

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
NICCOLE TYSON, COUNCIL PLACE 3
DAN DAVIS, COUNCIL PLACE 4
JASON ALBERT, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6



DEBRA DAVISON, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A TELECONFERENCE CITY COUNCIL MEETING
OF THE CITY OF MANVEL
JANUARY 4, 2021**

**NOTICE IS HEREBY GIVEN
7:00 P.M. REGULAR SESSION**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City of Manvel will convene a regular City Council meeting **Via Teleconference** for the purpose of discussing and if appropriate, take action with respect to the following items:

**This meeting will be open to the public via teleconference
City Hall will be CLOSED to the public.**

NOTE: The City Council of the City of Manvel reserves the right to discuss any items in Closed Session whenever authorized under the Texas Open Meetings Act, Chapter 551, of the Texas Government Code. The City Council may discuss the items on this agenda in any order.

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members of the public are entitled to participate remotely via Microsoft Teams Teleconferencing.

Citizens may join the Meeting (in listen mode only) by calling **210-469-0207** or **Toll Free 1-877-257-2190** and entering the **Meeting ID: 246 483 571#**

To view the agenda packet for this meeting visit our website at www.cityofmanvel.com.

A recording of the telephone meeting will be made and available to the public in accordance with the Open Meetings Act upon written request.

*****Members of the public who wish to submit written comments on a listed agenda item must submit their comments via the Public Comment Request Form found on the city website www.cityofmanvel.com or by emailing tbell@cityofmanvel.com or by calling 281-489-0630 x4 for staff assistance.**

*****All Public Comment Requests must be received before 6:00 p.m., on January 4, 2021.**

REGULAR SESSION

CALL TO ORDER

INSPIRATIONAL READING –COUNCIL MEMBER HUDSON

PLEDGE –

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

PUBLIC COMMENTS: "COMMENT CARD" *REQUIRED TO BE SUBMITTED BY 6:00 P.M.**

****Members of the public who wish to submit written comments on a listed agenda item must submit their comments via the Public Comment Request Form found on the city website www.cityofmanvel.com or by emailing tbell@cityofmanvel.com or by calling 832-336-4064 for staff assistance.*

PUBLIC HEARING

TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED IN THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 721 "ACCOMMODATIONS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

PUBLIC HEARING

HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 7212 "RV PARKS AND RECREATIONAL CAMPS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

CITY MANAGER UPDATE

Update on current events and city issues.

- Update on the following;
 - Emergency Declaration/COVID 19

REGULAR AGENDA

1. **Consideration and possible action to approve Resolution 2021-R-01;**
A RESOLUTION OF THE CITY OF MANVEL, TEXAS, EXTENDING THE LOCAL STATE OF DISASTER, DUE TO COVID-19 PANDEMIC.
2. **Consideration and possible action to approve Ordinance 2021-O-01;**
AN ORDINANCE AMENDING ORDINANCE NO. 2020-O-09, 2020-O-11, 2020-O-13, 2020-O-18, 2020-O-19, 2020-O-20, 2020-O-24 AND ORDINANCE 2020-O-35 WHICH ADOPTED EMERGENCY MEASURES IN RESPONSE TO A LOCAL STATE OF DISASTER DECLARED DUE TO COVID-19 PANDEMIC; PROVIDING FOR THE CONTINUATION OF TEMPORARY SUSPENSION OR MODIFICATION OF CERTAIN ORDINANCES AND REGULATIONS DURING THE DECLARED LOCAL STATE OF DISASTER; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.
3. **Consideration and possible action to approve the first of two readings of Ordinance 2020-O-38;**
AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED ON THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 721 "ACCOMMODATIONS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.
(Forwarded with favorable recommendation by PD&Z with a 6-0 vote)
4. **Consideration and possible action to approve the first of two readings of Ordinance 2020-O-39;**
AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 7212 "RV PARKS AND RECREATIONAL CAMPS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.
(Forwarded with favorable recommendation by PD&Z - FAILED with a 0-6 vote)
5. **Consideration and possible action to approve Ordinance 2021-O-02;**
AN ORDINANCE AMENDING ORDINANCE NO. 2020-O-17 AMENDING THE CITY FISCAL YEAR 2020 BUDGET ENDING SEPTEMBER 30, 2020, BY AMENDING VARIOUS BUDGETS TO ACCOUNT FOR YEAR END ADDITIONAL REVENUES AND EXPENDITURES, DIRECTING THE BUDGET OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET WITH THE CITY SECRETARY AND WITH THE OFFICE OF THE BRAZORIA COUNTY CLERK

AND PROVIDING THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

6. **Consideration and possible action to approve Resolution 2021-R-02;
A RESOLUTION APPROVING THE DESIGNATION THAT ANY AND ALL BOARD, COMMITTEE, TASK FORCE, OR ANY OTHER APPOINTED VOLUNTEER POSITION APPOINTMENT OPPORTUNITIES MUST BE PROMOTED THROUGH AVAILABLE SOCIAL MEDIA, POSTED ON CITY WEBSITE, AND ADVERTISED IN CITY NEWSPAPER AND MUST BE ACTED ON WITHIN 30 DAYS OF THE VACANCY BECOMING PERMANENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION. (Requested by Council Member Davis)**
7. **Consideration and possible action on the 2021-2022 TCAP Board of Directors Ballot.**
8. **Discussion on CARES Act Funding Program as requested by Council Member Davis.**
9. **Consideration and possible action to direct staff on the following as requested by Mayor Davison;**
 - a. **Establishing a Croix Park Task Force**
 - b. **2021 Council Planning Session**
 - c. **Charter Review Commission**

10. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in sequence on the Agenda.

- A. **Acceptance of the minutes to date.**
- B. **Approval of the Capital Asset Policy and Procedures**
- C. **Approve as recommended by PD&Z on 12/14/2020;**

Preliminary Plat for Meridiana Detention Reserve U;
BEING A SUBDIVISION OF 9.85 ACRES, BEING A PARTIAL REPLAT OF LOT 9, BLOCK 1 OF LULLING STONE SECTION 3 AS RECORDED AT VOLUME 22, PAGES 231-234, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.
- D. **Acceptance of infrastructure improvements for Meridiana Parkway Phase 5 to begin the One-year maintenance period.**
- E. **Acceptance of infrastructure improvements for Meridiana Parkway Bridge Phase 5 to begin the One-year maintenance period.**
- F. **Acceptance of infrastructure improvements for Meridiana Parkway Bridge Phase 7 to begin the One-year maintenance period.**

MAYOR AND COUNCIL COMMENTS

Update on current events and city issues.

Additionally, pursuant to Texas Government Code § 551.0415, City Council Members and city staff may make a report about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include:

- ❖ Expressions of thanks, congratulations, or condolence;
- ❖ Information regarding holiday schedules;
- ❖ An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- ❖ A reminder about an upcoming event organized or sponsored by the governing body;
- ❖ Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- ❖ Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

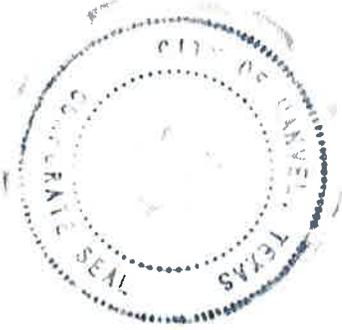
ADJOURN

CERTIFICATION

I, Tammy Bell, City Secretary for the City of Manvel, do hereby certify that the foregoing Agenda of the City of Manvel is true and correct; and that I posted such notice on the bulletin board at the Manvel City Hall. A place convenient and readily accessible to the public on December 31, 2020 in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551.001 et.seq). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.



TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS



RESOLUTION NO. 2021-R-01

A RESOLUTION OF THE CITY OF MANVEL, TEXAS, EXTENDING THE LOCAL STATE OF DISASTER, DUE TO COVID-19 PANDEMIC.

* * * * *

WHEREAS, on March 18, 2020, Debra Davison, Mayor of the City of Manvel, issued a declaration of a local state of disaster for the City of Manvel resulting from

COVID-19 Pandemic;

WHEREAS, on April 6, 2020, the City Council of the City of Manvel adopted Resolution No. 2020-R-04 extending the local state of disaster for the City of Manvel until May 4, 2020; and

WHEREAS, on April 20, 2020, the City Council of the City of Manvel adopted Resolution No. 2020-R-07 extending the local state of disaster for the City of Manvel until June 6, 2020; and

WHEREAS, on June 1, 2020, the City Council of the City of Manvel adopted Resolution No. 2020-R-09 extending the local state of disaster for the City of Manvel until July 6, 2020; and

WHEREAS, on July 6, the City Council of the City of Manvel adopted Resolution No. 2020-R-10 extending the local state of disaster for the City of Manvel until August 4, 2020; and

WHEREAS, on August 5, 2020, Debra Davison, Mayor of the City of Manvel, again issued a declaration of a local state of disaster for the City of Manvel resulting from COVID-19 Pandemic; and

WHEREAS, on October 5, the City Council of the City of Manvel adopted Resolution No. 2020-R-15 extending the local state of disaster for the City of Manvel until January 5, 2021; and

WHEREAS, the conditions necessitating declaration of the local state of disaster continue to exist; and

WHEREAS, §418.108(b) of the Texas Government Code provides that a local state of disaster may not be continued for a period of excess of seven days without the consent of the governing body of the political subdivision;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

1. That the City Council hereby consents to the local state of disaster declared by the Mayor for the City of Manvel on March 18, 2020, and extended by the City Council by Resolution Nos. 2020-R-09, 2020-R-10, 2020-R-12, and 2020-R-15 to continue until _____, 2021, unless terminated sooner by the Mayor or by a vote of the City Council of the City of Manvel.

2. A state of emergency under section 4.07 of The City Charter is also declared by the City Council.

PASSED, APPROVED, AND RESOLVED by the City Council of the City of Manvel, Texas,
on this 4th day of January, 2021.

Debra Davison, Mayor

ATTEST:

Tammy Bell, City Secretary

ORDINANCE NO. 2021-O-01

AN ORDINANCE AMENDING ORDINANCE NO. 2020-O-09, 2020-O-11, 2020-O-13, 2020-O-18, 2020-O-19, 2020-O-20, 2020-O-24 AND ORDINANCE 2020-O-35 WHICH ADOPTED EMERGENCY MEASURES IN RESPONSE TO A LOCAL STATE OF DISASTER DECLARED DUE TO COVID-19 PANDEMIC; PROVIDING FOR THE CONTINUATION OF TEMPORARY SUSPENSION OR MODIFICATION OF CERTAIN ORDINANCES AND REGULATIONS DURING THE DECLARED LOCAL STATE OF DISASTER; AND PROVIDING THAT THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the novel coronavirus (COVID-19) has been recognized globally as a contagious respiratory virus and global pandemic; and

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of Texans; and

WHEREAS, the Governor of the State of Texas declared a state of disaster on March 13, 2020; and

WHEREAS, the Mayor of the City of Manvel declared a local state of disaster for the City of Manvel on March 18, 2020, and

WHEREAS, on March 19, 2020, the Governor issued Executive Order GA-08 regarding COVID-19 preparedness and mitigation; and

WHEREAS, the conditions necessitating declaration of a state of disaster continue to exist; and

WHEREAS, on March 23, 2020, the City Council extended the local state of disaster for the City of Manvel and additionally declared a state of emergency under section 4.04 of The City Charter; and

WHEREAS, on March 23, 2020, the City Council adopted Ordinance No. 2020-O-09 to adopt emergency measures in response to the pandemic; and

WHEREAS, on March 31, 2020, the Governor issued Executive Order GA-14 regarding continuity of essential services and activities during the COVID-19 disaster; and

WHEREAS, on April 6, 2020, the City Council adopted Ordinance No. 2020-O-11 to amend the emergency measures in response to the pandemic; and

WHEREAS, on April 27, 2020, the Governor issued Executive Order GA-18 regarding continuity of essential services and activities during the COVID-19 disaster; and

WHEREAS, on May 4, 2020, the City Council adopted Ordinance No. 2020-O-13 to amend the emergency measures in response to the pandemic; and

WHEREAS, on May 5, 2020, the Governor issued Executive Order GA-21 regarding continuity of essential services and activities during the COVID-19 disaster; and

WHEREAS, on May 18, 2020, the Governor issued Executive Order GA-23 regarding continuity of essential services and activities during the COVID-19 disaster

WHEREAS, on May 18, 2020, the City Council adopted Ordinance No. 2020-O-18 to amend the emergency measures in response to the pandemic; and

WHEREAS, on June 1, 2020, the City Council adopted Ordinance No. 2020-O-19 to amend the emergency measures in response to the pandemic; and

WHEREAS, on May 26, 2020, the Governor issued a Proclamation modifying Executive Order GA-23 regarding continuity of essential services and activities during the COVID-19 disaster

WHEREAS, on August 6, 2020, the City Council adopted Ordinance No. 2020-O-24 to amend the emergency measures in response to the pandemic; and

WHEREAS, on September 17, 2020, the Governor issued Executive Order GA-30 regarding continuity of essential services and activities during the COVID-19 disaster

WHEREAS, on October 5, 2020, the City Council adopted Ordinance No. 2020-O-35 to amend the emergency measures in response to the pandemic; and

WHEREAS, on October 7, 2020, the Governor issued Executive Order GA-32, which supersedes GA-30 and GA-31 regarding continuity of essential services and activities during the COVID-19 disaster. Significantly, GA-32 updates the thresholds for areas with high hospitalizations; and

WHEREAS, said local state of disaster requires certain amendments to the emergency measures adopted by council, to continue to address the effects of the situation;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1: That Ordinance No. 2020-O-09, (as amended by Ordinance No. 2020-O-11, Ordinance No. 2020-O-13, Ordinance No. 2020-O-18, Ordinance No. 2020-O-19, Ordinance No. 2020-O-20, Ordinance No. 2020-O-24, and Ordinance No. 2020-O-35) are further amended to read and provide as follows.

The following revised emergency measures shall be in effect immediately upon issuance, and shall remain in effect until the local state of disaster is terminated:

A. PROHIBITED ACTIVITIES

- (1) As outlined on October 7, 2020 by Executive Order GA-32. GA-32 allows counties in TSAs (Trauma Service Area) with high hospitalizations to choose to operate at 75 percent capacity if:

- The county has fewer than 30 cases reported over the last 14 days, and
- The county judge submits an attestation to DSHS.

- (2) As outlined on July 2, 2020 by Executive Order GA-29, every person shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household, subject to exceptions contained in GA-29.

B. PRICE CONTROLS:

It shall be unlawful for any vendor, merchant, or other person selling or offering to sell, whether retail or wholesale, any of the following goods or services at an exorbitant or excessive price:

- (1) groceries, beverages, toiletry articles, ice;
- (2) gasoline, diesel oil, motor oil, kerosene, grease, and automotive lubricants;
- (3) restaurant, cafeteria, and boarding-house meals; and
- (4) medicine, pharmaceutical, and medical equipment and supplies.

Determination of an exorbitant or excessive price shall be as determined with §17.46(b) of the Texas Deceptive Trade Practices-Consumer Protection Act.

Section 2: That the following city ordinances and regulations are hereby suspended or modified, and said changes shall remain in effect until the local state of disaster is terminated:

SUSPENSION AND MODIFICATION OF ORDINANCES:

- (1) suspend- the requirement of disconnection of city water utility service for non-payment (City Code, Sec. 71-9(a));
- (2) suspend- the offense of operation of alarm system without permit (City Code, Sec. 5-2(c));
- (3) suspend- the offense of failure to register dog or cat older than 3 months (City Code, Sec.8-9));
- (4) suspend- City Procurement Policies and Procedures [*note- state procurement laws still apply]

Section 3: As required by section 4.11 of The City Charter, the City Council hereby finds that an emergency exists. This ordinance is enacted as an emergency measure in response to the novel coronavirus (COVID-19) which has been recognized globally as a contagious respiratory virus and global pandemic. The goal is to reduce public contact.

Section 4: All ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed. Should any provision of this ordinance conflict with a state law or executive order of the Governor, it is the intent that the state law or executive order shall control. The Mayor is authorized to issue any orders consistent with this ordinance.

Section 5: In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense. If there is any conflict with fine/penal amount provided by order of the Governor, the Governor's order shall prevail.

Section 7: During this period of local state of disaster, any business establishment that allows patrons to visit the establishment in contravention of section 1 (A) or (B), shall be deemed to have created a serious health, safety and welfare risk. In such case, the city manager, or his designee, is authorized to revoke the certificate of occupancy of the establishment for the duration of the earlier of: (1) thirty (30) days, (2) end of the local state of disaster, or (3) until such sooner time as the city manager is satisfied that the serious health, safety and welfare risk no longer exists and is not likely to re-occur during this local state of disaster.

Section 8: This ordinance is an emergency ordinance adopted pursuant to section 4.11 of The City Charter and shall become effective immediately upon adoption of this ordinance. The procedural requirement of two readings is expressly dispensed with.

PASSED, APPROVED, AND ADOPTED on first and final reading this 4th day of January, 2021.

