



# CITY OF **MANVEL**

City Manager's Update:

**December 2024**

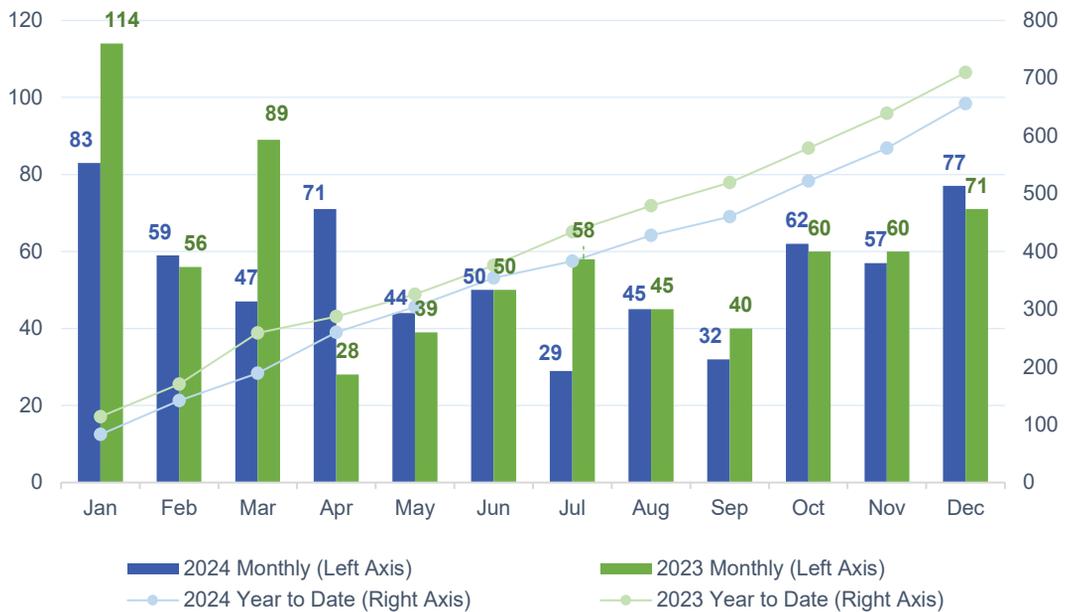


# Development Services

## Certificates of Occupancy, Plats, Zoning

Development Services completed work as described below. Unless otherwise specified, these tables capture work during the indicated month.

### Certificates of Occupancy Issued



Plats	Monthly Summary	Year to Date
Plats Processed	5	70
New Master Plans Processed	0	0
Amended Master Plans Processed	0	2

Zoning	Monthly Summary	Year to Date
Code of Ordinance Amendments	0	2
Rezoning Processed	0	3
SUPs Processed	0	6
New/Amended PUDs Processed	0	3

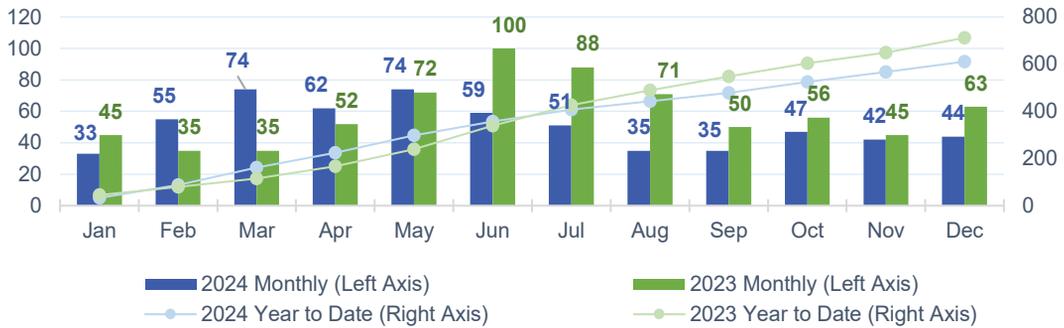


# Development Services

## Residential & Commercial Development

These tables showcase the landscape of development around the City, illustrating the number of new residential, commercial, and general permits issued and the number of inspections completed.

