



CITY OF **MANVEL**

City Manager's Update:

November 2024

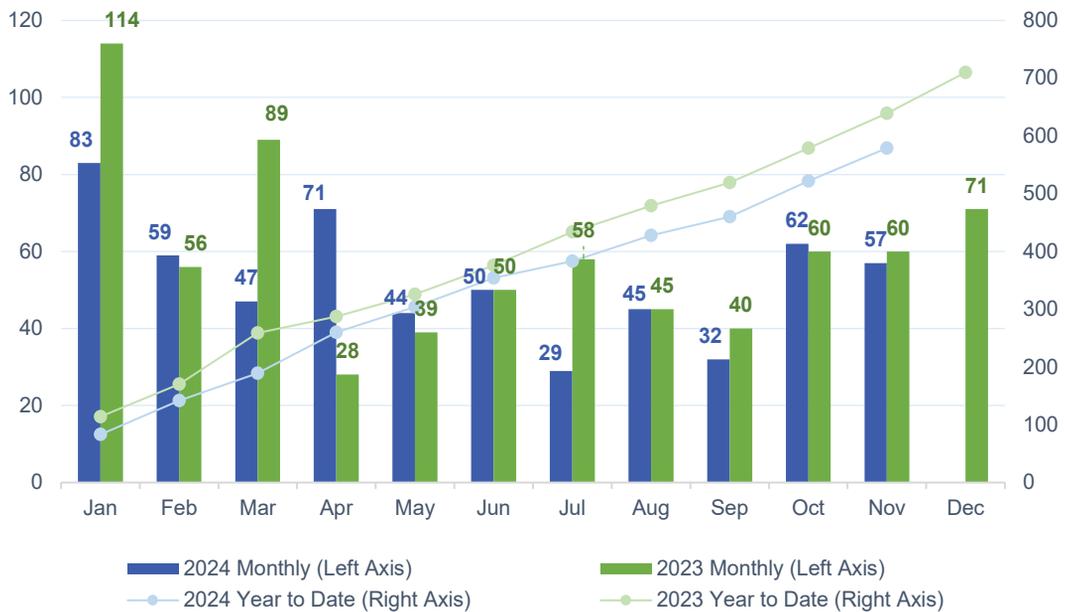


Development Services

Certificates of Occupancy, Plats, Zoning

Development Services completed work as described below. Unless otherwise specified, these tables capture work during the indicated month.

Certificates of Occupancy Issued



| Plats | Monthly Summary | Year to Date |
|--------------------------------|-----------------|--------------|
| Plats Processed | 3 | 65 |
| New Master Plans Processed | 0 | 0 |
| Amended Master Plans Processed | 0 | 2 |

| Zoning | Monthly Summary | Year to Date |
|------------------------------|-----------------|--------------|
| Code of Ordinance Amendments | 0 | 2 |
| Rezoning Processed | 0 | 3 |
| SUPs Processed | 0 | 6 |
| New/Amended PUDs Processed | 1 | 3 |

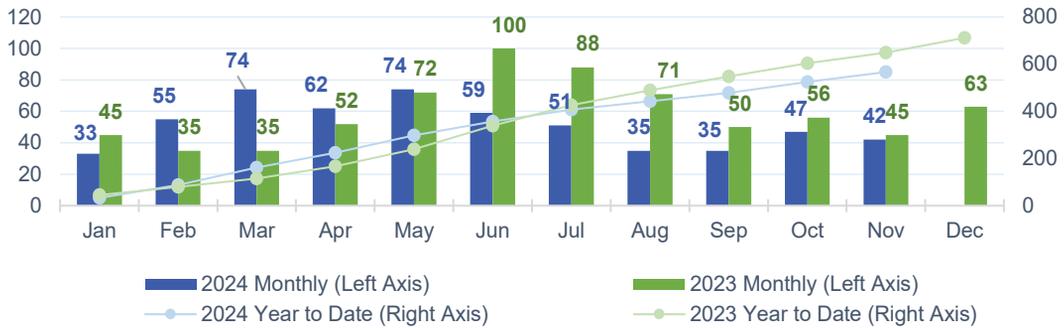


Development Services

Residential & Commercial Development

These tables showcase the landscape of development around the City, illustrating the number of new residential, commercial, and general permits issued and the number of inspections completed.