Debra Davison, Mayor

ATTEST:

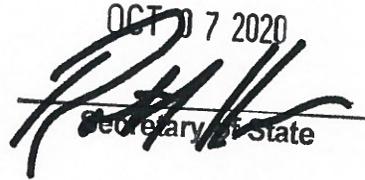
Tammy Bell, City Secretary



GOVERNOR GREG ABBOTT

October 7, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3PM O'CLOCK

OCT 7 2020

Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

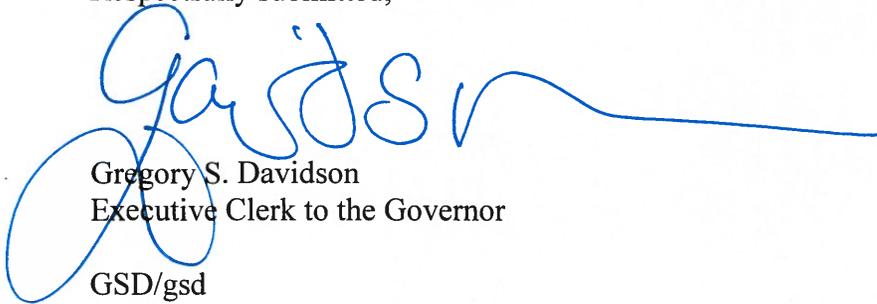
Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-32 relating to the continued response to the COVID-19 disaster as Texas reopens.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
October 7, 2020

EXECUTIVE ORDER
GA 32

Relating to the continued response to the COVID-19 disaster as Texas reopens.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at protecting the health and safety of Texans and ensuring an effective response to this disaster; and

WHEREAS, I issued Executive Order GA-08 on March 19, 2020, mandating certain social-distancing restrictions for Texans in accordance with guidelines promulgated by President Donald J. Trump and the Centers for Disease Control and Prevention (CDC); and

WHEREAS, I issued Executive Order GA-14 on March 31, 2020, expanding the social-distancing restrictions for Texans based on guidance from health experts and the President; and

WHEREAS, I subsequently issued Executive Orders GA-16, GA-18, GA-21, GA-23, and GA-26 from April through early June 2020, aiming to achieve the least restrictive means of combatting the threat to public health by continuing certain social-distancing restrictions, while implementing a safe, strategic plan to reopen Texas; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texas residents safe is for all Texans to consistently follow good hygiene and social-distancing practices, especially those set forth in the minimum standard health protocols from the Texas Department of State Health Services (DSHS); and

WHEREAS, in June 2020, Texas experienced substantial increases in COVID-19 cases and hospitalizations, necessitating targeted and temporary adjustments to the reopening plan to achieve the least restrictive means for reducing the growing spread of COVID-19 and the resulting imminent threat to public health, and to avoid a need for more extreme measures; and

WHEREAS, I therefore issued Executive Orders GA-28 and GA-29 in late June and early

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SECRETARY OF STATE
3PM O'CLOCK

OCT 07 2020

July 2020, respectively, and amended Executive Order GA-28 by proclamation on July 2, 2020; and

WHEREAS, due to improved medical treatments for COVID-19 patients, substantial increases in testing, abundant supplies of personal protective equipment, and Texans' adherence to safe practices like social distancing, hand sanitizing, and use of face coverings, the spread of COVID-19 and the number of new COVID-19 cases and hospitalizations have steadily and significantly declined since late July; and

WHEREAS, I therefore issued Executive Orders GA-30 and GA-31 on September 17, 2020, allowing additional reopening and non-essential medical surgeries and procedures in Texas, except in some areas with high hospitalizations as defined in those orders; and

WHEREAS, as Texas continues to reopen, everyone must act safely, and to that end, this executive order and prior executive orders provide that all persons should follow the health protocols from DSHS, which whenever achieved will mean compliance with the minimum standards for safely reopening, but which should not be used to fault those who act in good faith but can only substantially comply with the standards in light of scarce resources and other extenuating COVID-19 circumstances; and

WHEREAS, in the Texas Disaster Act of 1975, the legislature charged the governor with the responsibility "for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and expressly granted the governor broad authority to fulfill that responsibility; and

WHEREAS, under Section 418.012, the "governor may issue executive orders ... hav[ing] the force and effect of law;" and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by a fine not to exceed \$1,000, and may be subject to regulatory enforcement;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, and in accordance with guidance from the Commissioner of the Texas Department of State Health Services, Dr. John Hellerstedt, other medical advisors, the White House, and the CDC, do hereby order the following on a statewide basis effective at 12:01 a.m. on October 14, 2020:

Every business establishment in Texas shall operate at no more than 75 percent of the total listed occupancy of the establishment; *provided, however, that:*

1. There is no occupancy limit for the following:
 - a. any services listed by the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA) in its Guidance on the Essential Critical Infrastructure Workforce, Version 4.0 or any subsequent version;
 - b. religious services, including those conducted in churches, congregations, and houses of worship;
 - c. local government operations, including county and municipal governmental operations relating to licensing (including marriage licenses), permitting, recordation, and document-filing services, as determined by the local government;

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SECRETARY OF STATE
3pm O'CLOCK

OCT 07 2020

- d. child-care services;
 - e. youth camps, including but not limited to those defined as such under Chapter 141 of the Texas Health and Safety Code, and including all summer camps and other daytime and overnight camps for youths;
 - f. recreational sports programs for youths and adults;
 - g. any public or private schools, and any public or private institutions of higher education, not already covered above;
 - h. drive-in concerts, movies, or similar events, under guidelines that facilitate appropriate social distancing, that generally require spectators to remain in their vehicles, and that minimize in-person contact between people who are not in the same household or vehicle; and
 - i. the following establishments that operate with at least six feet of social distancing between work stations: cosmetology salons, hair salons, barber shops, nail salons/shops, and other establishments where licensed cosmetologists or barbers practice their trade; massage establishments and other facilities where licensed massage therapists or other persons licensed or otherwise authorized to practice under Chapter 455 of the Texas Occupations Code practice their trade; and other personal-care and beauty services such as tanning salons, tattoo studios, piercing studios, hair removal services, and hair loss treatment and growth services.
2. In areas with high hospitalizations as defined below, any business establishment that otherwise would have a 75 percent occupancy or operating limit may operate at up to only 50 percent. This paragraph does not apply, however, to business establishments located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19.
- “Areas with high hospitalizations” means any Trauma Service Area that has had seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity exceeds 15 percent, until such time as the Trauma Service Area has seven consecutive days in which the number of COVID-19 hospitalized patients as a percentage of total hospital capacity is 15 percent or less. A current list of areas with high hospitalizations will be maintained at www.dshs.texas.gov/ga3031.
3. Except as provided below by paragraph No. 5, there is no occupancy limit for outdoor areas, events, and establishments, with the exception of the following outdoor areas, events, or establishments that may operate at no more than 75 or 50 percent, as applicable, of the normal operating limits as determined by the owner:
- a. amusement parks;
 - b. water parks;
 - c. swimming pools;
 - d. museums and libraries; and
 - e. zoos, aquariums, natural caverns, and similar facilities.
4. All indoor and outdoor professional, collegiate, and similar sporting events, including rodeos and equestrian events, shall remain limited to 50 percent of the normal operating limits as determined by the owner.
5. For any outdoor gathering in excess of 10 people, including rafting, tubing, and related services, other than those set forth above in paragraph Nos. 1, 3, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order.

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3pm O'CLOCK

OCT 07 2020

6. Restaurants that have less than 51 percent of their gross receipts from the sale of alcoholic beverages, and whose customers eat or drink only while seated, may offer dine-in services.
7. Bars or similar establishments that hold a permit from the Texas Alcoholic Beverage Commission (TABC), and are not restaurants as defined above in paragraph No. 6, may offer on-premises services only as described by this paragraph. A bar or similar establishment may offer on-premises services at up to 50 percent of the total listed occupancy of the establishment *if*:
 - a. the bar or similar establishment is not in an area with high hospitalizations as defined above, and the county judge of the county in which the bar or similar establishment is located files the requisite form with TABC; or
 - b. the bar or similar establishment is in an area with high hospitalizations as defined above, but is located in a county that has filed with DSHS, and is in compliance with, the requisite attestation form promulgated by DSHS regarding minimal cases of COVID-19, and the county judge of the county in which the bar or similar establishment is located also files the requisite form with TABC.

Patrons at bars or similar establishments operating under this paragraph may eat or drink only while seated, except that in an establishment that holds a permit from TABC as a brewer, distiller/rectifier, or winery, customers may sample beverages while standing so long as they are in a group of six people or fewer and there is at least six feet of social distancing or engineering controls, such as partitions, between groups.

Where applicable, this 50 percent occupancy limit applies only indoors; the limit does not apply to outdoor areas, events, or establishments, although social distancing and other protocols must be followed.

People shall not visit bars or similar establishments that are located in counties not included in parts (a) or (b) above. A current list of all counties reopening under this paragraph will be maintained on TABC's website.

The use by bars or similar establishments of drive-thru, pickup, or delivery options for food and drinks remains allowed to the extent authorized by TABC.

8. For purposes of this executive order, facilities with retractable roofs are considered indoor facilities, whether the roof is opened or closed.
9. Staff members are not included in determining operating levels, except for manufacturing services and office workers.
10. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group.
11. People over the age of 65 are strongly encouraged to stay at home as much as possible; to maintain appropriate distance from any member of the household who has been out of the residence in the previous 14 days; and, if leaving the home, to implement social distancing and to practice good hygiene, environmental cleanliness, and sanitation.
12. In providing or obtaining services, every person (including individuals, businesses, and other legal entities) should use good-faith efforts and available resources to follow the minimum standard health protocols recommended by DSHS.
13. Nothing in this executive order or the DSHS minimum standards precludes requiring a customer to follow additional hygiene measures when obtaining

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SECRETARY OF STATE
3PM O'CLOCK

OCT 07 2020

services.

14. People may visit nursing homes, state supported living centers, assisted living facilities, or long-term care facilities as determined through guidance from the Texas Health and Human Services Commission (HHSC). Nursing homes, state supported living centers, assisted living facilities, and long-term care facilities should follow infection control policies and practices set forth by HHSC, including minimizing the movement of staff between facilities whenever possible.
15. Public schools may operate as provided by, and under the minimum standard health protocols found in, guidance issued by the Texas Education Agency (TEA). Private schools and institutions of higher education are encouraged to establish similar standards.

Notwithstanding anything herein to the contrary, the governor may by proclamation add to the list of establishments or venues that people shall not visit.

This executive order shall supersede any conflicting order issued by local officials in response to the COVID-19 disaster, but only to the extent that such a local order restricts services allowed by this executive order, allows gatherings prohibited by this executive order, or expands the list or scope of services as set forth in this executive order. Pursuant to Section 418.016(a) of the Texas Government Code, I hereby suspend Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions in response to the COVID-19 disaster that are inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order.

All existing state executive orders relating to COVID-19 are amended to eliminate confinement in jail as an available penalty for violating the executive orders. To the extent any order issued by local officials in response to the COVID-19 disaster would allow confinement in jail as an available penalty for violating a COVID-19-related order, that order allowing confinement in jail is superseded, and I hereby suspend all relevant laws to the extent necessary to ensure that local officials do not confine people in jail for violating any executive order or local order issued in response to the COVID-19 disaster.

This executive order supersedes Executive Order GA-30, but does not supersede Executive Orders GA-10, GA-13, GA-17, GA-24, GA-25, GA-29, or GA-31. This executive order shall remain in effect and in full force unless it is modified, amended, rescinded, or superseded by the governor. This executive order may also be amended by proclamation of the governor.



Given under my hand this the 7th
day of October, 2020.

A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3pm O'CLOCK

OCT 07 2020

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
3pm O'CLOCK

OCT 07 2020

ORDINANCE NO. 2020-O-38

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED ON THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 721 “ACCOMMODATIONS”; PROVIDING FOR THE AMENDMENT OF THE CITY’S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

** * * * * *

WHEREAS, Meldi Hospitality LP is the current owner of a certain 6.3272-acre tract of land located on the southwest corner of State Highway 6 and Iowa Lane, Manvel, Texas, being 6.3272 acres (275,613 sq. ft.) of land, out of and being part of Tract 203 of the Emigration Land Company Survey, Abstract 285, Brazoria County, Texas, a map and description of which is attached hereto as Exhibit “A”; and

WHEREAS, the 6.3272-acre tract is currently zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6); and

WHEREAS, the Owner has filed an application to change the zoning classification of the 6.3272-acre tract to Light Commercial District/State Highway 6 Overlay District, with a Specific Use Permit (LC/SH6-SUP) allowing use of the Property for NAICS Use 721 “Accommodations”; and

WHEREAS, the Planning, Development, and Zoning Commission and the City Council have conducted, in the time and manner required by law and the Zoning Ordinance of the City, a public hearing on such request; and

WHEREAS, the Planning, Development, and Zoning Commission has recommended in its report the approval of such request, and the City Council deems it appropriate to approve said amendment to the rezoning and specific use permit; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The zoning classification of a certain 6.3272 acre tract of land located on the southwest corner of State Highway 6 and Iowa Lane, Manvel, Texas, being 6.3272 acres (275,613 sq. ft.) of land out of and being part of Tract 203 of the Emigration Land Company Survey, Abstract 285, Brazoria County, Texas, as more particularly described in Exhibit “A” attached hereto, shall be changed from Light Commercial District/State Highway 6 Overlay District (LC/SH6) to Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP), for uses as permitted within such zone classification, subject to the regulations, regulations, and conditions hereinafter set forth:

1. Accommodations - (NAICS 721)

Section 3. The request meets the criteria set forth in Section 77-50 of the City of Manvel Zoning Ordinance for a Specific Use Permit. The City of Manvel Zoning Ordinance is hereby further amended by granting an amended Specific Use Permit

authorizing use of the Property for the additional NAICS use listed in Section 2, above.

Section 4. The City Council hereby finds it appropriate to impose the conditions to the granting of the Specific Use Permit as shown in Exhibit “B”, attached hereto and incorporated herein as if set out in full. Use and Development of the Property shall comply with the conditions and with the site plan as shown in Exhibit “C”, attached hereto. The use and site may not be changed or expanded except by amendment of this Specific Use Permit.

Section 5. The Specific Use Permit issued under this ordinance, or a specific use listed herein, shall expire one year after its date of issuance if construction or if the listed use authorized hereunder is not substantially under way or in use prior to the expiration of said one-year period. If, prior to the expiration of such one-year period, the owner of the property to which the Specific Use Permit applies in writing, for an extension, the City Council may, after recommendation from the Planning, Development, and Zoning Commission, grant such extension for one additional year.

Section 6. The Zoning District Map of the City of Manvel shall be revised and amended to show the designation of said multiple tracts, as described and as provided in Section 2, above, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

Section 7. The City Council hereby finds and determines that said rezoning comports to the City’s Comprehensive Land Use Plan. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City of Manvel, save and except the change in zoning classification of said tract(s) as described above.

Section 8. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 9. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 10. Revocation. This Specific Use Permit may be revoked or modified by the City Council, in whole or in part, after notice and hearing, for either of the following reasons:

(1) The Specific Use Permit was obtained or extended by misrepresentation, fraud or deception: or

(2) That one of more of the conditions imposed by the permit has not been met or has been violated.

PASSED AND APPROVED on first reading this _____ day of _____, 2021.

PASSED, APPROVED, AND ADOPTED on second and final reading this _____ day of _____, 2021.

Debra Davison, Mayor

ATTEST:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

Exhibit A

Being 6.3272 acres (275,613 sq. ft.) of land out of and being part of Tract 203 of the Emigration Land Company Survey, Abstract 285, Brazoria County, Texas.

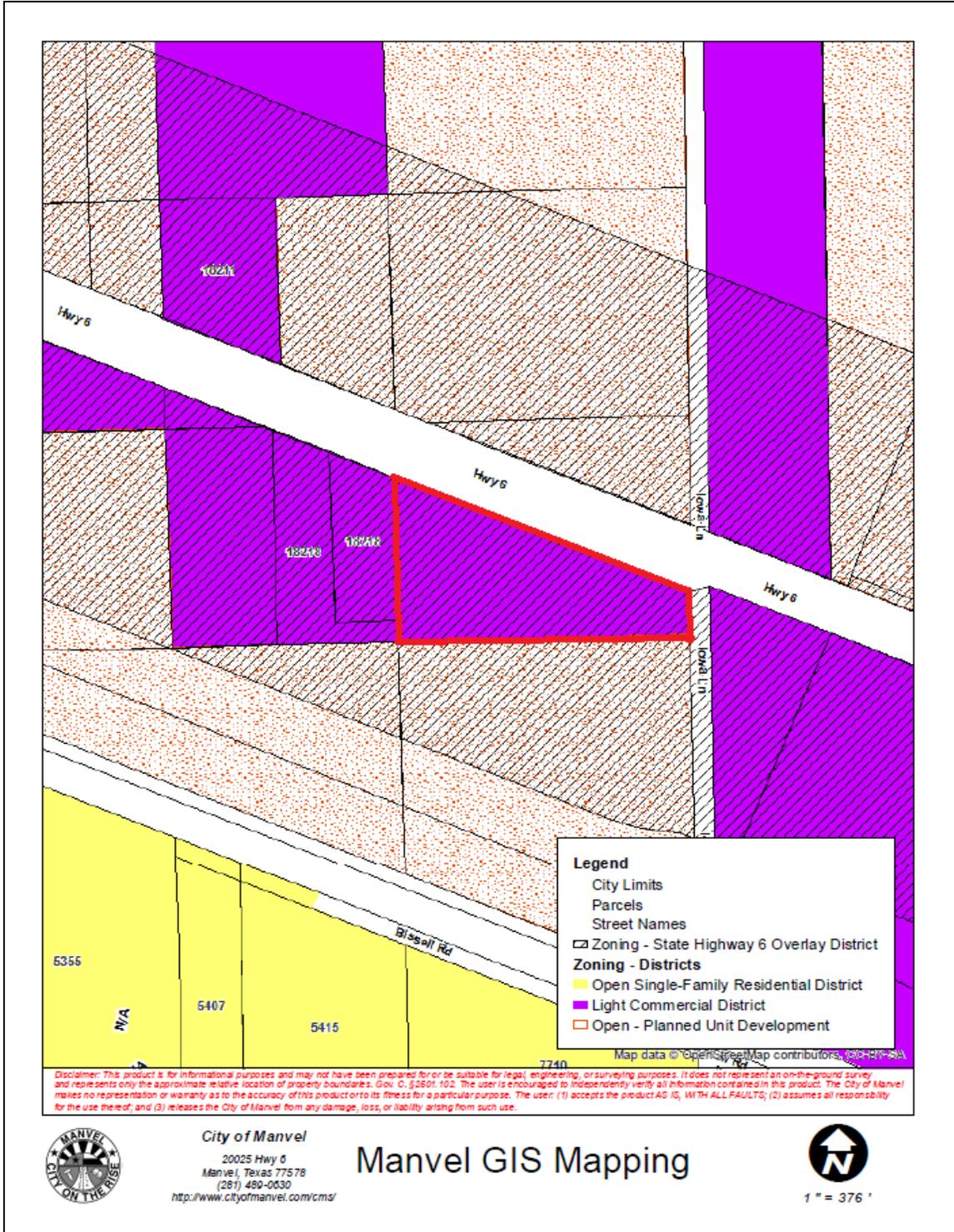


Exhibit B

CONDITIONS FOR ACCOMMODATION (HOTEL) USE

GENERAL:

- (1) All guest rooms are accessed via interior hallway.
- (2) All interior hallways accessed from a central lobby.
- (3) A minimum 1,000 square feet dedicated to meeting and event space.
- (4) The use of a kitchenette is not permitted.
- (5) Maintain a copy of guest registration information for a minimum of 30 days which includes guest photographic identification, guest vehicle license plate number, guest permanent address, guest bill including method of payment, guest check-in and check-out dates and times, and number of persons staying in the room(s).
- (6) Install and maintain security cameras in each interior hallway, lobby, parking lots, and exterior doors.
- (7) Require all guests to enter through a central lobby after 11:00 p.m.
- (8) A hotel owner, operator, or manager must be present and accessible in person on a 24-hour basis.
- (9) The site shall provide a 25-foot public access easement (PAE) per Section 77-36 of the zoning ordinance. The site's 25-foot PAE shall connect to the Redeemer Church's site (west) PAE.
- (10) The driveway access to State Highway 6 will be allowed per City regulations and TxDOT approvals (proposed site plan attached is conceptual).
- (11) The site landscaping shall be in accordance with Sections 77-44 and 77-51 of the zoning ordinance. The proposed landscaping plan submitted with the SUP application is for conceptual purposes only. The minimum tree caliper requirement in Section 77-44 shall not use multi-trunk trees to achieve minimum caliper size.
- (12) The height of the proposed hotel is limited to the maximum height in the Light Commercial District (LC).
- (13) A photometric study showing all proposed exterior lighting shall be required at the time of permit review.
- (14) A photometric survey shall be provided prior to the Certificate of Occupancy.
- (15) All freestanding lighting shall provide "cut-off" fixtures that conform with the Illuminating Engineering Society of North America, which is 100 percent of light output below 90 degrees, and 90 percent of light output below 80 degrees from a vertical line through the fixture.

- (16) No freestanding light fixture shall be greater than 25-feet in height.
- (17) All outdoor lighting shall be designated so that no light spillover onto abutting property exceeds 0.3 foot-candle when measured vertically.



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: January 4, 2021

TOPIC: Public hearing regarding amending the zoning ordinance by changing the zoning classification of approx. 6.3272 acres of land located in the southwest corner of SH6 and Iowa Lane, Manvel, Texas, from Light Commercial District/State Highway 6 Overlay District (LC/SH6) to Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP) authorizing NAICS use 721 "Accommodations".

BACKGROUND: Subject property is vacant and undeveloped. The owner, Mr. Pravin Patel, would like to construct a hotel (Holiday Inn Express) on a portion of the site. The proposed site plan also includes a parking area and detention pond area. At their December 14, 2020, Planning, Development and Zoning Commission public hearing, there were no speakers who spoke in favor or against the proposed SUP.

PD&Z RECOMMENDATION: The Planning, Development and Zoning Commission recommended approval to City Council for the proposed hotel (accommodation) use SUP located in the southwest corner of SH 6 and Iowa Lane (Ordinance No. 2020-O-38) at their December 14, 2020, meeting. The vote was six yeas to zero nays.