### New Residential Permits Issued



### New Commercial Permits Issued



Additional Permits & Inspections	Monthly Summary	Year to Date
Other Permits Issued	255	2,193
Inspections Completed	1,716	29,153



# Plans Submittals

## Development Plan Reviews

The City of Manvel contracts with SAFEbuilt to assist with its plan reviews. The data below is provided by SAFEbuilt.



	TOTAL SUBMITTALS	Commercial			Residential			Average Days in Review		Late Submittals		Late %
		1st Sub	2nd Sub	3rd+ Sub	1st Sub	2nd Sub	3rd+ Sub	Comm.	Res.	Comm.	Res.	
Nov. 2024	156	2	0	0	115	28	11	3.00	1.95	0	0	0.0%
Oct. 2024	196	7	3	0	136	43	7	5.30	2.41	1	4	2.6%
Sept. 2024	156	4	4	0	110	28	10	8.50	2.64	2	1	1.9%
Aug. 2024	169	10	5	2	117	32	2	5.53	2.36	0	7	4.1%
Jul. 2024	155	10	4	1	79	18	3	6.47	2.81	2	6	7.0%
Jun. 2024	163	14	2	0	114	27	5	5.38	2.32	0	3	1.8%
May 2024	176	9	2	0	134	24	4	4.73	2.53	1	1	1.1%
Apr. 2024	138	12	1	1	104	19	1	5.50	2.52	1	4	3.6%
Mar. 2024	112	11	1	1	83	13	1	4.00	2.96	0	2	1.8%
Feb. 2024	129	14	4	1	87	13	4	4.26	3.10	1	6	5.4%
Jan. 2024	84	10	3	0	60	9	1	9.38	2.37	3	1	4.8%
Dec. 2023	94	10	7	2	64	9	2	11.79	2.83	9	3	12.8%
Nov. 2023	79	7	0	1	55	11	5	11.00	2.58	1	3	5.1%

# Capital Projects Report



## Croix Park Improvements

The substantial completion punch list has been addressed. A final punch list will be generated before the end of the maintenance period in December.



## Manvel Public Works Campus

Completed steel supports of Admin building. The first phase of the parking lot concrete was poured and is waiting for pre-engineered metal building.



## Akery Lake Detention Pond

Preliminary engineering has been completed for the detention portion of this project. Once underway the Council and the Park Board will then push for a Master Plan for the future park area.



## City Hall West Wing Expansion

Programming is complete. PGAL has a preliminary design along with the park and site, but it is pending detention requirements.



## Elevated Storage Tank (EST)

The contractor has begun painting the Tank. The first coat has been completed. The top of the tank is white, and the bottom is dark blue.



## 1128 Lift Station & Sewer Extension

The waterline and tie-in at the Police Station are nearing completion. Over 1,200 ft. of sanitary sewer has been installed, and the contractor has completed all work around major intersections.



## Manvel Police Station

Completed the roof installation. The CMU installation along the building is 40% complete, and the parking lot pours are continuing. HVAC supports and metal studs are being installed.



## Central Water Reclamation Facility

The contractor is still waiting for plan revision based on cost-saving initiatives. Site work has begun, and CenterPoint coordination is underway.



# Capital Projects

## Project Timelines

The below table provides a visual representation of various projects around the City of Manvel and their current status.

PROJECT	Scoping	Design	Advert.	Bidding	Award	Construction	Council Accept.	Final Accept.
	1	2	3	4	5	6	7	8
Croix Park Phase 3	% Complete	% Complete	% Complete	% Complete	% Complete	% Complete	% Complete (beyond plan)	
City Hall Expansion	% Complete	Actual Start						
Police Station	% Complete	% Complete	% Complete	% Complete	% Complete	Actual Start		
Public Works Facility	% Complete	% Complete	% Complete	% Complete	% Complete	Actual Start		
Future Manvel – SCT Planning Effort	% Complete	% Complete	% Complete	% Complete	% Complete	Actual (beyond plan)		
Elevated Storage Tank	% Complete	% Complete	% Complete	% Complete	% Complete	Actual Start		
Central Water Reclamation Facility	% Complete	% Complete	% Complete	% Complete	% Complete	Actual Start		
1128 Sanitary Extension	% Complete	% Complete	% Complete	% Complete	% Complete	Actual Start		
Akey Lake Detention Pond	% Complete	% Complete	% Complete	% Complete	% Complete	Actual (beyond plan)		