New Residential Permits Issued



New Commercial Permits Issued



| Additional Permits & Inspections | Monthly Summary | Year to Date |
|----------------------------------|-----------------|--------------|
| Other Permits Issued | 228 | 1,938 |
| Inspections Completed | 1,501 | 27,464 |



Plans Submittals

Development Plan Reviews

The City of Manvel contracts with SAFEbuilt to assist with its plan reviews. The data below is provided by SAFEbuilt.



| | TOTAL SUBMITTALS | Commercial | | | Residential | | | Average Days in Review | | Late Submittals | | Late % |
|------------|------------------|------------|---------|----------|-------------|---------|----------|------------------------|------|-----------------|------|--------|
| | | 1st Sub | 2nd Sub | 3rd+ Sub | 1st Sub | 2nd Sub | 3rd+ Sub | Comm. | Res. | Comm. | Res. | |
| Nov. 2024 | 156 | 2 | 0 | 0 | 115 | 28 | 11 | 3.00 | 1.95 | 0 | 0 | 0.0% |
| Oct. 2024 | 196 | 7 | 3 | 0 | 136 | 43 | 7 | 5.30 | 2.41 | 1 | 4 | 2.6% |
| Sept. 2024 | 156 | 4 | 4 | 0 | 110 | 28 | 10 | 8.50 | 2.64 | 2 | 1 | 1.9% |
| Aug. 2024 | 169 | 10 | 5 | 2 | 117 | 32 | 2 | 5.53 | 2.36 | 0 | 7 | 4.1% |
| Jul. 2024 | 155 | 10 | 4 | 1 | 79 | 18 | 3 | 6.47 | 2.81 | 2 | 6 | 7.0% |
| Jun. 2024 | 163 | 14 | 2 | 0 | 114 | 27 | 5 | 5.38 | 2.32 | 0 | 3 | 1.8% |
| May 2024 | 176 | 9 | 2 | 0 | 134 | 24 | 4 | 4.73 | 2.53 | 1 | 1 | 1.1% |
| Apr. 2024 | 138 | 12 | 1 | 1 | 104 | 19 | 1 | 5.50 | 2.52 | 1 | 4 | 3.6% |
| Mar. 2024 | 112 | 11 | 1 | 1 | 83 | 13 | 1 | 4.00 | 2.96 | 0 | 2 | 1.8% |
| Feb. 2024 | 129 | 14 | 4 | 1 | 87 | 13 | 4 | 4.26 | 3.10 | 1 | 6 | 5.4% |
| Jan. 2024 | 84 | 10 | 3 | 0 | 60 | 9 | 1 | 9.38 | 2.37 | 3 | 1 | 4.8% |
| Dec. 2023 | 94 | 10 | 7 | 2 | 64 | 9 | 2 | 11.79 | 2.83 | 9 | 3 | 12.8% |
| Nov. 2023 | 79 | 7 | 0 | 1 | 55 | 11 | 5 | 11.00 | 2.58 | 1 | 3 | 5.1% |

Capital Projects Report



Croix Park Improvements

The substantial completion punch list has been addressed. A final punch list will be generated before the end of the maintenance period in December.



Manvel Public Works Campus

Completed steel supports of Admin building. The first phase of the parking lot concrete was poured and is waiting for pre-engineered metal building.



Akery Lake Detention Pond

Preliminary engineering has been completed for the detention portion of this project. Once underway the Council and the Park Board will then push for a Master Plan for the future park area.



City Hall West Wing Expansion

Programming is complete. PGAL has a preliminary design along with the park and site, but it is pending detention requirements.



Elevated Storage Tank (EST)

The contractor has begun painting the Tank. The first coat has been completed. The top of the tank is white, and the bottom is dark blue.



1128 Lift Station & Sewer Extension

The waterline and tie-in at the Police Station are nearing completion. Over 1,200 ft. of sanitary sewer has been installed, and the contractor has completed all work around major intersections.



Manvel Police Station

Completed the roof installation. The CMU installation along the building is 40% complete, and the parking lot pours are continuing. HVAC supports and metal studs are being installed.



Central Water Reclamation Facility

The contractor is still waiting for plan revision based on cost-saving initiatives. Site work has begun, and CenterPoint coordination is underway.