STAFF RECOMMENDATION: City staff recommends approval with eight pre-determined conditions per Section 77-50 of the zoning ordinance and nine additional conditions proposed by staff as listed in the Staff Report and presented in Ordinance No. 2020-O-38)

ATTACHMENTS: Staff Report

FUNDING ISSUES

- Not applicable
 Not budgeted
 Full amount already budgeted
 Funds to be transferred from Acct.#

SUBMITTING STAFF MEMBER
Jessica Rodriguez

FINANCE DIRECTOR APPROVAL _____

CITY MANAGER APPROVAL _____



City Council Specific Use Permit Request

Agenda of:	January 4, 2021	Initiated By:	Jessica Rodriguez Dir. Development Services
Department:	Development Services	Presented By:	Jessica Rodriguez Dir. Development Services

Subject/Proceeding

Specific Use Permit (SUP) to establish a hotel use on 6.3272 acres located in the southwest corner of State Highway 6 and Iowa Lane in the Light Commercial District/State Highway 6 Overlay District (LC/SH6)

Exhibits

Zoning Vicinity Map, Staff Report, Site Photographs, Aerial Vicinity Map, Proposed Site Plan, Proposed Overall Site Plan, Proposed Landscape Plan, Property Survey, Applicant Letter, Application, and Notice of Public Hearing

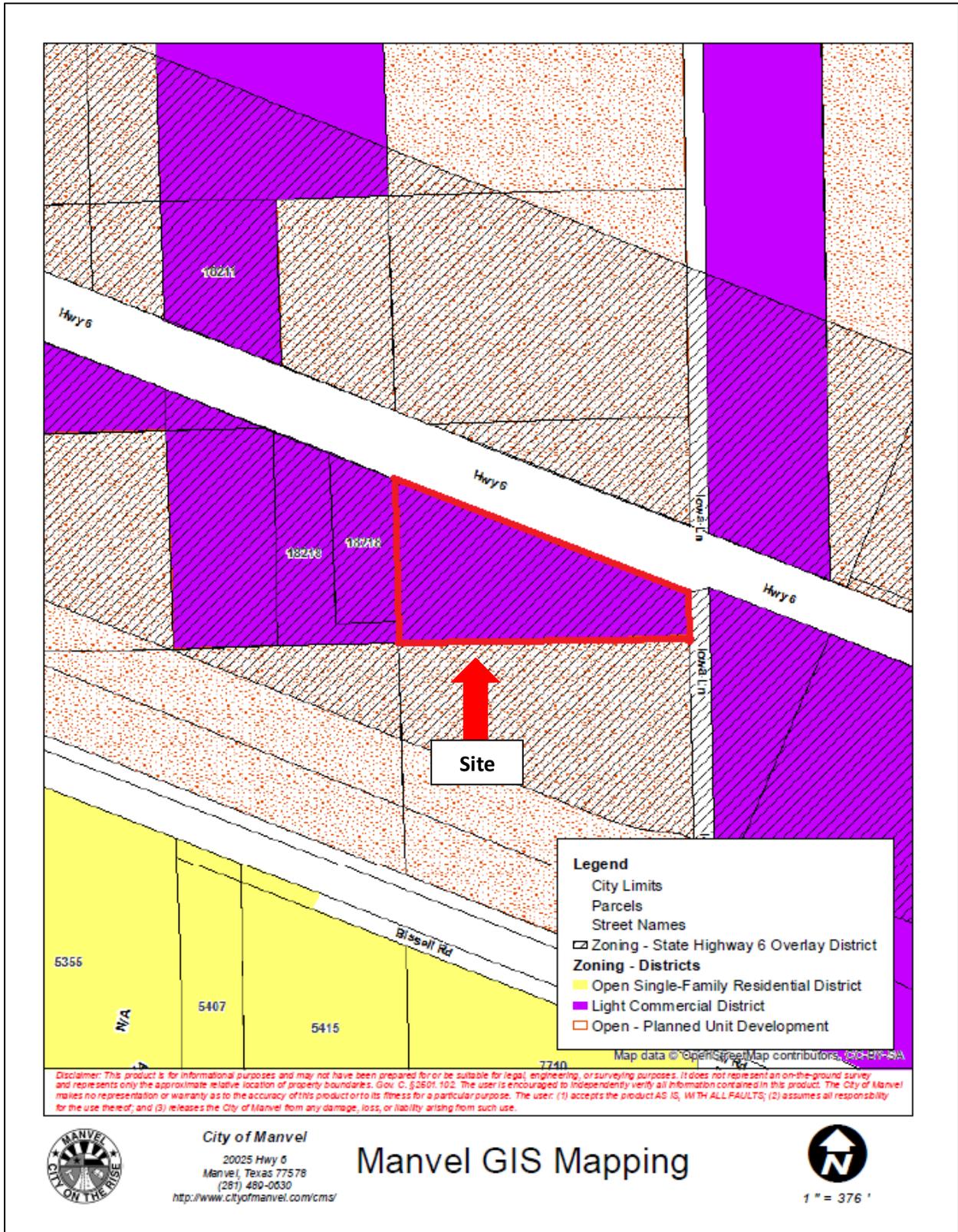
Recommended Action

A Public Hearing following by Consideration and Action from City Council

Executive Summary

The owner, Pravin Patel, is requesting a Specific Use Permit for a hotel use located in the southwest corner of State Highway 6 and Iowa Lane. The property is approximately 6.3272 acres of land that is currently zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6). According to the City's zoning ordinance, the use of a hotel requires an approved SUP in the Light Commercial District (LC) under NAICS Use No. 721 "Accommodations". Staff overview of the SUP is contained in the attached Staff Report section.

Zoning Vicinity Map



Staff Report

Zoning Ordinance Provisions for Specific Use Permits

In Section 77-50 (a). *Uses Requiring Specific Use Permit*, of the Zoning Ordinance it states “certain uses of land, buildings or structures may not be appropriate under all circumstances in any given zoning district, but may be appropriate where adequate precautions can be taken to assure compatibility with surrounding uses, public need, and the orderly development of the city as a whole. This section provides city council and planning, development and zoning the opportunity to deny or to conditionally approve those uses for which specific use permits are required. These uses generally have unusual characteristics or are of a public or semipublic character often essential or desirable for the general convenience and welfare of the community. Because, however, of the nature of use, the importance of the use’s relationship to the comprehensive plan, or possible adverse impact on neighboring properties of the use, review, evaluation, and exercise of planning judgement relative to the location and site plan of the proposed use are required.”

In Section 77-50 (b) of the Zoning Ordinance it further states, “the city council, after receiving the recommendation of the planning, development and zoning commission, may by ordinance, grant a specific use permit uses, as herein qualified by the permitted use table, in locations and zoning districts to permit a use where they are not otherwise permitted by this article, and may impose any appropriate conditions and safeguards to protect property and property values, and in the interest of health, safety or welfare.”

General Site Information

The following is a summary of general site information.

Surrounding Property Zoning	North: Light Commercial District/State Highway 6 Overlay District (LC/SH6) & Open-Planned Unit Development District/State Highway 6 Overlay District (O-PUD/SH6) South: Open-Planned Unit Development District/State Highway 6 Overlay District (O-PUD/SH6) & Open-Planned Unit Development District (O-PUD) East: Light Commercial District/State Highway 6 Overlay District (LC/SH6) West: Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP)
Surrounding Land Use	North: Vacant/Undeveloped South: Vacant/Undeveloped & Railroad East: Vacant/Undeveloped West: Redeemer Church

Overview

The property is zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6). According to the City’s zoning ordinance, the use of a hotel (“accommodations”) is permitted as an approved Specific Use Permit by NAICS Use No. 721 “Accommodations” in the Light Commercial District (LC). The zoning ordinance was recently amended whereby accommodations has a pre-set list of conditions (Ordinance No. 2020-0-15, date October 19, 2020). The standard conditions for accommodations are listed in Section 77-52 of the zoning ordinance and recommended conditions

below. In addition to the standard conditions, City Council may require additional conditions as necessary to alleviate the land uses' negative impacts on the surrounding area.

The property owner, Mr. Pravin Patel, has requested a SUP in order to construct a Holiday Inn Express hotel on a portion of the 6.3272-acre site. The hotel is proposed as a 4-story hotel constructed on the western half of the property. The hotel's front entrance is located on SH6. The proposed site plan indicates two points of ingress/egress from SH6. However, the City and TxDOT have not permitted these driveways and there are no existing driveways on this site. Ultimately TxDOT will permit the number of allowable driveways on this site with a support letter from the City. The allowable number of driveways is permitted compared to proximity of other driveways (*i.e.*, Redeemer Church site). Also, Section 77-36 of the zoning ordinance requires the site to dedicate a 25-foot public access easement (PAE) at the front of the property so that it connects to neighboring developments. In this case, the proposed site will have to connect to the Redeemer Church site (west). Currently, the Redeemer Church site is in the process of plan approval whereby a 25-foot PAE will connect to the east. The Redeemer Church also received the 25-foot PAE approval on their approved SUP site plan. The property owner has not indicated what the remainder of the site will be used for (eastern) at this time, however, any use permitted in the Light Commercial District (LC) will be allowed. Since the site fronts on SH 6 and its lack of close proximity to residential uses and residentially zoned properties, staff does not find the proposed accommodations use in conflict with the surrounding area.

Staff Recommendation

Staff recommends approval of NAICS Use No. 721, "Accommodations" for a hotel use SUP request for property located in the southwest corner of State Highway 6 and Iowa Lane with the following conditions:

1. Pre-determined conditions in of Section 77-50 of the zoning ordinance:
 - a. All guest rooms are accessed via interior hallway;
 - b. All interior hallways accessed from a central lobby;
 - c. A minimum 1,000 square feet dedicated to meeting and event space;
 - d. The use of a kitchenette is not permitted;
 - e. Maintain a copy of guest registration information for a minimum of 30 days which includes guest photographic identification, guest vehicle license plate number, guest permanent address, guest bill including method of payment, guest check-in and check-out dates and times, and number of persons staying in the room(s);
 - f. Install and maintain security cameras in each interior hallway, lobby, parking lots, and exterior doors;
 - g. Require all guests to enter through a central lobby after 11:00 p.m.; and
 - h. A hotel owner, operator, or manager must be present and accessible in person on a 24-hour basis.
2. Conditions recommended by staff:
 - a. The site shall provide a 25-foot public access easement (PAE) per Section 77-36 of the zoning ordinance. The site's 25-foot PAE shall connect to the Redeemer Church's site (west) PAE.
 - b. The driveway access to State Highway 6 will be allowed per City regulations and TxDOT approvals (proposed site plan attached is conceptual).

- c. The site landscaping shall be in accordance with Sections 77-44 and 77-51 of the zoning ordinance. The proposed landscaping plan submitted with the SUP application is for conceptual purposes only. The minimum tree caliper requirement in Section 77-44 shall not use multi-trunk trees to achieve minimum caliper size.
- d. The height of the proposed hotel is limited to the maximum height in the Light Commercial District (LC).
- e. A photometric study showing all proposed exterior lighting shall be required at the time of permit review.
- f. A photometric survey shall be provided prior to the Certificate of Occupancy.
- g. All freestanding lighting shall provide “cut-off” fixtures that conform with the Illuminating Engineering Society of North America, which is 100 percent of light output below 90 degrees, and 90 percent of light output below 80 degrees from a vertical line through the fixture.
- h. No freestanding light fixture shall be greater than 25-feet in height.
- i. All outdoor lighting shall be designated so that no light spillover onto abutting property exceeds 0.3 foot-candle when measured vertically.

Planning, Development and Zoning Commission Public Hearing

The Notice of Public Hearing was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. No one spoke in favor or opposition of the proposed SUP at the Public Hearing held on December 14, 2020.

Planning, Development and Zoning Commission Recommendation

At their December 14, 2020, meeting, the Planning, Development and Zoning Commission recommended approval to City Council for the proposed hotel (accommodation) use SUP located in the southwest corner of SH 6 and Iowa Lane (Ordinance No. 2020-O-38). The vote was six yeas to zero nays.

City Council Public Hearing

The Notice of Public Hearing was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. At the time of writing this report, staff has received one informational inquiry and is not aware of opposition to the request.

Site Photographs



Looking west from Iowa Lane at the proposed Holiday Inn Express (hotel use).

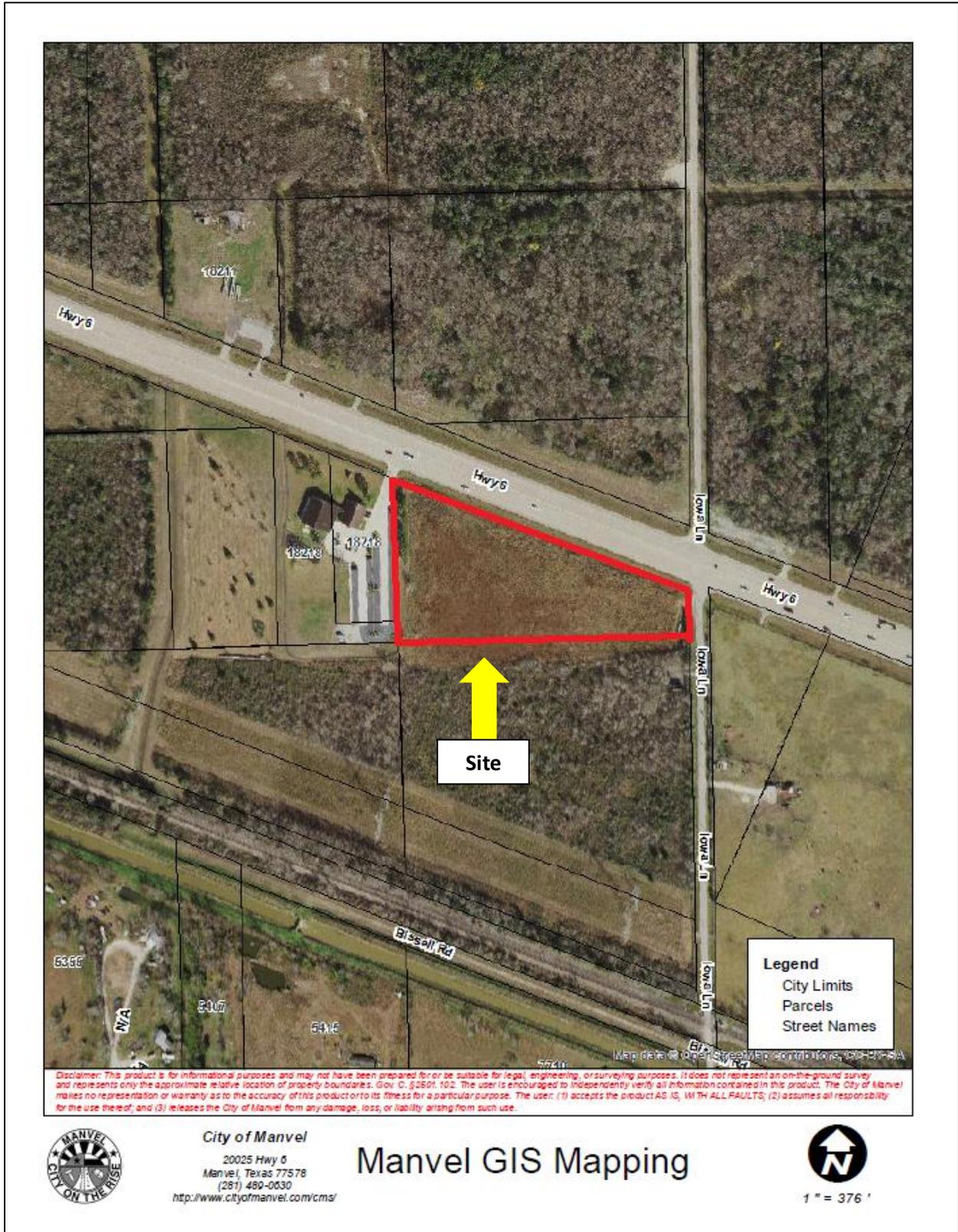


Looking east at the proposed Holiday Inn Express site from Redeemer Church.



Looking south on Iowa Lane adjacent to the Holiday Inn Express site.

Aerial Vicinity Map



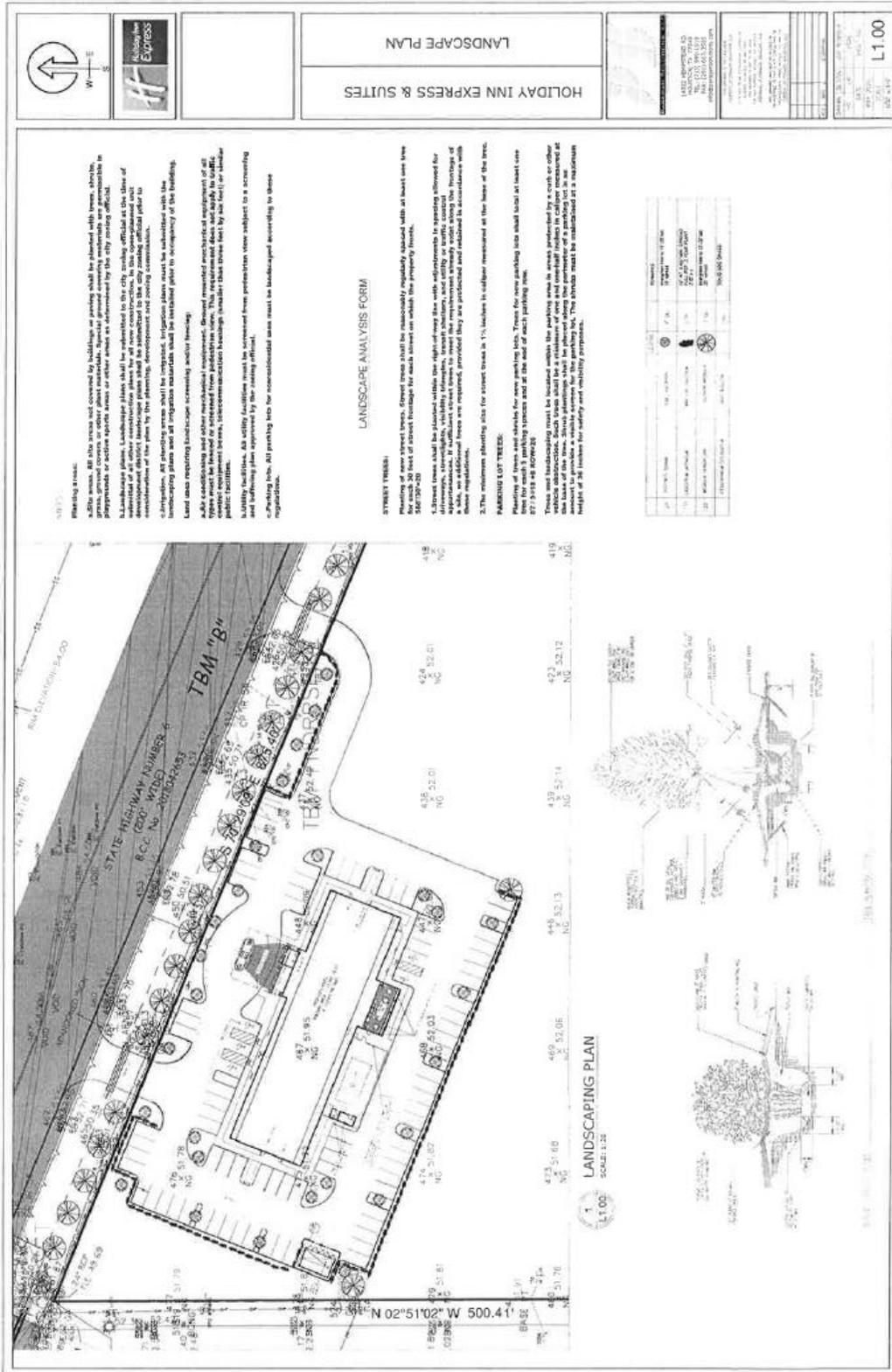
City of Manvel
20025 Hwy 6
Manvel, Texas 77578
(281) 480-0630
<http://www.cityofmanvel.com/cms/>