Plan Duration
  Actual Start
  % Complete
  Actual (beyond plan)
  % Complete (beyond plan)



# Public Safety Department

## Vehicle Stops & Calls for Service

Graphs illustrate the number of routine vehicle stops and the volume of requests for service from the department. These numbers offer insights into community demand and response patterns.

### Vehicle Stops



### Calls for Service



\*Calls for Service can include self-initiated calls, assists to other agencies, domestic disputes, business checks, vacation watches, and more.



# Public Safety Department

## Crimes, Citations, & Arrests

Tables depict reported crimes, issuance of citations and warnings, and an overview of arrests in the City.

### Crimes Reported



### Municipal Court Citations/Warnings Reported



Arrests	Monthly Summary	Year to Date
City Warrants, Narcotic Arrest, DWI/DUI Arrest	13	176
Other Arrests	12	204
Other Agency Warrant Arrests	11	125
<b>Total Arrests</b>	<b>36</b>	<b>505</b>



# Public Safety Department

## Animal Control

Tables depict the total number of animal complaints, impounds, and the number of animals reclaimed in the City.

### Animal Complaints



### Animal Impounds



### Animals Reclaimed

### Monthly Summary

### Year to Date

Animals Reclaimed

13

176



# Public Safety Department

## Fire Marshal's Office

Tables depict the number of inspections conducted this month, as well as plans reviewed, operational permits issued, and investigations conducted by the Fire Marshal's Office.

