew. **Materials cannot be brought in from another property or site. Burning treated materials, papers, plastic, tires, or household trash is strictly prohibited.**
- 5) Burning shall begin no earlier than one hour after sunrise and be completed on the same day no later than one hour before sunset. **(Do not add materials to the burn that will not be consumed by sunset). Do not leave fire smoldering overnight; burning materials must be fully extinguished no later than one hour before sunset.**
- 6) Burning must be conducted downwind, no less than 300 feet from any structure and 100 feet of combustible materials. Burning shall not be commenced when surface wind speed is predicted to be less than six miles (6) per hour or greater than 23 miles per hour during the burn period.
- 7) Fire shall be no larger than five feet (5ft) in Height* three feet (3ft) in Width and ten feet (10ft) in Length.
- 8) The granting of a permit does not release the responsible party from any consequences or obligations.
- 9) **A fire may be extinguished, and permit revoked** if complaints are received or if open burning requirements are not met.