Manvel GIS Mapping

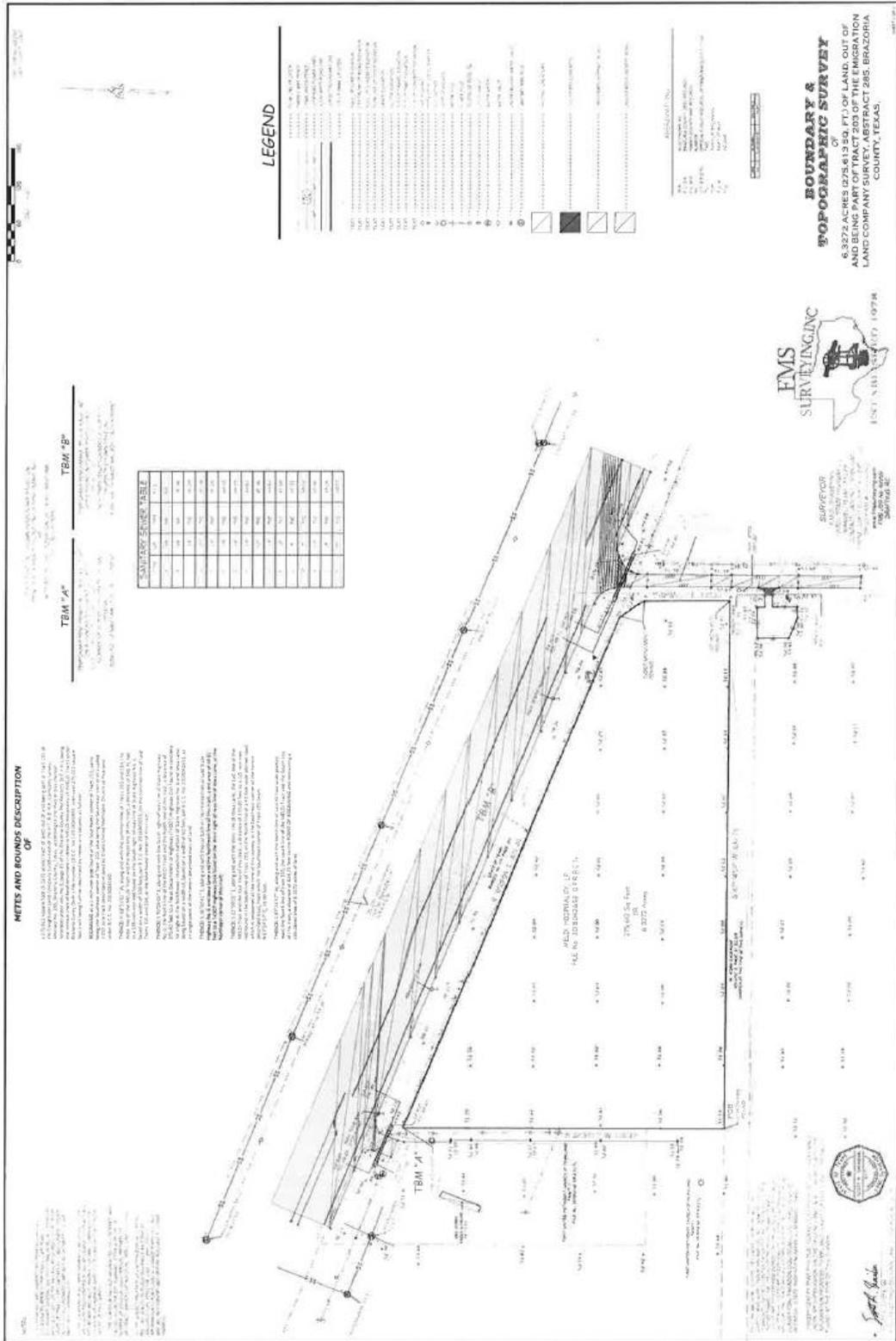


1" = 376'

Proposed Landscape Plan



Property Survey



Applicant Letter



14022 Hempstead Rd
Houston, TX. 77040
Tel: (713) 446-7810 / Fax: (281) 667-3505

November 3, 2020
City of Manvel
20025 Highway 6
Manvel, TX 77578

Re: Letter of Request-Specific Use Permit

To Development Department,

Please accept this letter as a formal request for a Specific Use Permit for our proposed Holiday Inn Express. The project is located at the intersection of Iowa Lane and Highway 6.

Attached is our Specific Use Permit Application, Site Plan, Overall Site Plan, Survey (Metes and Bound description on Survey) and Landscape Plan for your review.

Should you have any questions, please contact our office at (713)446-7810.

Lokesh Khosla

Lokesh Khosla
Paragan Solutions, LLC
Managing Partner

14022 Heampstead Rd
Houston, TX 77040

Application

SUP 20-1968



DEVELOPMENT SERVICES
20025 HIGHWAY 6
MANVEL, TX 77578
P: 281-489-0630
F: 281-489-0634

SPECIFIC USE PERMIT APPLICATION

PROJECT INFORMATION

Project Name: Holiday Inn Express
Project Location/Address: Southwest corner of Hwy 6 and Iowa Lane intersection
Legal Description: 6.3272 Acres out of and being part of Tract 203 of the Emigration Land Co. Survey
Current Zoning: Commercial Proposed Land Use: Hotel NAICS No.: 721110
Parcel/Tax ID# (s): 167400 Total Acreage: 6.3272

APPLICANT INFORMATION

Applicant Name: Lokesh Khosla
Company Name: Paragan Solutions, LLC
Address: 14022 Heampstead Rd City: Houston State: TX Zip: 77040
Phone #: 713-446-7810 Email: info@paragansolutions.com

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT, and I, the undersigned, am authorized to make this application on behalf of the owner(s). I understand that this application will expire one year from the date submitted.

Lokesh Khosla 10/27/2020
Applicant Signature (REQUIRED) Date

PROPERTY OWNER INFORMATION

Owner(s) Name: Pravin Patel
Address: 2503 Cullen Parkway City: Pearland State: TX Zip: 77584
Phone #: 281-794-4633 Email: pravinpatelcpa@yahoo.com

PROPERTY OWNER'S AUTHORIZATION (Required – If owner is also the applicant, must sign as both):
I am the owner of the property for which this application is being made. I authorize the above person (Applicant) to submit this application and to correspond with the City of Manvel regarding this application on my behalf.

[Signature] 10/30/2020
Owner's Signature (REQUIRED) Date

1
[Handwritten mark]

Notice of Public Hearing

Public Hearing Notice to run on Sunday 11/29/2020

A TELECONFERENCE PUBLIC HEARING WILL BE HELD BY TELEPHONE BEFORE THE MANVEL PLANNING, DEVELOPMENT & ZONING COMMISSION AT 7:00 P.M. ON MONDAY, DECEMBER 14, 2020, FOR THE PURPOSE OF HEARING COMMENTS FOR OR AGAINST AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED IN THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP).

The Planning, Development & Zoning Commission public hearing will be accessible by telephone for the purpose of hearing comments for or against granting a Specific Use Permit. This meeting may be accessed by calling; 210-469-0207 or toll free at 877-257-2190 and entering conference ID 204 150 435#

A TELECONFERENCE PUBLIC HEARING WILL BE HELD BY TELEPHONE BEFORE THE MANVEL CITY COUNCIL MEETING AT 7:00 P.M. ON MONDAY, JANUARY 4, 2021, FOR THE PURPOSE OF HEARING COMMENTS FOR OR AGAINST AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED IN THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP).

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THE PUBLIC HEARING WILL BE TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 6.3272 ACRES LOCATED IN THE SOUTHWEST CORNER OF STATE HIGHWAY 6 AND IOWA LANE, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 721 "ACCOMMODATIONS"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

A TEMPORARY SUSPENSION OF THE OPEN MEETINGS ACT TO ALLOW TELEPHONE OR VIDEOCONFERENCE PUBLIC MEETINGS HAS BEEN GRANTED BY GOVERNOR

GREG ABBOTT. THESE ACTIONS ARE BEING TAKEN TO MITIGATE THE SPREAD OF COVID-19 BY AVOIDING MEETINGS THAT BRING PEOPLE INTO A GROUP SETTING AND IN ACCORDANCE WITH SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

For further assistance please contact Tammy Bell at tbell@cityofmanvel.com or 832-336-4064. The meeting agenda can be viewed on the City of Manvel website at www.cityofmanvel.com under “Boards Agendas & Minutes”. /s/ Tammy Bell, City Secretary.

ORDINANCE NO. 2020-O-39

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS AMENDING THE ZONING ORDINANCE OF THE CITY, BY AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 7212 “RV PARKS AND RECREATIONAL CAMPS”; PROVIDING FOR THE AMENDMENT OF THE CITY’S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

* * * * *

WHEREAS, J Mark Martin and Carol Martin are the current owners of 8.609 acres of land located on Rogers Road, bounded by Cemetery Road, Bissell Road, and Elm Street, Manvel, Texas, being Tract One: 7.109 acres (309,675 square feet) of land, being part of the Outlot 83 of the Dr. A.A. Luther Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County Texas, out of the A.B. & M. Survey, Abstract No. 479, Brazoria County, Texas, and Tract Two: 1.500 (65,337 square feet) of land, being part of Outlot 83 of the Dr. A.A. Luther Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County, Texas, out of the A.B. & M. Survey, Abstract No. 479, Brazoria County, Texas, a map and description of which is attached hereto as Exhibit “A”; and

WHEREAS, the 8.609 acres is currently zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6); and

WHEREAS, the Applicant, Hongwei Sun, with permission from the Owners has filed an application to change the zoning classification of 8.609 acres to Light Commercial District/State Highway 6 Overlay District, with a Specific Use Permit (LC/SH6-SUP) allowing use of the Property for NAICS Use 7212 “RV Parks and Recreational Camps”; and

WHEREAS, the Planning, Development, and Zoning Commission and the City Council have conducted, in the time and manner required by law and the Zoning Ordinance of the City, a public hearing on such request; and

WHEREAS, the Planning, Development, and Zoning Commission has recommended in its report the approval of such request, and the City Council deems it appropriate to approve said amendment to the rezoning and specific use permit; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

Section 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The zoning classification of 8.609 acres of land located on Rogers Road, bounded by Cemetery Road, Bissell Road, and Elm Street, Manvel, Texas, being Tract One: 7.109 acres (309,675 square feet) of land, being part of Outlot 83 of the Dr. A.A. Luther Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County, Texas, out of the A.B. & M. Survey, Abstract No. 479, Brazoria County, Texas, and Tract Two: 1.500 acres (65,337 square feet) of land, being part of Outlot 83 of the Dr. A.A. Luther

Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County, Texas, out of the A.B. & M. Survey Abstract No. 479, Brazoria County, Texas, as more particularly described in Exhibit “A” attached hereto, shall be changed from Light Commercial District/State Highway 6 Overlay District (LC/SH6) to Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP), for uses as permitted within such zone classification, subject to the regulations, regulations, and conditions hereinafter set forth:

1. RV Parks and Recreational Camps - (NAICS 7212)

Section 3. The request meets the criteria set forth in Section 77-50 of the City of Manvel Zoning Ordinance for a Specific Use Permit. The City of Manvel Zoning Ordinance is hereby further amended by granting an amended Specific Use Permit authorizing use of the Property for the additional NAICS use listed in Section 2, above.

Section 4. The City Council hereby finds it appropriate to impose the use and development of the Property shall comply with the site plan as shown in Exhibit “B”, attached hereto. The use and site may not be changed or expanded except by amendment of this Specific Use Permit.

Section 5. The Specific Use Permit issued under this ordinance, or a specific use listed herein, shall expire one year after its date of issuance if construction or if the listed use authorized hereunder is not substantially under way or in use prior to the expiration of said one-year period. If, prior to the expiration of such one-year period, the owner of the property to which the Specific Use Permit applies in writing, for an

extension, the City Council may, after recommendation from the Planning, Development, and Zoning Commission, grant such extension for one additional year.

Section 6. The Zoning District Map of the City of Manvel shall be revised and amended to show the designation of said multiple tracts, as described and as provided in Section 2, above, with the appropriate reference thereon to the number and effective date of this Ordinance and a brief description of the nature of the change.

Section 7. The City Council hereby finds and determines that said rezoning comports to the City's Comprehensive Land Use Plan. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City of Manvel, save and except the change in zoning classification of said tract(s) as described above.

Section 8. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Manvel, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 9. Any person who shall intentionally, knowingly, recklessly or with criminal negligence violate any provision of this Ordinance shall be deemed guilty of a

misdemeanor and upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

Section 10. Revocation. This Specific Use Permit may be revoked or modified by the City Council, in whole or in part, after notice and hearing, for either of the following reasons:

- (1) The Specific Use Permit was obtained or extended by misrepresentation, fraud or deception: or
- (2) That one of more of the conditions imposed by the permit has not been met or has been violated.

PASSED AND APPROVED on first reading this _____ day of _____, 2021.

PASSED, APPROVED, AND ADOPTED on second and final reading this _____ day of _____, 2021.

Debra Davison, Mayor

ATTEST:

Tammy Bell, City Secretary

APPROVED AS TO FORM:

Robert Gervais, City Attorney

Exhibit A

Tract One: Being 7.109 acres (309,675 square feet) of land, being part of Outlot 83 of the Dr. A.A. Luther Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County, Texas, out of the A.B. & M. Survey, Abstract no. 479, Brazoria County, Texas.

Tract Two: Being 1.500 acres (65,337 square feet) of land, being part of Outlot 83 of the Dr. A.A. Luther Subdivision of the Town of Manvel, Brazoria County, Texas, according to the plat recorded in Volume 1, Pages 71-72, Plat Records of Brazoria County, Texas, out of the A.B. & M. Survey, Abstract No. 479, Brazoria County, Texas.

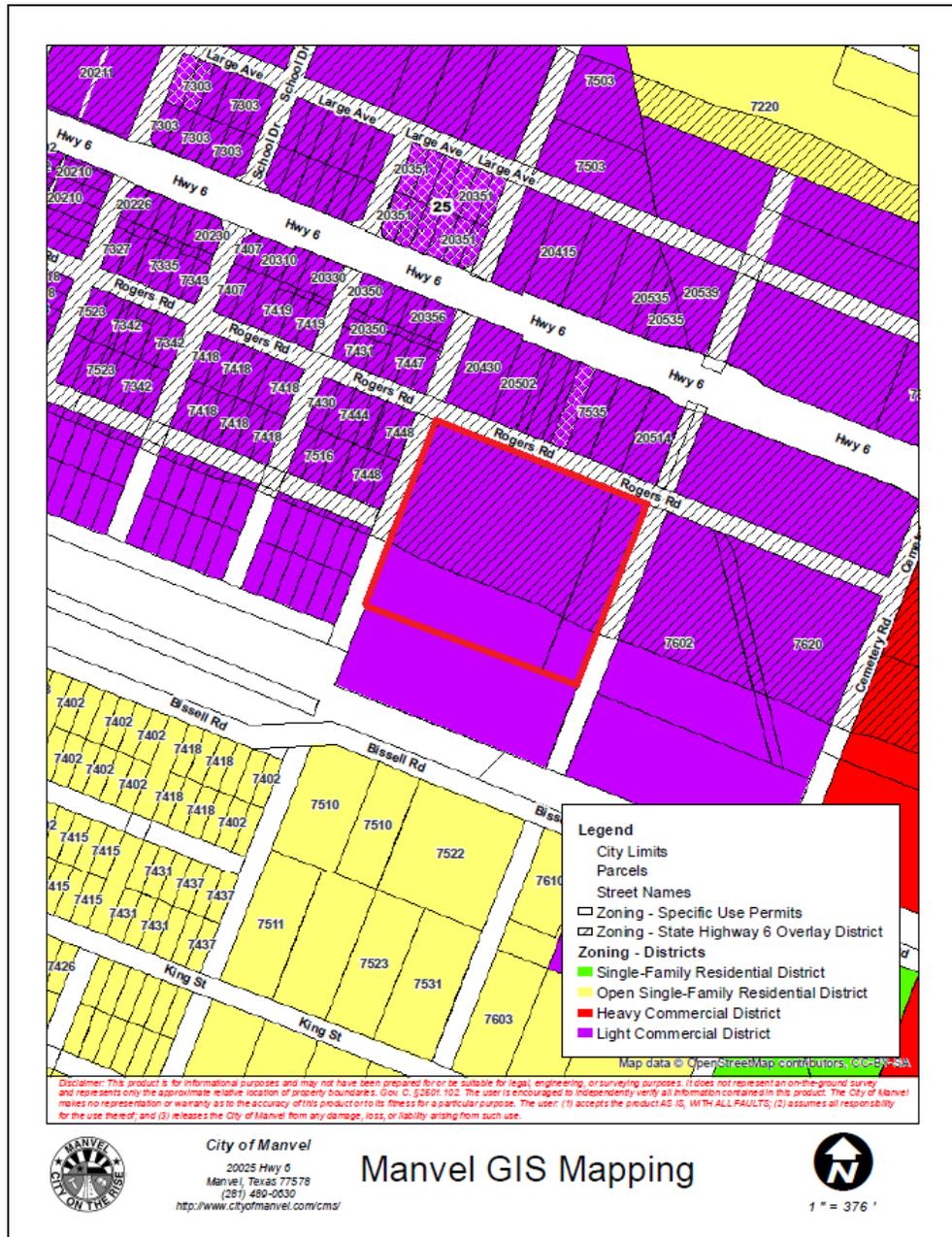
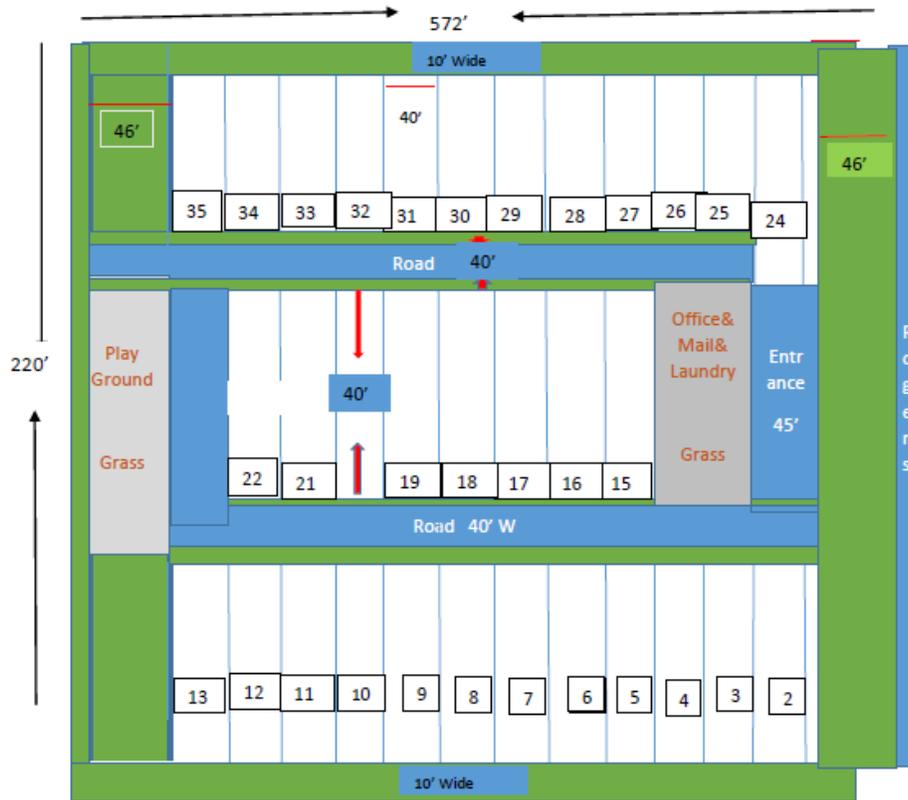


Exhibit B

Sun RV Park





City Council Specific Use Permit Request

Agenda of:	January 4, 2021	Initiated By:	Jessica Rodriguez Dir. Development Services
Department:	Development Services	Presented By:	Jessica Rodriguez Dir. Development Services