### Inspections Conducted



### Re-Inspections Conducted

### Monthly Summary

### Year to Date

Re-Inspections Conducted

0

12

### Plans Reviewed



### Additional Statistics

### Monthly Summary

### Year to Date

Plans Review Re-Submittals

3

96

Operational Permits Issued

0

9

Investigations Conducted

0

14

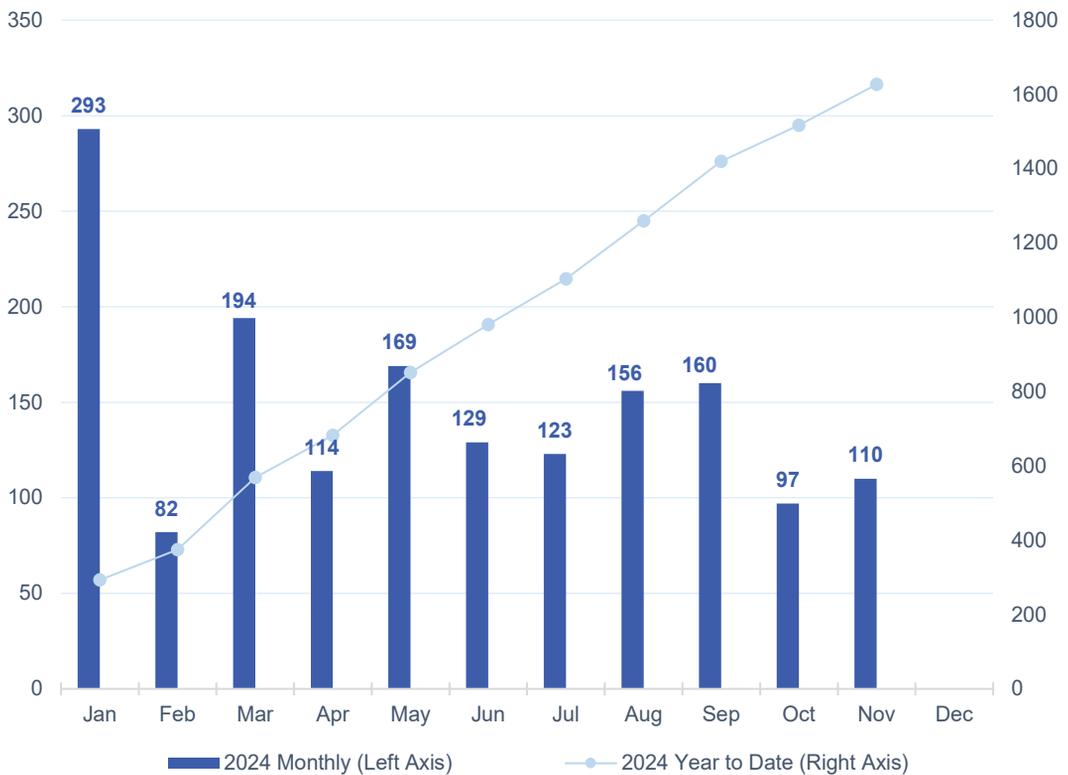


# Public Safety Department

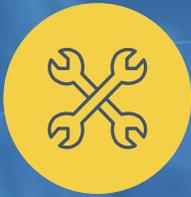
## Code Enforcement

Tables depict the total number of cases opened this month as well as citations issued by Code Enforcement. Some highlights pulled from these cases are Mobile Food Unit Inspections Conducted, Health Inspections Conducted, and Litter Violations Investigated.

**Total Cases**



Additional Statistics	Monthly Summary	Year to Date
Health Inspections Conducted	4	193
Mobile Food Unit Inspections Conducted	3	11
Litter Violations Investigated	2	50



# Public Works Summary

## Public Works Division

### Potholes Patched



### Mowing (in miles)



Public Works Monthly Service Overview

Service	Overview
Debris Pickup (in tons)	14 Tons
After Hours Calls	1
Trees Downed	0
Signs Replaced	8
Sidewalk Replaced (in feet)	10 ft
Ditch Cleaning (in feet)	150 ft

## Utilities Division



### After-Hours Service

The Utilities Division received 4 after-hours calls this month.



### Water Loss

Monthly Water Loss Report	Approximate Amount (in gallons)
Dead-End Main Flushing	32,000
Fire Hydrant Flushing	51,000
Valve Replacement	0
Water Plant Draining	0
Water Leaks	2,000
Auto Flushers	3,000
<b>Total Approximate Water Loss</b>	<b>88,000 gal</b>



### Water Treatment

*Water Treatment Overview*

Service	Overview
Water Leak Repairs	2
Meter Reads	1,915
Meter Re-Reads	9
New Customer Meter Reads	9
New Meter Install	11
Service Relocation	2
Water Quality Complaints	2
Customer Shutoff	41
Customer Turn On	40
Data Logger	16
Hydrants Flushed	51