Capital Projects

Project Timelines

The below table provides a visual representation of various projects around the City of Manvel and their current status.

| PROJECT | Scoping | Design | Advert. | Bidding | Award | Construction | Council Accept. | Final Accept. |
|-------------------------------------|------------|--------------|------------|------------|------------|----------------------|--------------------------|---------------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Croix Park Phase 3 | % Complete | % Complete | % Complete | % Complete | % Complete | % Complete | % Complete (beyond plan) | |
| City Hall Expansion | % Complete | Actual Start | | | | | | |
| Police Station | % Complete | % Complete | % Complete | % Complete | % Complete | Actual Start | | |
| Public Works Facility | % Complete | % Complete | % Complete | % Complete | % Complete | Actual Start | | |
| Future Manvel – SCT Planning Effort | % Complete | % Complete | % Complete | % Complete | % Complete | Actual (beyond plan) | | |
| Elevated Storage Tank | % Complete | % Complete | % Complete | % Complete | % Complete | Actual Start | | |
| Central Water Reclamation Facility | % Complete | % Complete | % Complete | % Complete | % Complete | Actual Start | | |
| 1128 Sanitary Extension | % Complete | % Complete | % Complete | % Complete | % Complete | Actual Start | | |
| Akey Lake Detention Pond | % Complete | % Complete | % Complete | % Complete | % Complete | Actual (beyond plan) | | |

Plan Duration
 Actual Start
 % Complete
 Actual (beyond plan)
 % Complete (beyond plan)



Public Safety Department

Vehicle Stops & Calls for Service

Graphs illustrate the number of routine vehicle stops and the volume of requests for service from the department. These numbers offer insights into community demand and response patterns.

Vehicle Stops



Calls for Service



*Calls for Service can include self-initiated calls, assists to other agencies, domestic disputes, business checks, vacation watches, and more.



Public Safety Department

Crimes, Citations, & Animal Control

Tables depict reported crimes, issuance of citations and warning, and an overview of animal control activities in the City.

Crimes Reported



Municipal Court Citations/Warnings Reported



| Animal Control | Monthly Summary | Year to Date |
|-------------------|-----------------|--------------|
| Animal Complaints | 191 | 1,208 |
| Animal Impounds | 31 | 171 |
| Animals Reclaimed | 6 | 29 |

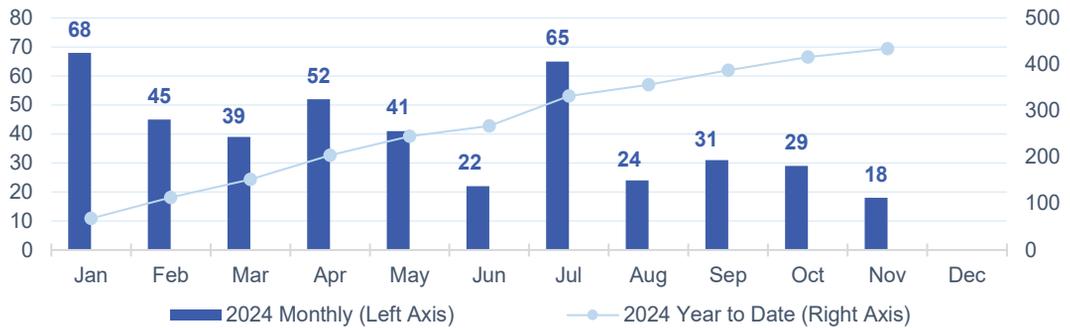


Public Safety Department

Fire Marshal's Office

Tables depict the number of inspections conducted this month, as well as plans reviewed, operational permits issued, and investigations conducted by the Fire Marshal's Office.