Subject/Proceeding

Specific Use Permit (SUP) to establish an 8.609-acre RV Park facility located on Rogers Road, bounded by Cemetery Road (east), Bissell Road (south), and Elm Street (west) in the Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP)

Exhibits

Zoning Vicinity Map, Staff Report, Site Photographs, Aerial Vicinity Map, Proposed Site Plan, Property Survey, Applicant Traffic Impact Statement, Application, Notice of Public Hearing, Public Hearing Comment

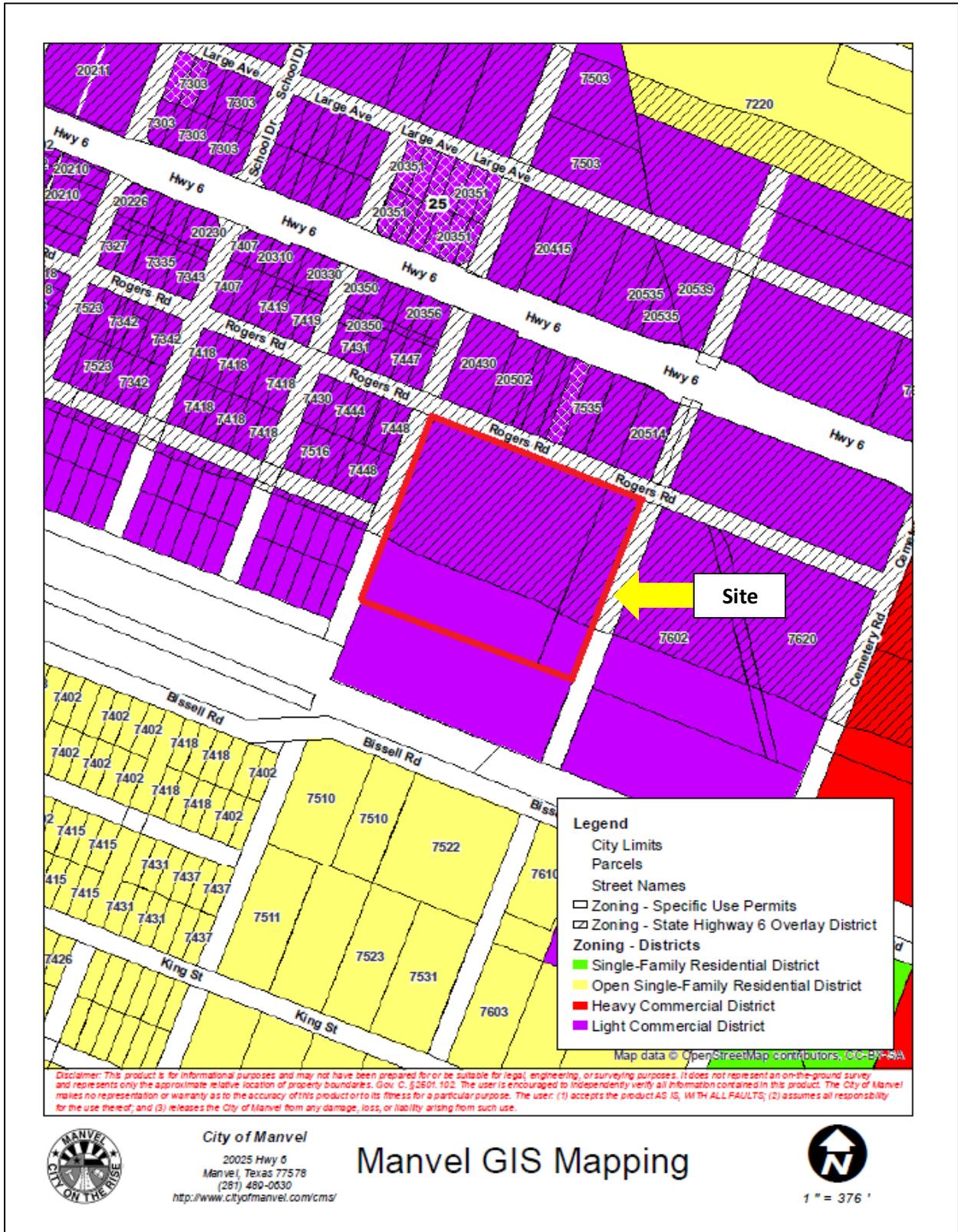
Recommended Action

A Public Hearing following by Consideration and Action from City Council

Executive Summary

The applicant, Hongwei Sun, with permission from the property owner, J. Mark Martin, are requesting a Specific Use Permit for a RV Park facility located on Rogers Road, bounded by Cemetery Road, Bissell Road, and Elm Street. The property is approximately 8.609 acres of land that is currently zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6). According to the City's zoning ordinance, the use of a RV Park (NAICS Use No. 7212) use requires an approved SUP in the Light Commercial District (LC). The RV Park facility will occupy one-third of the proposed site with 2.88 acres (220-feet in width by 572-feet in depth). According to the proposed site plan, the RV Park will have 35 RV parking spaces taking access from Rogers Road. Staff overview of the SUP is contained in the attached Staff Report section.

Zoning Vicinity Map



Staff Report

Zoning Ordinance Provisions for Specific Use Permits

In Section 77-50 (a). *Uses Requiring Specific Use Permit*, of the Zoning Ordinance it states “certain uses of land, buildings or structures may not be appropriate under all circumstances in any given zoning district, but may be appropriate where adequate precautions can be taken to assure compatibility with surrounding uses, public need, and the orderly development of the city as a whole. This section provides city council and planning, development and zoning the opportunity to deny or to conditionally approve those uses for which specific use permits are required. These uses generally have unusual characteristics or are of a public or semipublic character often essential or desirable for the general convenience and welfare of the community. Because, however, of the nature of use, the importance of the use’s relationship to the comprehensive plan, or possible adverse impact on neighboring properties of the use, review, evaluation, and exercise of planning judgement relative to the location and site plan of the proposed use are required.”

In Section 77-50 (b) of the Zoning Ordinance it further states, “the city council, after receiving the recommendation of the planning, development and zoning commission, may by ordinance, grant a specific use permit uses, as herein qualified by the permitted use table, in locations and zoning districts to permit a use where they are not otherwise permitted by this article, and may impose any appropriate conditions and safeguards to protect property and property values, and in the interest of health, safety or welfare.”

General Site Information

The following is a summary of general site information.

Surrounding Property Zoning	North: Light Commercial District/State Highway 6 Overlay District (LC/SH6) South: Light Commercial District/State Highway 6 Overlay District (LC/SH6), Light Commercial District (LC), Open-Single Family Residential District (O-SFR) East: Light Commercial District/State Highway 6 Overlay District (LC/SH6) & Heavy Commercial District/State Highway 6 Overlay District (HC/SH) West: Light Commercial District/State Highway 6 Overlay District (LC/SH6)
Surrounding Land Use	North: Commercial & Single-Family Residential South: Centerpoint Powerline Easement & Railroad East: Vacant/Undeveloped & C-1 Ditch West: Single-Family Residential

Overview

The property was originally zoned Light Commercial District/State Highway 6 Overlay District (LC/SH6). According to the City’s zoning ordinance, the use of a RV Park is permitted as an approved Specific Use Permit by NAICS Use No. 7212 in the Light Commercial District (LC). The applicant, Mr. Hongwei Sun, with permission from the property owner, Mr. J. Mark Martin, would like to construct a RV Park on one-third of the 8.609-acre site or 2.88 acres. The site is located in the floodplain. The proposed RV Park illustrates 35 RV parking spaces, an office, mail and laundry facility, a playground,

and grass. The proposed site plan indicates there will be one entrance off of Rogers Road with two 40-foot wide 'roads' to access the RV parking spaces. The proposed site plan also illustrates 'green' areas that are identified as landscaping; however, the applicant has not provided a plant list with plant heights, quantity, or specific planting locations. The site requires specific planting standards according to Section 77-44 of the zoning ordinance; however, the proposed site plan is not in compliance. The proposed site plan also illustrates a location of an office; however, the applicant has not provided elevation drawings to indicate compliance with State Highway 6 Overlay District requirements of 90 percent masonry material. The applicant's letter states crushed concrete will be used for parking areas and drive aisles, but the City requires all parking areas, streets, and driveways to be concrete all-weather surface (Design Criteria Manual).

The site's location on Rogers Road is surrounded by a mixture of commercial and residential uses. While the properties fronting on Rogers Road are zoned Light Commercial District (LC), the majority of properties are still being used as single-family residential (legal non-conforming). The commercial uses in the vicinity take their main access from SH6 with some having a second access onto Rogers Road. Rogers Road is an open ditch, asphalt surface street with approximately 20-feet in paving width. The use of asphalt paving is allowed in the Original Manvel Townsite Area per Section 62-119 of the subdivision ordinance. The existing pavement width with open ditch street does not lend itself to a higher vehicular traffic associated with a RV Park compared to other uses allowed in the Light Commercial District such as a small office. For example, a small office with 5,000 square feet will generate 12.25 trips at peak PM hour compared to a RV Park that will generate 34 trips at peak PM hour (Source: Institute of Transportation Engineers, Trip Generation Manual 10th Edition). Also, the frequent use of larger vehicles such as RVs could potentially cause concern due pavement width and the open ditches. Finally, the use of an RV Park with its close proximity to single-family residential will have an adverse impact on the neighborhood due to increased RV traffic. The easiest way to gain access to the site from Rogers Road is from S. Masters Road (west) and Cemetery Road (east). Both east and west routes are accessible to the nearby existing single-family residential and those abutting the site and directly across the street on Rogers Road.

Staff Recommendation

Staff does not recommend approval of the RV Park facility (NAICS No. 7212) SUP for 8.609 acres of property located on Rogers Road.

Planning, Development and Zoning Commission Public Hearing

The Notice of Public Hearing was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. One person, Mrs. Jari Thompson, spoke in opposition at the Public Hearing held on December 14, 2020. Mrs. Thompson expressed concern for access to the site from Rogers Road and lack of site drainage.

Planning, Development and Zoning Commission Recommendation

At their December 14, 2020, meeting, the Planning, Development and zoning Commission made an unfavorable recommendation to City Council for the proposed RV Park use SUP located on Rogers Road (Ordinance No. 2020-O-39). The vote was zero yeas to six nays.

City Council Public Hearing

The Notice of Public Hearing was published in the newspaper of general circulation. All property owners within 200 feet of the property were notified. At the time of writing this report, three property owners have stated they are against the proposed RV Park use. Staff has also received an email from Mr. R.B. Thompson against the proposed RV Park (Public Hearing Comment Section). The neighboring property owners are concerned with site access from Rogers Road, lack of drainage, and sewer connections. Staff has not received information inquiries and is not aware of support for this SUP.

Site Photographs



Looking at the proposed RV Park Site from Rogers Road (south).



Abutting (west) single-family residential on Rogers Road from the proposed RV Park Site.



Looking at neighboring single-family residential on Rogers Road near the proposed RV Park Site.

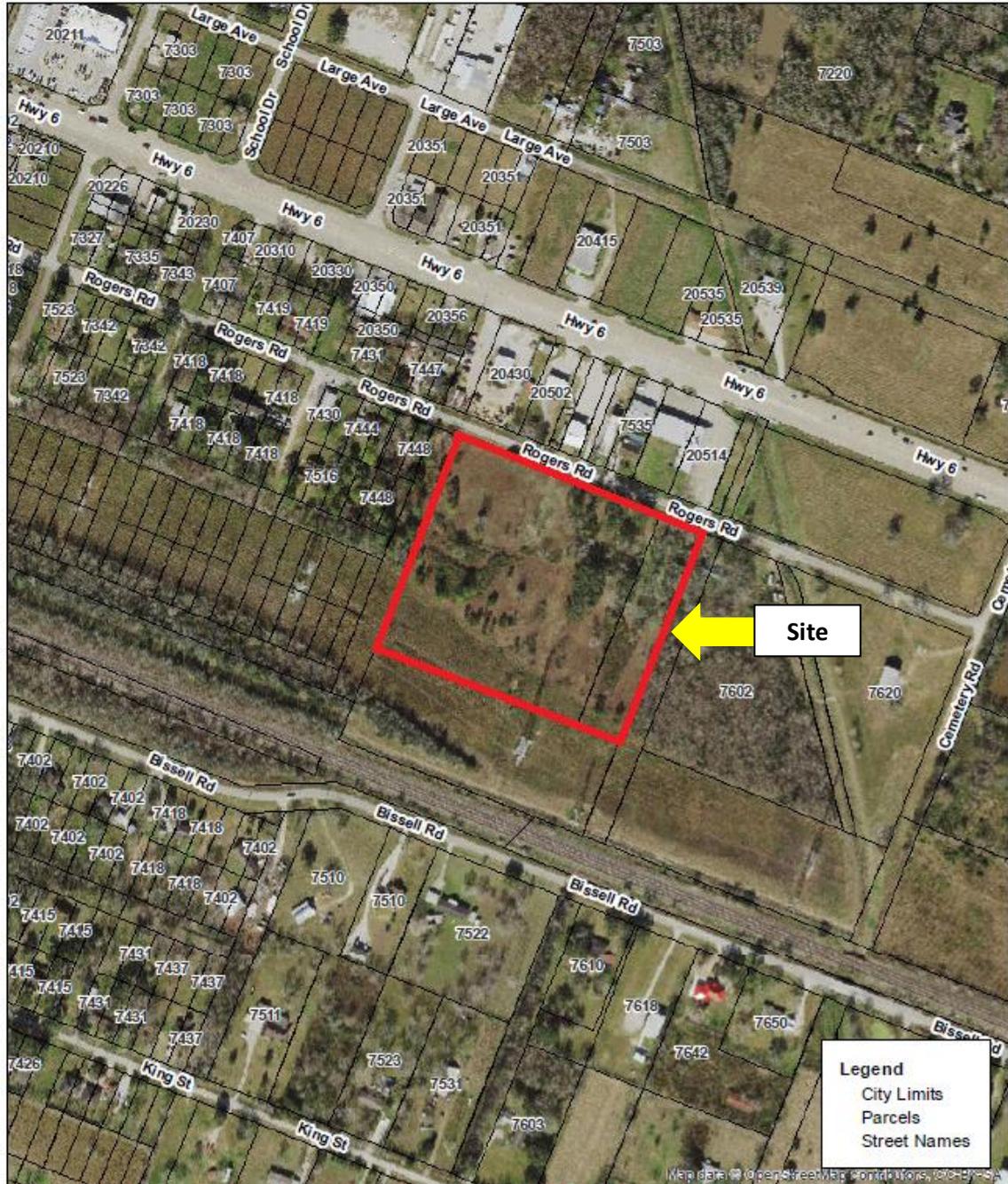


Rogers Road in front of the proposed RV Park Site.



Rogers Road intersection with Cemetery Road.

Aerial Vicinity Map



Map data © OpenStreetMap contributors, CC-BY-SA
 Disclaimer: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. Gov. C. §2601.102. The user is encouraged to independently verify all information contained in this product. The City of Manvel makes no representation or warranty as to the accuracy of this product or its fitness for a particular purpose. The user: (1) accepts the product AS IS, WITH ALL FAULTS; (2) assumes all responsibility for the use thereof; and (3) releases the City of Manvel from any damage, loss, or liability arising from such use.



City of Manvel
 20025 Hwy 6
 Manvel, Texas 77578
 (281) 489-0630
<http://www.cityofmanvel.com/cms/>

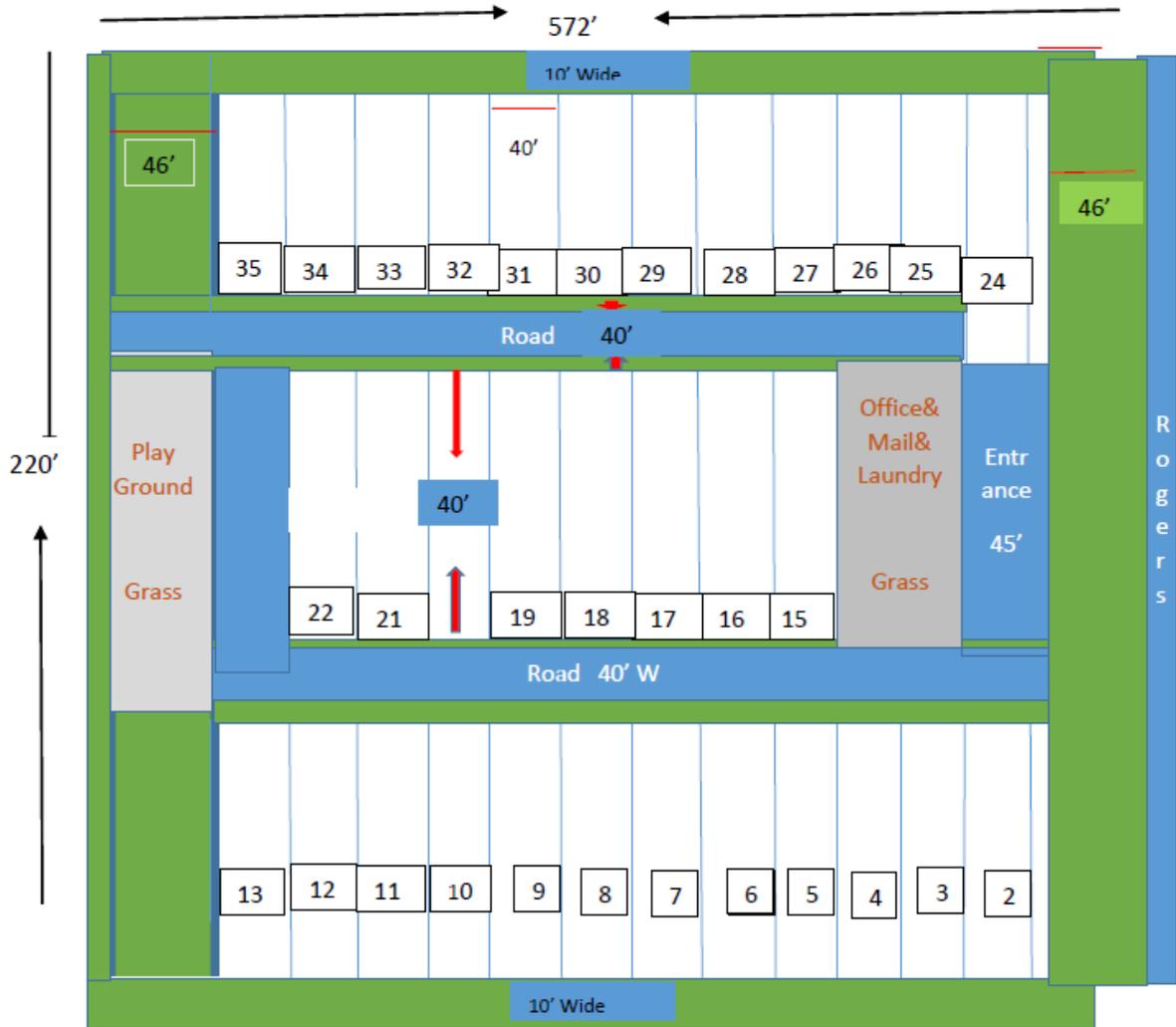
Manvel GIS Mapping



1" = 376'

Proposed Site Plan

Sun RV Park



Applicant Traffic Impact Statement

PO Box 2005
Bellaire, TX 77402

Phone: (713)530-1615
Fax: (713)839-7147
E-Mail: sungregor@gmail.com

Emerald Lake LLC

Date: 10/25/2020

Subject: Traffic impact Analysis of a new developed RV Park

Dear City of Manvel,

We, Emerald Lake LLC, plan to build a RV park on the lot on Roger Road with a Tax ID 6398-0159-000.

The impact on the traffic from this perspective RV Park is very minimal seeing as only 32 RV lots will be built.

We respect and follow the related Manvel regulations.

Your considerations are greatly appreciated.