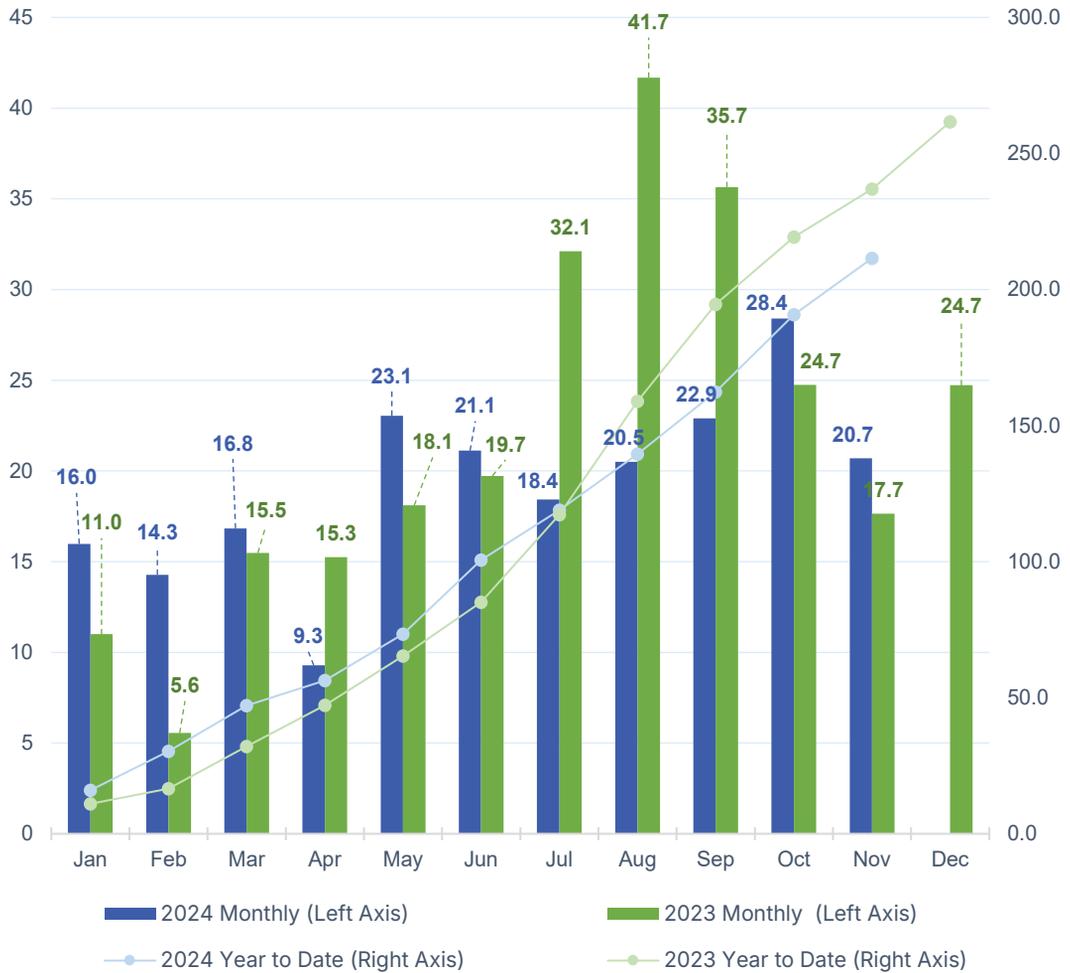


## Water Production and Wastewater Treatment

Wastewater Treatment Overview

Service	Overview
Wastewater Treated (gallons)	9,415,000
Sludge Removal (metric tons)	103

### Total Water Plant Production (Million Gallons)





# Manvel Library

## Branch Manager's Report

November 2024

	2023	2024
Door Count	1,734	1,760
Number of Early Childhood Programs   Number of Attendees	12   433	11   403
Number of School-Age Programs   Number of Attendees	1   0	1   9
Number of Teen Programs   Number of Attendees	2   0	1   0
Number of Adult Programs   Number of Attendees	1   7	4   24
Number of All Ages Programs   Number of Attendees	2   29	1   11
Public Computer Usage	190	106
Circulation Transactions	5,375	5,441
New Library Cards Issued	34	23
Room Bookings   Number of People	10   43	30   171

### Highlights/Brag Book:

November was a hit at the Manvel Library! This month, all of our programming was STEM-related! Kids and teens were able to navigate robots through obstacle courses, design and launch stomp rockets, and learn how to fly drones!

The Romantasy and OWLS Bookclubs continue to grow and share members as more members of the community hear about the variety of discussions taking place at the two meetings!

Look out for the Friends of the Manvel Library's tote bag flash sale starting December 3rd and the Friend's semi-annual \$5 fill-a-bag book sale starting December 9th!



### Monthly Events:

A list of the Manvel Public Library's monthly events can be found on the Library's webpage at [mybcls.org/164/Manvel](http://mybcls.org/164/Manvel), on their Facebook page [@manvelpubliclibrary](https://www.facebook.com/manvelpubliclibrary), or in the latest edition of the Manvel Link at [cityofmanvel.com/manvellink/](http://cityofmanvel.com/manvellink/)