Inspections Conducted



Re-Inspections Conducted

Monthly Summary

Year to Date

Re-Inspections Conducted

0

12

Plans Reviewed



Additional Statistics

Monthly Summary

Year to Date

Plans Review Re-Submittals

3

96

Operational Permits Issued

0

9

Investigations Conducted

0

14

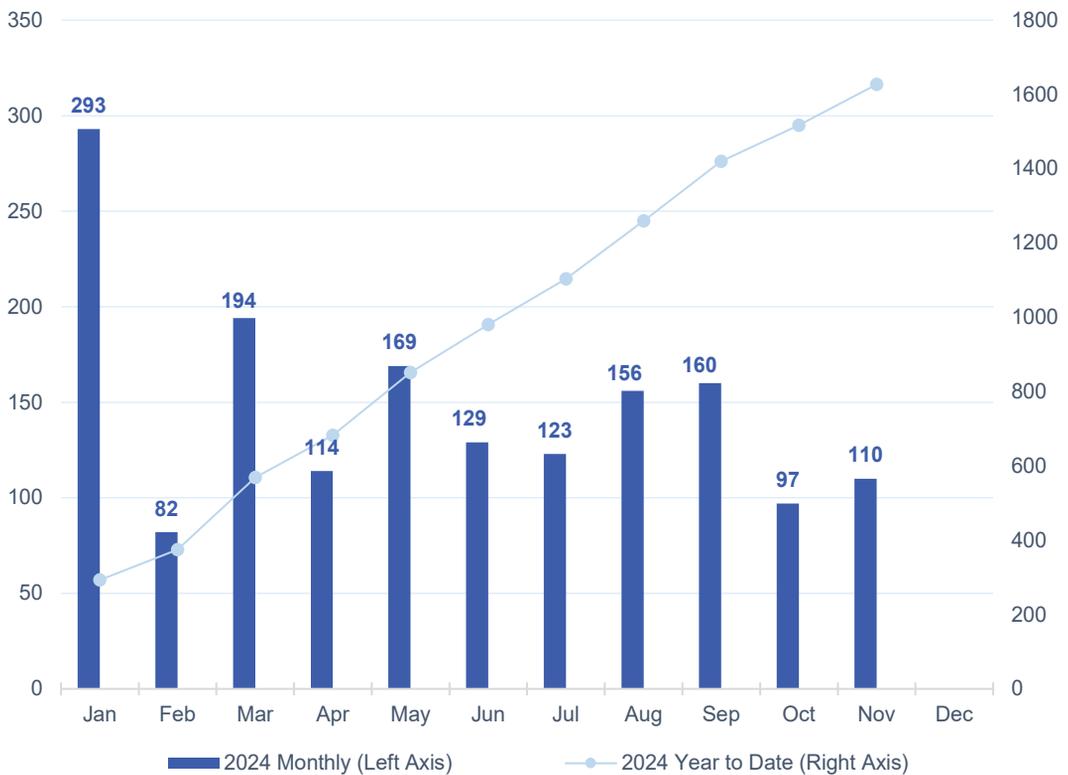


Public Safety Department

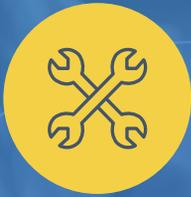
Code Enforcement

Tables depict the total number of cases opened this month as well as citations issued by Code Enforcement. Some highlighted pulled from these cases are Mobile Food Unit Inspections Conducted, Health Inspections Conducted, and Litter Violations Investigated.

Total Cases



| Additional Statistics | Monthly Summary | Year to Date |
|--|-----------------|--------------|
| Health Inspections Conducted | 4 | 193 |
| Mobile Food Unit Inspections Conducted | 3 | 11 |
| Litter Violations Investigated | 2 | 50 |



Public Works Summary

Public Works Division

Pot Holes Patched



Mowing (in miles)



Public Works Monthly Service Overview

| Service | Overview |
|-----------------------------|----------|
| Debris Pickup (in tons) | 14 Tons |
| After Hours Calls | 1 |
| Trees Downed | 0 |
| Signs Replaced | 8 |
| Sidewalk Replaced (in feet) | 10 ft |
| Ditch Cleaning (in feet) | 150 ft |

Utilities Division



After-Hours Service

The Utilities Division received 4 after-hours calls this month.



Water Loss

| Monthly Water Loss Report | Approximate Amount (in gallons) |
|-------------------------------------|---------------------------------|
| Dead-End Main Flushing | 32,000 |
| Fire Hydrant Flushing | 51,000 |
| Valve Replacement | 0 |
| Water Plant Draining | 0 |
| Water Leaks | 2,000 |
| Auto Flushers | 3,000 |
| Total Approximate Water Loss | 88,000 gal |



Water Treatment

Water Treatment Overview

| Service | Overview |
|--------------------------|----------|
| Water Leak Repairs | 2 |
| Meter Reads | 1,915 |
| Meter Re-Reads | 9 |
| New Customer Meter Reads | 9 |
| New Meter Install | 11 |
| Service Relocation | 2 |
| Water Quality Complaints | 2 |
| Customer Shutoff | 41 |
| Customer Turn On | 40 |
| Data Logger | 16 |
| Hydrants Flushed | 51 |