Sincerely,



Hongwei Sun (president)

Application



DEVELOPMENT SERVICES
20025 HIGHWAY 6
MANVEL, TX 77578
P: 281-489-0630
F: 281-489-0634

SPECIFIC USE PERMIT APPLICATION

PROJECT INFORMATION

Project Name: Emerald RV Park
Project Location/Address: Roger
Legal Description: Manvel lot of 83-83 B Acres 8.592 Manvel
Current Zoning: Light Comm Proposed Land Use: RV park NAICS No.: _____
Parcel/Tax ID# (s): 6398-0159-000 Total Acreage: 8.592

APPLICANT INFORMATION

Applicant Name: Hongwei Sun
Company Name: Emerald Lake LLC
Address: PO Box 2005 City: Bellaire State: TX Zip: 77402
Phone #: 713-530-1615 Email: SUNgregor@gmail.com

This is to certify that the information on this form is COMPLETE, TRUE, and CORRECT, and I, the undersigned, am authorized to make this application on behalf of the owner(s). I understand that this application will expire one year from the date submitted.

[Signature] 10-19-20
Applicant Signature (REQUIRED) Date

PROPERTY OWNER INFORMATION

Owner(s) Name: Emerald Lake LLC (Assignee)
Address: PO Box 2005 City: Bellaire State: TX Zip: 77402
Phone #: 713-530-1615 Email: Sungregor@gmail.com

PROPERTY OWNER'S AUTHORIZATION (Required - If owner is also the applicant, must sign as both):

I am the owner of the property for which this application is being made. I authorize the above person (Applicant) to submit this application and to correspond with the City of Manvel regarding this application on my behalf.

[Signature] 10-19-20
Owner's Signature (REQUIRED) Date

Application

PO Box 2005
Bellaire, TX 77402

Phone: (713)530-1615
Fax: (713)839-7147
E-Mail: sungregor@gmail.com

Emerald Lake LLC

Date: 10/25/2020

Subject: RV Park Application Letter

Dear City of Manvel,

We, Emerald Lake LLC, are writing to you to build a RV park on the lot on Roger Road with a Tax ID 6398-0159-000.

The lot is 8.59 acres and we only use 1/3 of it to develop this RV Park. As shown in Plan 3, the areas in green are for vegetation, and the road will be built with gravels so the water permeable. The total RV parking lots will be 32.

We respect and follow the related Manvel regulations.

Your considerations are greatly appreciated.

Sincerely,



Hongwei Sun (president)

Notice of Public Hearing

Public Hearing Notice to run on Sunday 11/29/2020

A TELECONFERENCE PUBLIC HEARING WILL BE HELD BY TELEPHONE BEFORE THE MANVEL PLANNING, DEVELOPMENT & ZONING COMMISSION AT 7:00 P.M. ON MONDAY, DECEMBER 14, 2020, FOR THE PURPOSE OF HEARING COMMENTS FOR OR AGAINST AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP).

The Planning, Development & Zoning Commission public hearing will be accessible by telephone for the purpose of hearing comments for or against granting a Specific Use Permit. This meeting may be accessed by calling; 210-469-0207 or toll free at 877-257-2190 and entering conference ID 204 150 435#

A TELECONFERENCE PUBLIC HEARING WILL BE HELD BY TELEPHONE BEFORE THE MANVEL CITY COUNCIL MEETING AT 7:00 P.M. ON MONDAY, JANUARY 4, 2021, FOR THE PURPOSE OF HEARING COMMENTS FOR OR AGAINST AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP).

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THE PUBLIC HEARING WILL BE TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING THE ZONING CLASSIFICATION OF APPROXIMATELY 8.609 ACRES LOCATED ON ROGERS ROAD, BOUNDED BY CEMETERY ROAD (EAST), BISSELL ROAD (SOUTH), AND ELM STREET (WEST), MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT (LC/SH6) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR NAICS USE 7212 “RV PARKS AND RECREATIONAL CAMPS”; PROVIDING FOR THE AMENDMENT OF THE CITY’S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

A TEMPORARY SUSPENSION OF THE OPEN MEETINGS ACT TO ALLOW TELEPHONE OR VIDEOCONFERENCE PUBLIC MEETINGS HAS BEEN GRANTED BY GOVERNOR GREG ABBOTT. THESE ACTIONS ARE BEING TAKEN TO MITIGATE THE SPREAD OF COVID-19 BY AVOIDING MEETINGS THAT BRING PEOPLE INTO A GROUP SETTING AND IN ACCORDANCE WITH SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.

For further assistance please contact Tammy Bell at tbell@cityofmanvel.com or 832-336-4064. The meeting agenda can be viewed on the City of Manvel website at www.cityofmanvel.com under “Boards Agendas & Minutes”. /s/ Tammy Bell, City Secretary.

Public Hearing Comment

Jessica Rodriguez

From: Buck Thompson <rbtint@outlook.com>
Sent: Wednesday, December 9, 2020 7:01 PM
To: Tammy Bell
Cc: Jessica Rodriguez
Subject: Specific Use Permit

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Planning Development and Zoning Commission:

Thank you for the notification regarding our property on Rogers Street in Manvel, Texas.

Regarding the request by Mark J. Martin and Carol Martin or Property Owner for a Specific Use Permit for a "R.V. Parks and Recreational Camps."

We are of the opinion that due to Drainage problems (which include flooding of this 8.609 ac.), limited access and being in the Downtown District, this is not a good location for this type of business.

Thank you for your consideration.

Sincerely,

R.B. Thompson
Jari Thompson
RBTINT@OUTLOOK.COM
281-388-0708



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: January 4, 2021

TOPIC: Public hearing regarding amending the zoning ordinance by changing the zoning classification of approx. 8.609 acres of land located on Rogers Road, bounded by Cemetery Road (east), Bissell Road (south), and Elm Street (west), Manvel, Texas, from Light Commercial District/State Highway 6 Overlay District (LC/SH6) to Light Commercial District/State Highway 6 Overlay District with Specific Use Permit (LC/SH6-SUP) authorizing NAICS use 7212 "RV (Recreational Vehicle) Parks and Recreational Camps".

BACKGROUND: Subject property is vacant and undeveloped. The applicant, Mr. Hongwei Sun, with permission from the owner, Mr. J. Mark Martin, would like to construct a RV Park on one-third of the 8.0609-acre site or 2.88 acres. The proposed RV Park will have 35 RV parking spaces and take vehicular access from Rogers Road. The vicinity includes commercial uses located on SH6 and single-family residential uses on Rogers Road. At their December 14, 2020, Planning, Development and Zoning Commission public hearing there was one person who spoke against the proposed SUP.

PD&Z Recommendation: The Planning, Development and Zoning Commission made an unfavorable recommendation to City Council for the proposed RV Park SUP on Rogers Road (Ordinance No. 2020-O-39) at their December 14, 2020, meeting. The vote was zero yeas to six nays.

STAFF RECOMMENDATION: City staff recommends denial of the proposed NAICS Use No. 7212 "RV (Recreational Vehicle) Parks and Recreation Camps" on 8.609 acres of land located on Rogers Road, bounded by Cemetery Road, Bissell Road, and Elm Street.

ATTACHMENTS: Staff Report

FUNDING ISSUES

- Not applicable
 Not budgeted
 Full amount already budgeted
 Funds to be transferred from Acct.#

<p>SUBMITTING STAFF MEMBER Jessica Rodriguez</p>	<p>FINANCE DIRECTOR APPROVAL _____ CITY MANAGER APPROVAL _____</p>
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ORDINANCE NO. 2021-O-02

AN ORDINANCE AMENDING ORDINANCE NO. 2020-O-17 AMENDING THE CITY FISCAL YEAR 2020 BUDGET ENDING SEPTEMBER 30, 2020, BY AMENDING VARIOUS BUDGETS TO ACCOUNT FOR YEAR END ADDITIONAL REVENUES AND EXPENDITURES, DIRECTING THE BUDGET OFFICER TO FILE OR CAUSE TO BE FILED A COPY OF THE AMENDED BUDGET WITH THE CITY SECRETARY AND WITH THE OFFICE OF THE BRAZORIA COUNTY CLERK AND PROVIDING THIS ORDINANCE SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, by Ordinance No. 2019-O-28 the City Council of the City of Manvel, Texas, adopted its original budget for Fiscal Year ending September 2020; and

WHEREAS, by Ordinance No. 2020-O-01, 2020-O-03, 2020-O-08 and 2020-O-17 the City Council of the City of Manvel, Texas, amended its budget for Fiscal Year ending September 2020; and

WHEREAS, Texas Local Government Code §102.010 provides that a municipality may make changes in the budget for municipal purposes; and

WHEREAS, throughout all funds there is need to adjust miscellaneous line items as no departments were over budget, but various line items within those departments may be; and

WHEREAS, an increase to the line item to transfer money to the Utilities Fund is needed to balance that fund; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

SECTION 1: That the facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct. The City Council deems the purpose for this budget amendment is a municipal purpose.

SECTION 2: That the budget for Fiscal Year ending September 30, 2020 of the City of Manvel, Texas, is hereby amended as set forth in the attached exhibit.

SECTION 3: That this Ordinance shall be finally passed and adopted on the date of its introduction and shall become effective from and after its passage and adoption.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 2021.

Debra Davison, Mayor

ATTEST:

Tammy Bell, City Secretary

Budget Ordinance Exhibit
(Ordinance 2021-O-02)

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Ad Valorem Taxes Revenues					
		10-01-4000 Current Ad Valorem Tax Rev.	0.00	3,497,006.00	3,497,006.00	3,417,297.48
		10-01-4005 Personal Property Taxes	0.00	350.00	350.00	689.33
		10-01-4010 Delinquent Ad Valorem Tax Revenue	0.00	50,000.00	50,000.00	122,716.85
		10-01-4011 P&I on Ad Valorem Taxes	0.00	15,000.00	15,000.00	20,058.67
				3,562,356.00	3,562,356.00	3,560,762.33
	Other Taxes Revenues					
		10-02-4030 Sales Tax Revenues	0.00	2,000,000.00	2,000,000.00	1,824,084.44
		10-02-4031 Sales Tax Rebate	0.00	(7,000.00)	(7,000.00)	0.00
		10-02-4035 Street Maintenance Sales Tax	0.00	0.00	0.00	0.00
		10-02-4038 Mixed Beverage Sales Tax	0.00	0.00	0.00	0.00
		10-02-4090 Hotel Taxes	0.00	0.00	0.00	0.00
				1,993,000.00	1,993,000.00	1,824,084.44
	Franchise Fees Revenues					
		10-03-4100 Franchise Fees	0.00	0.00	0.00	0.00
		10-03-4101 Gas Franchise Fees	0.00	20,000.00	20,000.00	31,792.79
		10-03-4102 Electric Franchise Fees	0.00	265,000.00	265,000.00	301,309.75
		10-03-4103 Cable Franchise Fees	0.00	20,000.00	20,000.00	41,111.88
		10-03-4104 Telephone Franchise Fees	0.00	115,000.00	115,000.00	41,177.26
		10-03-4105 Solid Waste Franchise Fees	0.00	110,000.00	110,000.00	137,442.41
		10-03-4110 PEG Fees	0.00	0.00	0.00	0.00
				530,000.00	530,000.00	552,834.09
	License & Permits Revenues					
		10-04-4200 Permits CC Convenience Fees	0.00	14,000.00	14,000.00	20,424.46
		10-04-4201 Seismic Permit	0.00	0.00	0.00	0.00
		10-04-4203 Permits & Licenses	477,798.00	1,550,000.00	2,027,798.00	2,638,056.70
		10-04-4204 Licenses & Permits PD	0.00	3,000.00	3,000.00	5,641.00
		10-04-4205 Rezoning Application fees	0.00	25,000.00	25,000.00	0.00
		10-04-4206 Abandonment Fees	0.00	2,500.00	2,500.00	1,000.00
		10-04-4207 Plat Fees	0.00	80,000.00	80,000.00	93,060.70
		10-04-4208 Plan Reviews	0.00	550,000.00	550,000.00	616,804.24
		10-04-4209 Planned Unit Dev. Fees	0.00	0.00	0.00	0.00
				2,224,500.00	2,702,298.00	3,374,987.10
	Fines and Fees Revenues					
		10-05-4400 Court Fines	0.00	240,000.00	240,000.00	285,037.69
		10-05-4401 Rev Court Fines	0.00	4,000.00	4,000.00	7,883.19
		10-05-4402 Court Fines - Security Fund	0.00	0.00	0.00	0.00
		10-05-4403 Judge Fees	0.00	0.00	0.00	0.00
		10-05-4404 OMNI/TLFTA Revenue	0.00	0.00	0.00	0.00
		10-05-4405 Restitution	0.00	0.00	0.00	0.00
				244,000.00	244,000.00	292,920.88
	Interest Revenues					
		10-06-4600 Interest Income	0.00	95,000.00	95,000.00	62,547.27
				95,000.00	95,000.00	62,547.27

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Other Revenue Revenues					
		10-07-4214 Iowa Colony Dispatch	0.00	0.00	0.00	0.00
		10-07-4650 Sand Pit Revenues	0.00	0.00	0.00	0.00
		10-07-4700 Lease - Annual Rental	0.00	0.00	0.00	0.00
		10-07-4701 Skynet - Lease Rental	0.00	8,400.00	8,400.00	8,400.00
		10-07-4702 Park Rentals	0.00	0.00	0.00	0.00
		10-07-4703 FEMA	0.00	0.00	0.00	0.00
		10-07-4704 Grant Revenues	0.00	0.00	0.00	7,329.00
		10-07-4720 Pipeline Inspection Fees	0.00	0.00	0.00	0.00
		10-07-4721 Pipeline Application	0.00	0.00	0.00	0.00
		10-07-4722 Drilling Waiver	0.00	0.00	0.00	0.00
		10-07-4723 Pipeline ROW Crossing Fees	0.00	47,000.00	47,000.00	48,600.00
		10-07-4800 Insurance & Other Reimbursements	0.00	0.00	0.00	825.25
		10-07-4802 AISD Dispatch	0.00	8,000.00	8,000.00	8,000.00
		10-07-4803 TCLEOS	0.00	1,700.00	1,700.00	1,964.71
		10-07-4804 Sale/Disposition of Assets	0.00	0.00	0.00	0.00
		10-07-4805 Rev. Manvel Cultural Education	0.00	0.00	0.00	0.00
		10-07-4806 Regional Detention	0.00	0.00	0.00	0.00
		10-07-4808 Donations for City Events	0.00	0.00	0.00	0.00
		10-07-4809 Donations for Easter Event	0.00	0.00	0.00	0.00
		10-07-4810 Police Association Donations	0.00	0.00	0.00	0.00
		10-07-4811 Other Income	0.00	10,000.00	10,000.00	98,390.58
		10-07-4820 Loan Financing Proceeds	0.00	0.00	0.00	0.00
		10-07-4840 MEDC Contributions	0.00	12,000.00	12,000.00	12,000.00
				87,100.00	87,100.00	185,509.54
	Transfers-In Revenues					
		10-09-4820 Loan Financing Proceeds	0.00	0.00	0.00	0.00
		10-09-4951 Transfer In - Utility Fund	0.00	0.00	0.00	0.00
		10-09-4952 Transfer In - Debt Service Fund	0.00	0.00	0.00	0.00
		10-09-4959 Transfer In - SMDA Fund	0.00	0.00	0.00	0.00
		10-09-4960 Transfer In - MEDC Fund	0.00	0.00	0.00	0.00
				0.00		0.00
				8,735,956.00	9,213,754.00	9,853,645.65

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Expenditures	Administration Expenditures					
		10-10-5000 Salaries	0.00	517,109.00	517,109.00	515,867.38
		10-10-5001 Other Compensation	0.00	51,000.00	51,000.00	19,000.00
		10-10-5002 Overtime	0.00	0.00	0.00	0.00
		10-10-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-10-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-10-5005 Retirement	0.00	0.00	0.00	0.00
		10-10-5006 Longevity	0.00	1,600.00	1,600.00	1,560.00
		10-10-5010 FICA Expense	14,100.00	53,400.00	67,500.00	65,411.47
		10-10-5012 TWC	2,500.00	10,469.00	12,969.00	12,168.69
		10-10-5030 Health & Life Insurance	0.00	53,400.00	53,400.00	48,074.73
		10-10-5031 Vision	0.00	925.00	925.00	572.98
		10-10-5032 Life & LTD	0.00	1,450.00	1,450.00	1,287.43
		10-10-5033 Dental	0.00	3,025.00	3,025.00	2,197.46
		10-10-5034 Retirement	0.00	56,000.00	56,000.00	51,712.42
		10-10-5035 Cell Phone Allowance	0.00	3,900.00	3,900.00	1,336.07
		10-10-5036 Auto Allowance	0.00	9,400.00	9,400.00	8,785.71
		10-10-5037 Pay Reimbursement	25,000.00	0.00	25,000.00	23,661.05
		10-10-5038 Flex	0.00	235.00	235.00	146.52
		10-10-5039 Flex Card - Health Ins	0.00	1,850.00	1,850.00	1,218.89
		10-10-5040 Workers Compensation	0.00	2,500.00	2,500.00	924.75
		10-10-5210 Supplies	0.00	0.00	0.00	0.00
		10-10-5220 Janitorial Supplies & Cleaning	2,000.00	4,000.00	6,000.00	5,698.54
		10-10-5222 Postage	0.00	3,500.00	3,500.00	1,758.44
		10-10-5230 Office Expense	5,000.00	9,000.00	14,000.00	13,496.76
		10-10-5240 Minor Tools & Equipment	500.00	1,000.00	1,500.00	1,444.01
		10-10-5300 Equipment Rental	0.00	0.00	0.00	0.00
		10-10-5305 Service Agreements	0.00	0.00	0.00	0.00
		10-10-5320 Bank/Convenience Charges	0.00	100.00	100.00	0.00
		10-10-5340 Copier Lease/Maintenance	0.00	8,000.00	8,000.00	5,370.61
		10-10-5362 Records Retention	0.00	2,000.00	2,000.00	875.00
		10-10-5370 Radio Repairs	0.00	0.00	0.00	0.00
		10-10-5380 Building Repair & Maintenance	12,500.00	50,000.00	62,500.00	59,216.41
		10-10-5400 Legal Fees	0.00	15,000.00	15,000.00	14,727.59
		10-10-5418 Employment Testing	1,000.00	800.00	1,800.00	1,495.00
		10-10-5420 Electricity	(3,000.00)	10,000.00	7,000.00	5,789.29
		10-10-5422 Electricity - Street Lights	0.00	55,000.00	55,000.00	49,021.91
		10-10-5430 Gas Utilities	0.00	3,000.00	3,000.00	1,956.06
		10-10-5432 Rental Equipment	500.00	2,500.00	3,000.00	2,532.40
		10-10-5436 Communications Expense	0.00	0.00	0.00	0.00
		10-10-5438 County Recording Fees	0.00	1,500.00	1,500.00	1,083.00
		10-10-5440 Computer Maintenance/Support	0.00	70,000.00	70,000.00	65,733.20
		10-10-5441 Computer Software	(4,000.00)	10,000.00	6,000.00	3,780.00
		10-10-5442 Website Administration	0.00	5,000.00	5,000.00	4,288.73
		10-10-5444 Air Cards	0.00	0.00	0.00	0.00
		10-10-5445 Telephone	12,000.00	18,000.00	30,000.00	28,115.83
		10-10-5458 Maintenance Agreements	0.00	0.00	0.00	0.00
		10-10-5474 Emergency Management	0.00	0.00	0.00	0.00
		10-10-5476 Codification	1,000.00	3,000.00	4,000.00	3,709.69
		10-10-5550 Radio Usage	0.00	1,500.00	1,500.00	1,476.00
		10-10-5560 CB Watershed/Drainage	0.00	0.00	0.00	0.00
		10-10-5600 Marketing - Web Site	0.00	0.00	0.00	0.00
		10-10-5618 Job Recruiting	0.00	0.00	0.00	0.00
		10-10-5620 Council Expenses	(10,000.00)	17,500.00	7,500.00	6,224.77
		10-10-5622 Dues & Subscriptions	1,000.00	7,000.00	8,000.00	7,707.41

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
		10-10-5625 Publications	0.00	0.00	0.00	0.00
		10-10-5630 Insurance and Bonds	(37,000.00)	157,000.00	120,000.00	109,761.66
		10-10-5632 City Functions & Meetings	0.00	2,500.00	2,500.00	1,363.17
		10-10-5633 Public Notice Expense	0.00	8,000.00	8,000.00	7,213.06
		10-10-5644 Orientation and Training	0.00	0.00	0.00	0.00
		10-10-5645 Training & Travel	(3,000.00)	11,000.00	8,000.00	6,891.23
		10-10-5650 Mileage	0.00	1,000.00	1,000.00	58.93
		10-10-5675 Education Reimbursement	0.00	0.00	0.00	0.00
		10-10-5676 Elections Expense	0.00	5,000.00	5,000.00	1,500.00
		10-10-5678 Holiday & Special Events	(7,500.00)	15,000.00	7,500.00	4,142.58
		10-10-5679 Easter Event	0.00	0.00	0.00	0.00
		10-10-5701 Legal Fees	0.00	0.00	0.00	0.00
		10-10-5730 Legal Notices	0.00	0.00	0.00	0.00
		10-10-5748 Emergency Notification	0.00	0.00	0.00	0.00
		10-10-5749 Contributed Capital	0.00	0.00	0.00	0.00
		10-10-5800 Eng/Consulting/Planning Fees	0.00	130,000.00	130,000.00	84,533.45
		10-10-6010 Capital Outlay - Technology	0.00	0.00	0.00	0.00
		10-10-6020 Capital Outlay - Equipment	0.00	0.00	0.00	0.00
		10-10-6040 Capital Outlay - Furniture & Fixtures	0.00	0.00	0.00	0.00
		10-10-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		10-10-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
		10-10-6090 Capital Outlay - Land/Easement	0.00	0.00	0.00	0.00
		10-10-6201 MEDC Project	0.00	0.00	0.00	0.00
		10-10-6301 Capital Lease - Prin	0.00	0.00	0.00	0.00
		10-10-6302 Capital Lease - Interest	0.00	0.00	0.00	0.00
		10-10-8410 Depreciation Expense	0.00	0.00	0.00	0.00
		10-10-8420 Rodeo Palms 380 Agreement	0.00	0.00	0.00	0.00
		10-10-8540 Transfer to Utility Fund	(12,600.00)	373,000.00	360,400.00	315,751.00
		10-10-8581 Transfer to TIRZ #3	0.00	0.00	0.00	0.00
		10-10-8582 Transfer Out - Capital Projects Fund	300,000.00	0.00	300,000.00	300,000.00
		10-10-8584 Transfer To - Court Security Fund	0.00	0.00	0.00	0.00
		10-10-8586 Transfer Out - PEG Fee Fund	0.00	0.00	0.00	0.00
		10-10-8592 Transfer To - Parks Fund	0.00	50,000.00	50,000.00	25,000.00
		10-10-8700 Salary Adjustments	0.00	0.00	0.00	0.00
		10-10-8701 Compensation Study Adjustment	0.00	0.00	0.00	0.00
		10-10-8702 Longevity Program	0.00	0.00	0.00	0.00
				1,816,163.00	2,116,163.00	1,895,641.28
Library Expenditures		10-15-5220 Janitorial Supplies & Cleaning	0.00	3,500.00	3,500.00	3,361.01
		10-15-5230 Office Expense	0.00	0.00	0.00	0.00
		10-15-5243 Small Furniture & Fixtures	(100.00)	3,500.00	3,400.00	0.00
		10-15-5380 Building Repair & Maintenance	0.00	2,500.00	2,500.00	2,341.84
		10-15-5420 Electricity	100.00	5,000.00	5,100.00	5,031.40
		10-15-5445 Telephone	0.00	1,000.00	1,000.00	987.49
		10-15-5459 Lease Expense - Library	0.00	66,000.00	66,000.00	66,000.00
		10-15-5670 Book Plan - Library	0.00	3,300.00	3,300.00	3,193.20
		10-15-6040 Capital Outlay - Furniture & Fixtures	0.00	0.00	0.00	0.00
				84,800.00	84,800.00	80,914.94

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Finance Expenditures					
		10-20-5000 Salaries	0.00	220,000.00	220,000.00	211,198.15
		10-20-5002 Overtime	0.00	500.00	500.00	194.85
		10-20-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-20-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-20-5005 Retirement	0.00	0.00	0.00	0.00
		10-20-5006 Longevity	100.00	780.00	880.00	840.00
		10-20-5007 Part Time Wages	0.00	13,260.00	13,260.00	0.00
		10-20-5010 Taxes, Social Security	0.00	18,400.00	18,400.00	15,610.88
		10-20-5012 TWC	0.00	0.00	0.00	0.00
		10-20-5030 Health & Life Insurance	0.00	29,000.00	29,000.00	28,044.97
		10-20-5031 Vision	0.00	330.00	330.00	328.22
		10-20-5032 Life & LTD	0.00	1,000.00	1,000.00	855.18
		10-20-5033 Dental	0.00	1,514.00	1,514.00	914.19
		10-20-5034 Retirement	0.00	25,000.00	25,000.00	23,451.94
		10-20-5035 Cell Phone Allowance	0.00	0.00	0.00	0.00
		10-20-5038 Flex Admin Expense	0.00	135.00	135.00	97.87
		10-20-5039 Flex Card - Health Ins	0.00	1,200.00	1,200.00	814.13
		10-20-5040 Workers Compensation	0.00	1,100.00	1,100.00	451.04
		10-20-5210 Supplies	0.00	0.00	0.00	0.00
		10-20-5230 Office Expense	(500.00)	4,000.00	3,500.00	2,413.29
		10-20-5240 Minor Tools & Equipment	0.00	3,500.00	3,500.00	3,500.00
		10-20-5440 Computer Maintenance/Support	0.00	95,000.00	95,000.00	90,737.98
		10-20-5441 Computer Software	0.00	0.00	0.00	0.00
		10-20-5450 Tax Assessor Fees	0.00	4,000.00	4,000.00	3,427.91
		10-20-5475 Accounting Fee Expense	400.00	4,000.00	4,400.00	4,190.00
		10-20-5477 Audit & Professional Fees	0.00	30,000.00	30,000.00	23,936.00
		10-20-5479 Appraisal Fees	0.00	35,000.00	35,000.00	32,804.26
		10-20-5615 Bank/Credit Card Processing Fees	0.00	100.00	100.00	0.00
		10-20-5622 Dues & Subscriptions	0.00	1,000.00	1,000.00	77.00
		10-20-5645 Training & Travel	0.00	8,000.00	8,000.00	5,045.00
		10-20-5650 Mileage	0.00	400.00	400.00	0.00
				497,219.00	497,219.00	448,932.86

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Information Technology Expenditures					
		10-25-5000 Salaries	0.00	139,460.00	139,460.00	136,192.19
		10-25-5006 Longevity	0.00	60.00	60.00	60.00
		10-25-5010 FICA Expense	0.00	10,949.00	10,949.00	10,420.14
		10-25-5012 Unemployment Insurance	0.00	0.00	0.00	0.00
		10-25-5030 Health Insurance	0.00	18,770.00	18,770.00	18,329.80
		10-25-5031 Vision Insurance	0.00	220.00	220.00	214.28
		10-25-5032 Life Insurance & LTD	0.00	569.00	569.00	563.81
		10-25-5033 Dental Insurance	(200.00)	1,009.00	809.00	487.61
		10-25-5034 TMRS Retirement	0.00	15,353.00	15,353.00	15,082.45
		10-25-5035 Cell Phone Allowance	(300.00)	1,800.00	1,500.00	910.51
		10-25-5036 Auto Allowance	0.00	0.00	0.00	0.00
		10-25-5038 Flex Spend Admin	0.00	89.00	89.00	49.21
		10-25-5039 Flex Card Spending	0.00	800.00	800.00	409.37
		10-25-5040 Workers Compensation	0.00	324.00	324.00	163.08
		10-25-5230 Office Expense	3,000.00	5,000.00	8,000.00	7,914.77
		10-25-5240 Minor Tools & Equipment	0.00	4,000.00	4,000.00	3,432.51
		10-25-5440 Computer Maintenance/Support	(500.00)	44,000.00	43,500.00	42,589.62
		10-25-5441 Computer Software	0.00	18,500.00	18,500.00	17,348.47
		10-25-5442 Website Administration	(500.00)	5,000.00	4,500.00	3,101.14
		10-25-5443 Computer Replacement	0.00	15,000.00	15,000.00	14,383.25
		10-25-5446 Uniforms	0.00	1,000.00	1,000.00	838.31
		10-25-5622 Dues & Subscriptions	1,000.00	17,500.00	18,500.00	18,183.07
		10-25-5645 Training & Travel	(2,500.00)	5,000.00	2,500.00	1,221.01
		10-25-5650 Mileage	0.00	2,000.00	2,000.00	1,402.08
				306,403.00	306,403.00	293,296.68

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Municipal Court Expenditures					
		10-30-5000 Salaries	(3,050.00)	159,000.00	155,950.00	152,249.11
		10-30-5002 Overtime	0.00	2,000.00	2,000.00	999.20
		10-30-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-30-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-30-5005 Retirement	0.00	0.00	0.00	0.00
		10-30-5006 Longevity	0.00	900.00	900.00	900.00
		10-30-5010 Taxes, Social Security	0.00	13,000.00	13,000.00	11,316.81
		10-30-5012 TWC	0.00	0.00	0.00	0.00
		10-30-5030 Health & Life Insurance	0.00	28,155.00	28,155.00	25,556.54
		10-30-5031 Vision	0.00	329.00	329.00	299.10
		10-30-5032 Life & LTD	0.00	600.00	600.00	556.52
		10-30-5033 Dental	0.00	1,514.00	1,514.00	1,249.62
		10-30-5034 Retirement	0.00	14,960.00	14,960.00	14,792.01
		10-30-5038 Flex	50.00	133.00	183.00	133.02
		10-30-5039 Flex Card - Health Ins	0.00	1,200.00	1,200.00	1,106.28
		10-30-5040 Workers Compensation	0.00	650.00	650.00	297.99
		10-30-5222 Postage	500.00	700.00	1,200.00	976.56
		10-30-5230 Office Expense	(500.00)	3,500.00	3,000.00	2,685.98
		10-30-5240 Minor Tools & Equipment	(800.00)	1,000.00	200.00	0.00
		10-30-5405 Jail Housing	0.00	500.00	500.00	0.00
		10-30-5410 Magistrating Expenses	(3,000.00)	3,000.00	0.00	0.00
		10-30-5440 Computer Maintenance/Support	(2,000.00)	13,278.00	11,278.00	10,264.02
		10-30-5441 Computer Software	0.00	0.00	0.00	0.00
		10-30-5445 Telephone	700.00	880.00	1,580.00	1,324.93
		10-30-5448 Court Interpreter	(2,400.00)	6,400.00	4,000.00	3,350.00
		10-30-5451 Prosecuting Attorney	6,000.00	20,700.00	26,700.00	25,812.50
		10-30-5485 Municipal Court Judge	0.00	0.00	0.00	0.00
		10-30-5580 Warrant Fees	5,000.00	21,000.00	26,000.00	24,495.84
		10-30-5615 Credit Card Processing Fees	250.00	4,000.00	4,250.00	4,035.13
		10-30-5622 Dues & Subscriptions	250.00	250.00	500.00	337.00
		10-30-5634 Jury cost	(1,000.00)	1,450.00	450.00	186.00
		10-30-5645 Training & Travel	0.00	2,100.00	2,100.00	928.22
		10-30-5650 Mileage	0.00	375.00	375.00	0.00
				301,574.00	301,574.00	283,852.38

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Development Services Expenditures					
		10-40-5000 Salaries	4,000.00	181,000.00	185,000.00	184,825.78
		10-40-5002 Overtime	(1,000.00)	3,240.00	2,240.00	1,432.52
		10-40-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-40-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-40-5005 Retirement	0.00	0.00	0.00	0.00
		10-40-5006 Longevity	0.00	1,080.00	1,080.00	1,020.00
		10-40-5010 Taxes, Social Security	(9,000.00)	23,222.00	14,222.00	13,390.67
		10-40-5012 TWC	0.00	0.00	0.00	0.00
		10-40-5030 Health & Life Insurance	(16,000.00)	46,925.00	30,925.00	28,044.97
		10-40-5031 Vision	0.00	549.00	549.00	328.22
		10-40-5032 Life & LTD	0.00	1,247.00	1,247.00	632.23
		10-40-5033 Dental	(1,000.00)	2,710.00	1,710.00	1,371.28
		10-40-5034 Retirement	(10,000.00)	31,910.00	21,910.00	20,704.50
		10-40-5035 Cell Phone Allowance	0.00	0.00	0.00	0.00
		10-40-5038 Flex	0.00	222.00	222.00	145.97
		10-40-5039 Flex Card - Health Ins	(500.00)	1,890.00	1,390.00	1,214.27
		10-40-5040 Workers Compensation	(500.00)	1,310.00	810.00	396.21
		10-40-5230 Office Expense	(12,000.00)	15,000.00	3,000.00	1,690.30
		10-40-5240 Minor Tools & Equipment	(15,000.00)	16,000.00	1,000.00	171.85
		10-40-5360 Plat Fees	12,000.00	17,585.00	29,585.00	26,746.07
		10-40-5412 Plan Reviews	12,000.00	148,880.00	160,880.00	159,642.97
		10-40-5438 County Recording Fees	0.00	0.00	0.00	0.00
		10-40-5439 Inspections	100,000.00	411,173.00	511,173.00	503,168.40
		10-40-5440 Computer Maintenance/Support	(50,000.00)	61,000.00	11,000.00	9,840.00
		10-40-5441 Computer Software	0.00	0.00	0.00	0.00
		10-40-5615 Credit Card Processing Fees	7,500.00	10,000.00	17,500.00	15,485.48
		10-40-5622 Dues & Subscriptions	0.00	0.00	0.00	0.00
		10-40-5625 Publications	0.00	0.00	0.00	0.00
		10-40-5645 Training & Travel	(6,000.00)	8,000.00	2,000.00	1,576.50
		10-40-5650 Mileage	0.00	0.00	0.00	0.00
		10-40-5700 Vehicle/Equip Replacement Fees	0.00	15,000.00	15,000.00	15,000.00
		10-40-5800 Eng/Consulting/Planning Fees	25,000.00	45,000.00	70,000.00	65,010.27
		10-40-6010 Capital Outlay - Technology	0.00	0.00	0.00	0.00
		10-40-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
				1,042,943.00	1,082,443.00	1,051,838.46

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Public Works Expenditures					
		10-50-5000 Salaries	(12,000.00)	428,334.00	416,334.00	351,060.52
		10-50-5002 Overtime	2,000.00	2,100.00	4,100.00	3,801.29
		10-50-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-50-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-50-5005 Retirement	0.00	0.00	0.00	0.00
		10-50-5006 Longevity	0.00	3,540.00	3,540.00	3,480.00
		10-50-5007 Part Time Wages	0.00	5,000.00	5,000.00	2,948.75
		10-50-5010 Taxes, Social Security	0.00	35,000.00	35,000.00	25,930.60
		10-50-5012 TWC	0.00	0.00	0.00	0.00
		10-50-5030 Health & Life Insurance	0.00	85,400.00	85,400.00	68,387.76
		10-50-5031 Vision	0.00	1,010.00	1,010.00	800.24
		10-50-5032 Life & LTD	0.00	1,750.00	1,750.00	1,462.31
		10-50-5033 Dental	0.00	4,750.00	4,750.00	3,368.13
		10-50-5034 Retirement	0.00	49,505.00	49,505.00	39,684.22
		10-50-5035 Cell Phone Allowance	0.00	1,800.00	1,800.00	1,690.59
		10-50-5038 Flex	0.00	405.00	405.00	311.54
		10-50-5039 Flex Card - Health Ins	0.00	3,370.00	3,370.00	2,591.68
		10-50-5040 Workers Compensation	0.00	45,100.00	45,100.00	17,307.49
		10-50-5099 Salary Reserve	0.00	0.00	0.00	0.00
		10-50-5212 Safety Equipment/Supplies	0.00	5,000.00	5,000.00	2,934.65
		10-50-5220 Janitorial Supplies & Cleaning	0.00	1,500.00	1,500.00	1,172.00
		10-50-5225 Fuel	0.00	36,000.00	36,000.00	35,401.84
		10-50-5230 Office Expense	0.00	2,500.00	2,500.00	569.38
		10-50-5235 Street Signs	0.00	13,000.00	13,000.00	8,086.18
		10-50-5240 Minor Tools & Equipment	0.00	10,000.00	10,000.00	8,114.25
		10-50-5250 Road Materials	0.00	65,000.00	65,000.00	55,481.70
		10-50-5252 Road Repair-Pipeline Reimbursed	0.00	0.00	0.00	0.00
		10-50-5375 Bridge Repairs	0.00	2,000.00	2,000.00	0.00
		10-50-5376 Sidewalk Repairs	0.00	20,000.00	20,000.00	17,107.00
		10-50-5420 Electricity	0.00	0.00	0.00	0.00
		10-50-5421 Electrical Service	0.00	3,600.00	3,600.00	3,522.03
		10-50-5432 Rental Equipment	5,000.00	30,000.00	35,000.00	31,846.96
		10-50-5436 Communications Expense	2,000.00	1,200.00	3,200.00	2,867.02
		10-50-5437 Striping	0.00	25,000.00	25,000.00	14,418.70
		10-50-5445 Telephone	0.00	0.00	0.00	0.00
		10-50-5446 Uniforms	2,500.00	10,000.00	12,500.00	11,157.15
		10-50-5453 Grounds Maintenance - Croix	0.00	0.00	0.00	0.00
		10-50-5455 Leased Property	500.00	950.00	1,450.00	1,028.50
		10-50-5456 Ditch Mowing	0.00	60,000.00	60,000.00	32,392.72
		10-50-5457 Clean up/Trash Disposal	0.00	8,000.00	8,000.00	7,104.00
		10-50-5480 Contract Labor - Public Works	0.00	10,000.00	10,000.00	0.00
		10-50-5550 Radio Usage	0.00	5,500.00	5,500.00	5,412.00
		10-50-5570 Drainage	0.00	58,000.00	58,000.00	26,638.42
		10-50-5618 Job Recruiting	0.00	330.00	330.00	0.00
		10-50-5635 Building Repair/Maintenance	0.00	25,000.00	25,000.00	13,239.56
		10-50-5638 Vehicle Repairs/Maintenance	0.00	63,000.00	63,000.00	51,637.78
		10-50-5640 Street Repairs	0.00	100,000.00	100,000.00	0.00
		10-50-5645 Training & Travel	0.00	8,000.00	8,000.00	30.00
		10-50-5700 Vehicle/Equip Replacement Fees	0.00	91,000.00	91,000.00	90,999.96
		10-50-6020 Capital Outlay - Equipment	0.00	0.00	0.00	0.00
		10-50-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
		10-50-6035 Capital Outlay - Street Reconstruction	0.00	350,000.00	350,000.00	307,330.72
		10-50-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
				1,671,644.00	1,671,644.00	1,251,317.64