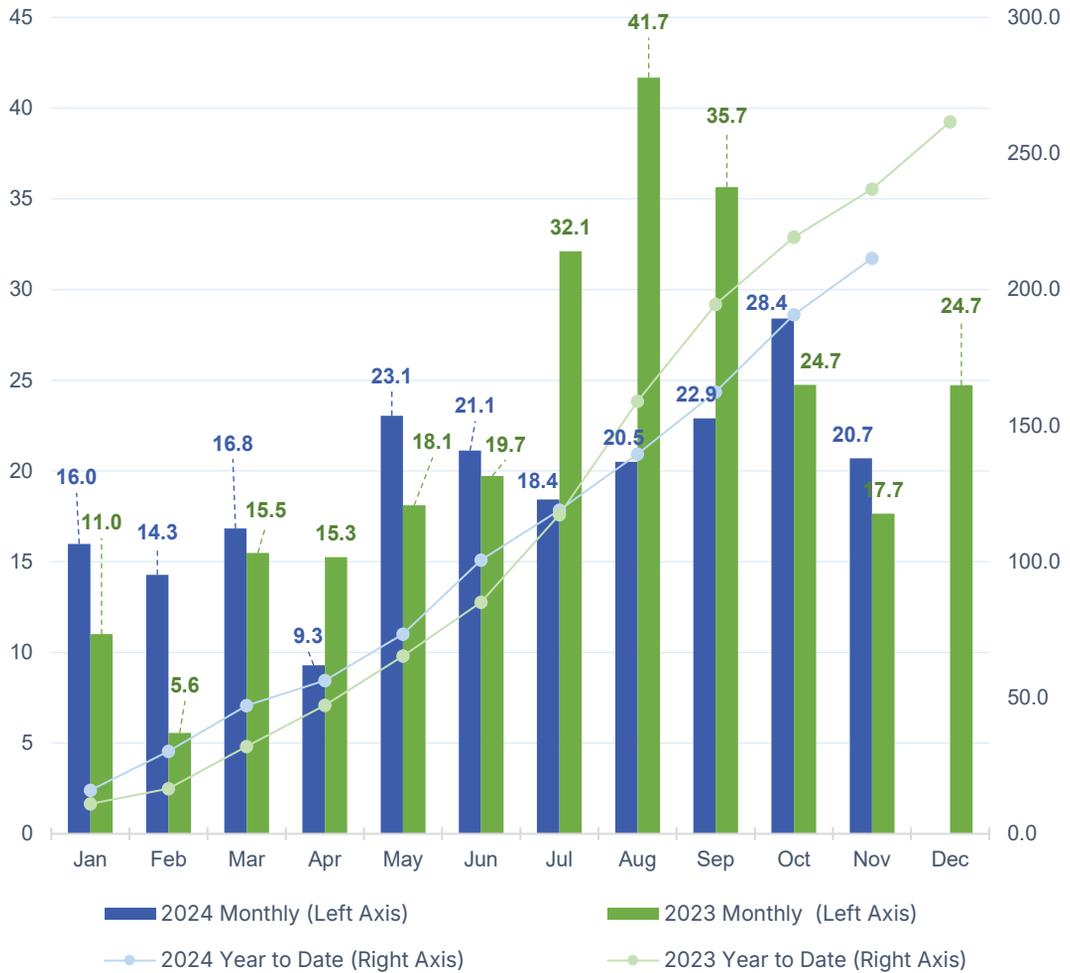


Water Production and Wastewater Treatment

Wastewater Treatment Overview

| Service | Overview |
|------------------------------|-----------|
| Wastewater Treated (gallons) | 9,415,000 |
| Sludge Removal (metric tons) | 103 |

Total Water Plant Production (Million Gallons)





Manvel Library

Branch Manager's Report

November 2024

| | 2023 | 2024 |
|--|----------|----------|
| Door Count | 1,734 | 1,760 |
| Number of Early Childhood Programs Number of Attendees | 12 433 | 11 403 |
| Number of School-Age Programs Number of Attendees | 1 0 | 1 9 |
| Number of Teen Programs Number of Attendees | 2 0 | 1 0 |
| Number of Adult Programs Number of Attendees | 1 7 | 4 24 |
| Number of All Ages Programs Number of Attendees | 2 29 | 1 11 |
| Public Computer Usage | 190 | 106 |
| Circulation Transactions | 5,375 | 5,441 |
| New Library Cards Issued | 34 | 23 |
| Room Bookings Number of People | 10 43 | 30 171 |

Highlights/Brag Book:

November was a hit at the Manvel Library! This month, all of our programming was STEM-related! Kids and teens were able to navigate robots through obstacle courses, design and launch stomp rockets, and learn how to fly drones!

The Romantasy and OWLS Bookclubs continue to grow and share members as more members of the community hear about the variety of discussions taking place at the two meetings!

Look out for the Friends of the Manvel Library's tote bag flash sale starting December 3rd and the Friend's semi-annual \$5 fill-a-bag book sale starting December 9th!



Monthly Events:

A list of the Manvel Public Library's monthly events can be found on the Library's webpage at mybcls.org/164/Manvel, on their Facebook page [@manvelpubliclibrary](https://www.facebook.com/manvelpubliclibrary), or in the latest edition of the Manvel Link at cityofmanvel.com/manvellink/