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Parks Expenditures					
		10-60-5220 Janitorial Supplies & Cleaning	0.00	0.00	0.00	0.00
		10-60-5380 Building Repair & Maintenance	0.00	0.00	0.00	0.00
		10-60-5420 Electricity	0.00	0.00	0.00	0.00
		10-60-5453 Grounds Maintenance - Croix	0.00	0.00	0.00	0.00
		10-60-5746 Water Sample Inspection	0.00	0.00	0.00	0.00
		10-60-5800 Eng/Consulting/Planning Fees	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Fire Marshal/Code Enforcement Expenditures					
		10-70-5000 Salaries	0.00	185,000.00	185,000.00	175,435.34
		10-70-5002 Overtime	0.00	2,000.00	2,000.00	1,287.19
		10-70-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-70-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-70-5005 Retirement	0.00	0.00	0.00	0.00
		10-70-5006 Longevity	0.00	1,020.00	1,020.00	900.00
		10-70-5010 Taxes, Social Security	0.00	14,384.00	14,384.00	13,326.40
		10-70-5012 TWC	0.00	0.00	0.00	0.00
		10-70-5030 Health & Life Insurance	1,000.00	28,155.00	29,155.00	28,664.24
		10-70-5031 Vision	500.00	330.00	830.00	335.22
		10-70-5032 Life & LTD	0.00	725.00	725.00	720.38
		10-70-5033 Dental	0.00	1,600.00	1,600.00	1,449.99
		10-70-5034 Retirement	0.00	21,000.00	21,000.00	19,568.12
		10-70-5035 Cell Phone Allowance	0.00	0.00	0.00	0.00
		10-70-5038 Flex	0.00	140.00	140.00	97.31
		10-70-5039 Flex Card - Health Ins	0.00	1,150.00	1,150.00	809.51
		10-70-5040 Workers Compensation	0.00	8,100.00	8,100.00	2,500.00
		10-70-5099 Salary Reserve	0.00	0.00	0.00	0.00
		10-70-5217 Public Education & Materials	0.00	2,000.00	2,000.00	0.00
		10-70-5222 Postage	0.00	300.00	300.00	48.35
		10-70-5225 Fuel	0.00	4,500.00	4,500.00	2,497.43
		10-70-5230 Office Expense	0.00	2,000.00	2,000.00	1,700.22
		10-70-5240 Minor Tools & Equipment	0.00	15,673.00	15,673.00	1,989.81
		10-70-5350 Fire Marshal Services	0.00	0.00	0.00	0.00
		10-70-5400 Legal Fees	0.00	0.00	0.00	0.00
		10-70-5432 Rental Equipment	0.00	5,915.00	5,915.00	3,312.73
		10-70-5440 Computer Maintenance/Support	500.00	4,800.00	5,300.00	4,942.80
		10-70-5441 Computer Software	0.00	1,000.00	1,000.00	0.00
		10-70-5445 Telephone	5,000.00	3,000.00	8,000.00	6,968.87
		10-70-5446 Uniforms	0.00	2,500.00	2,500.00	2,121.57
		10-70-5452 Code Enforcement/Abatement	(7,000.00)	10,000.00	3,000.00	0.00
		10-70-5550 Radio Usage	0.00	3,000.00	3,000.00	2,952.00
		10-70-5622 Dues & Subscriptions	0.00	5,230.00	5,230.00	671.13
		10-70-5638 Vehicle Repairs/Maintenance	0.00	6,000.00	6,000.00	673.87
		10-70-5645 Training & Travel	0.00	6,500.00	6,500.00	3,536.01
		10-70-5660 Investigative Expense	0.00	2,000.00	2,000.00	0.00
		10-70-5700 Vehicle/Equip Replacement Fees	0.00	18,000.00	18,000.00	18,000.00
		10-70-5701 Legal Fees	0.00	0.00	0.00	0.00
		10-70-6020 Capital Outlay - Equipment	0.00	0.00	0.00	0.00
		10-70-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
				356,022.00	356,022.00	294,508.49

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Emergency Management Expenditures					
		10-71-5000 Disaster - Salaries	5,000.00	0.00	5,000.00	4,285.74
		10-71-5002 Disaster - Overtime	4,000.00	0.00	4,000.00	3,716.94
		10-71-5010 Disaster - FICA Expense	500.00	0.00	500.00	116.07
		10-71-5034 Disaster - Retirement	1,000.00	0.00	1,000.00	860.82
		10-71-5217 Public Education & Materials	0.00	0.00	0.00	0.00
		10-71-5222 Postage	0.00	0.00	0.00	0.00
		10-71-5225 Fuel	0.00	0.00	0.00	0.00
		10-71-5230 Office Expense	0.00	0.00	0.00	0.00
		10-71-5240 Minor Tools & Equipment	(10,500.00)	30,000.00	19,500.00	14,693.18
		10-71-5441 Computer Software	0.00	0.00	0.00	0.00
		10-71-5458 Maintenance Agreements	0.00	0.00	0.00	0.00
		10-71-5645 Training & Travel	(1,000.00)	8,600.00	7,600.00	0.00
		10-71-5700 Vehicle/Equip Replacement Fees	1,000.00	9,000.00	10,000.00	9,016.75
		10-71-5748 Emergency Notification	0.00	5,000.00	5,000.00	4,376.00
		10-71-5800 Professional Services	(3,500.00)	5,000.00	1,500.00	0.00
		10-71-6030 Capital Outlay - Vehicle	0.00	40,000.00	40,000.00	37,103.60
		10-71-7600 Disaster - Regular Pay	1,000.00	0.00	1,000.00	619.23
		10-71-7601 Disaster - Overtime Pay	0.00	0.00	0.00	0.00
		10-71-7602 Disaster - FICA Expense	0.00	0.00	0.00	0.00
		10-71-7603 Disaster - WC Expense	0.00	0.00	0.00	0.00
		10-71-7604 Disaster - Retirement Expense	0.00	0.00	0.00	0.00
		10-71-7605 Hurricane Harvey - Other Costs	0.00	0.00	0.00	0.00
		10-71-7606 Disaster - TWC Expense	0.00	0.00	0.00	0.00
		10-71-7607 COVID 19 - Other Costs	0.00	0.00	0.00	0.00
		10-71-7608 Disaster - General Expenses	2,500.00	0.00	2,500.00	2,317.25
				97,600.00	97,600.00	77,105.58

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Police Expenditures					
		10-90-5000 Salaries	60,000.00	1,440,157.00	1,500,157.00	1,495,579.42
		10-90-5001 Additional Compensation	0.00	0.00	0.00	0.00
		10-90-5002 Overtime	25,000.00	25,000.00	50,000.00	47,658.59
		10-90-5003 Holiday Pay	0.00	0.00	0.00	0.00
		10-90-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		10-90-5005 Retirement	0.00	0.00	0.00	0.00
		10-90-5006 Longevity	0.00	4,320.00	4,320.00	4,140.00
		10-90-5008 Bailiff	0.00	0.00	0.00	0.00
		10-90-5010 Taxes, Social Security	0.00	118,604.00	118,604.00	114,006.77
		10-90-5012 TWC	0.00	0.00	0.00	0.00
		10-90-5030 Health & Life Insurance	0.00	242,779.00	242,779.00	239,387.04
		10-90-5031 Vision	0.00	3,075.00	3,075.00	2,805.49
		10-90-5032 Life & LTD	2,500.00	4,100.00	6,600.00	6,144.55
		10-90-5033 Dental	0.00	14,126.00	14,126.00	11,811.91
		10-90-5034 Retirement	5,000.00	167,592.00	172,592.00	171,286.53
		10-90-5035 Cell Phone Allowance Expense	0.00	900.00	900.00	623.16
		10-90-5038 Flex	0.00	1,243.00	1,243.00	1,168.41
		10-90-5039 Flex Card - Health Ins	0.00	10,340.00	10,340.00	9,700.11
		10-90-5040 Workers Compensation	(30,000.00)	57,000.00	27,000.00	21,592.92
		10-90-5099 Salary Reserve	0.00	0.00	0.00	0.00
		10-90-5210 Supplies	0.00	3,000.00	3,000.00	2,467.78
		10-90-5211 Supplies - Crime Prevention	0.00	2,000.00	2,000.00	324.99
		10-90-5220 Janitorial Supplies & Cleaning	500.00	1,500.00	2,000.00	1,757.87
		10-90-5222 Postage	(500.00)	1,500.00	1,000.00	664.44
		10-90-5225 Fuel	10,000.00	40,000.00	50,000.00	47,906.20
		10-90-5230 Office Expense	1,000.00	4,000.00	5,000.00	4,999.97
		10-90-5240 Minor Tools & Equipment	(45,000.00)	55,000.00	10,000.00	6,326.86
		10-90-5364 Records & Evidence Storage	0.00	4,000.00	4,000.00	3,852.00
		10-90-5370 Radio Repairs	500.00	1,000.00	1,500.00	1,149.68
		10-90-5380 Building Repair & Maintenance	(10,000.00)	15,000.00	5,000.00	3,561.95
		10-90-5420 Electricity	5,000.00	5,000.00	10,000.00	7,155.94
		10-90-5430 Gas Utilities	200.00	250.00	450.00	272.58
		10-90-5434 Bailiff - Security	0.00	0.00	0.00	0.00
		10-90-5435 Safety & Water Testing	0.00	0.00	0.00	0.00
		10-90-5436 Communications Expense	1,300.00	8,700.00	10,000.00	9,576.17
		10-90-5440 Computer Maintenance/Support	12,000.00	2,500.00	14,500.00	13,821.35
		10-90-5445 Telephone	10,000.00	19,900.00	29,900.00	28,907.84
		10-90-5446 Uniforms	0.00	9,900.00	9,900.00	8,365.86
		10-90-5458 Maintenance Agreements	20,000.00	160,000.00	180,000.00	175,002.84
		10-90-5473 Animal Control Expense	0.00	500.00	500.00	20.00
		10-90-5550 Radio Usage	1,250.00	18,750.00	20,000.00	19,188.00
		10-90-5618 Job Recruiting	0.00	700.00	700.00	385.21
		10-90-5622 Dues & Subscriptions	400.00	600.00	1,000.00	750.00
		10-90-5638 Vehicle Repairs/Maintenance	15,000.00	25,000.00	40,000.00	38,478.48
		10-90-5645 Training & Travel	(4,000.00)	15,000.00	11,000.00	9,891.62
		10-90-5646 Training - Mandatory	0.00	1,800.00	1,800.00	1,239.00
		10-90-5659 Firearms/Taser	(2,500.00)	8,500.00	6,000.00	4,428.74
		10-90-5660 Investigative Expense	0.00	3,000.00	3,000.00	1,319.50
		10-90-5675 Education Reimbursement	0.00	500.00	500.00	0.00
		10-90-5685 Jail Operations	0.00	400.00	400.00	248.01
		10-90-5700 Vehicle/Equip Replacement Fees	0.00	65,000.00	65,000.00	64,999.92
		10-90-6010 Capital Outlay - Technology	0.00	0.00	0.00	0.00
		10-90-6020 Capital Outlay - Equipment	60,000.00	0.00	60,000.00	60,000.00
		10-90-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
		10-90-6040 Capital Outlay - Furniture & Fixtures	0.00	0.00	0.00	0.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
		10-90-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
	Projects Expenditures			2,562,236.00	2,699,886.00	2,642,967.70
		10-91-6201 MEDC Project	0.00	0.00	0.00	0.00
		10-91-8420 rodeo Palms 380 Agreement	0.00	0.00	0.00	0.00
	Transfers-Out Expenditures			0.00	0.00	0.00
		10-95-8420 Rodeo Palms 380 Agreement	0.00	0.00	0.00	0.00
		10-95-8430 Capital Improvement Projects	0.00	0.00	0.00	0.00
		10-95-8540 Transfer to Enterprise	0.00	0.00	0.00	0.00
		10-95-8581 Transfer to TIRZ #3	0.00	0.00	0.00	0.00
		10-95-8582 Transfer Out - Capital Projecdts Fund	0.00	0.00	0.00	0.00
		10-95-8586 Transfer Out - PEG Fee Fund	0.00	0.00	0.00	0.00
		10-95-8590 Transfer to Debt Svc	0.00	0.00	0.00	0.00
		10-95-8591 Transfer Out - Veh/Equip Replace Fund	0.00	0.00	0.00	0.00
		10-95-8593 Transfer out - IT Replacement Fund	0.00	0.00	0.00	0.00
		10-95-8700 Salary Adjustments - COLA	0.00	0.00	0.00	0.00
		10-95-8702 Longevity Program	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				8,736,604.00	9,213,754.00	8,320,376.01

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	12-06-4600 Interest Income	0.00	700.00	700.00	0.00
				700.00	700.00	0.00
	Other Revenue Revenues	12-07-4740 Vehicle/Equipment Replacement Fees	0.00	265,000.00	265,000.00	264,999.84
		12-07-4800 Insurance & Other Reimbursements	0.00	0.00	0.00	0.00
		12-07-4815 Gain on Sale of Asset Disposal	0.00	0.00	0.00	0.00
				265,000.00	265,000.00	264,999.84
	Transfers-In Revenues	12-09-4950 Transfer In - Gen Fund	0.00	1,000.00	1,000.00	0.00
		12-09-4951 Transfer In - Utility Fund	0.00	0.00	0.00	0.00
				1,000.00	1,000.00	0.00
	Projects Revenues	12-91-4815 Gain on Sale of Asset Disposal	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				266,700.00	266,700.00	264,999.84
Expenditures	Administration Expenditures	12-10-5630 Insurance and Bonds	0.00	2,500.00	2,500.00	0.00
		12-10-5655 Other Expenses	0.00	1,000.00	1,000.00	0.00
				3,500.00	3,500.00	0.00
	Projects Expenditures	12-91-6030 Capital Outlay - Vehicle	100,000.00	163,000.00	263,000.00	237,366.00
		12-91-8410 Depreciation Expense	(100,000.00)	100,000.00	0.00	0.00
				263,000.00	263,000.00	237,366.00
	Transfers-Out Expenditures	12-95-8610 Transfer from General Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				266,500.00	266,500.00	237,366.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Ad Valorem Taxes Revenues					
		30-01-4000 Current Ad Valorem Tax Rev.	0.00	1,819,714.00	1,819,714.00	1,778,561.62
		30-01-4005 Personal Property Taxes	0.00	0.00	0.00	0.00
		30-01-4010 Delinquent Ad Valorem Tax Revenue	0.00	15,000.00	15,000.00	44,062.50
		30-01-4011 P&I on Ad Valorem Taxes	0.00	6,000.00	6,000.00	9,066.88
				1,840,714.00	1,840,714.00	1,831,691.00
	Interest Revenues					
		30-06-4600 Interest Income	0.00	30,000.00	30,000.00	13,389.79
				30,000.00	30,000.00	13,389.79
	Other Revenue Revenues					
		30-07-4811 Other Income	0.00	0.00	0.00	0.00
		30-07-4830 Bond Proceeds	0.00	0.00	0.00	0.00
		30-07-4950 Transfer In - Gen Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Transfers-In Revenues					
		30-09-4951 Transfer In - Utility Fund	0.00	0.00	0.00	0.00
		30-09-4954 Transfer In - Capital Projects Fund	0.00	0.00	0.00	0.00
		30-09-4960 Transfer In - MEDC Fund	0.00	89,339.00	89,339.00	89,338.75
				89,339.00	89,339.00	89,338.75
				1,960,053.00	1,960,053.00	1,934,419.54
Expenditures	Administration Expenditures					
		30-10-8650 Transfer to Capital Projects Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Projects Expenditures					
		30-91-7001 Bond Principal	0.00	1,215,000.00	1,215,000.00	1,215,000.00
		30-91-7100 Interest Expense	70,661.00	589,339.00	660,000.00	657,239.57
		30-91-7102 Fiscal Agents Fee	0.00	5,000.00	5,000.00	2,150.00
		30-91-7105 Bond Issuance Costs	0.00	0.00	0.00	0.00
				1,809,339.00	1,880,000.00	1,874,389.57
				1,809,339.00	1,880,000.00	1,874,389.57

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	40-06-4600 Interest Income	0.00	500.00	500.00	0.00
				500.00	500.00	0.00
	Other Revenue Revenues	40-07-4325 Interlocal Agreements	0.00	0.00	0.00	0.00
		40-07-4650 Sand Pit Revenues	0.00	0.00	0.00	0.00
		40-07-4800 Insurance Reimbursements	0.00	0.00	0.00	0.00
		40-07-4811 Other Income	0.00	5,000.00	5,000.00	325.20
		40-07-4952 Transfer In - Debt Service Fund	0.00	0.00	0.00	0.00
				5,000.00	5,000.00	325.20
	Utility Revenues Revenues	40-08-4301 Water Revenue	0.00	350,000.00	350,000.00	390,374.20
		40-08-4302 Wastewater Revenue	0.00	300,000.00	300,000.00	355,826.73
		40-08-4310 Meter Fee - Water	0.00	0.00	0.00	0.00
		40-08-4311 Water Meters	0.00	50,000.00	50,000.00	95,540.00
		40-08-4320 Set-Up Fee	0.00	7,000.00	7,000.00	12,435.00
		40-08-4321 Tap Connection Fees	0.00	1,000.00	1,000.00	7,950.00
		40-08-4322 Boring Fee for Taps	0.00	0.00	0.00	0.00
		40-08-4323 Meter Fee - Sewer	0.00	0.00	0.00	0.00
		40-08-4324 Sewer Line Extensions	0.00	0.00	0.00	0.00
		40-08-4390 Late Penalty Fees	0.00	15,000.00	15,000.00	7,556.56
		40-08-4950 Transfer In - Gen Fund	(57,249.00)	373,000.00	315,751.00	315,751.00
		40-08-4971 Contributed Capital	0.00	0.00	0.00	0.00
				1,096,000.00	1,038,751.00	1,185,433.49
	Transfers-In Revenues	40-09-4811 Other Income	0.00	0.00	0.00	0.00
		40-09-4950 Transfer In - Gen Fund	0.00	0.00	0.00	0.00
		40-09-4954 Transfer In - Capital Projects Fund	0.00	0.00	0.00	0.00
		40-09-4960 Transfer In - MEDC Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				1,101,500.00	1,044,251.00	1,185,758.69

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Expenditures	Administration Expenditures					
		40-10-5000 Salaries	(78,000.00)	198,624.00	120,624.00	112,494.74
		40-10-5002 Overtime	(6,000.00)	8,000.00	2,000.00	949.15
		40-10-5003 Holiday Pay	0.00	0.00	0.00	0.00
		40-10-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		40-10-5005 Retirement	0.00	0.00	0.00	0.00
		40-10-5006 Longevity	0.00	1,020.00	1,020.00	840.00
		40-10-5007 Part Time Wages	0.00	0.00	0.00	0.00
		40-10-5010 Taxes, Social Security	(5,000.00)	15,835.00	10,835.00	8,289.86
		40-10-5012 TWC	0.00	0.00	0.00	0.00
		40-10-5030 Health & Life Insurance	(17,000.00)	37,540.00	20,540.00	16,397.79
		40-10-5031 Vision	0.00	460.00	460.00	191.86
		40-10-5032 Life & LTD	0.00	830.00	830.00	401.58
		40-10-5033 Dental	0.00	2,055.00	2,055.00	818.27
		40-10-5034 Retirement	(2,000.00)	17,000.00	15,000.00	12,759.58
		40-10-5035 Cell Phone Allowance	(800.00)	1,800.00	1,000.00	595.46
		40-10-5038 Flex	0.00	137.00	137.00	56.61
		40-10-5039 Flex Card - Health Ins	0.00	1,200.00	1,200.00	470.93
		40-10-5040 Workers Compensation	(10,000.00)	16,900.00	6,900.00	4,501.94
		40-10-5041 Pension Expense	0.00	0.00	0.00	0.00
		40-10-5201 Contract Services	0.00	0.00	0.00	0.00
		40-10-5202 Mowing & Weed Control	0.00	2,000.00	2,000.00	0.00
		40-10-5220 Janitorial Supplies & Cleaning	0.00	0.00	0.00	0.00
		40-10-5222 Postage	1,500.00	600.00	2,100.00	1,999.75
		40-10-5225 Fuel	0.00	0.00	0.00	0.00
		40-10-5230 Office Expense	500.00	500.00	1,000.00	686.95
		40-10-5240 Minor Tools & Equipment	0.00	10,000.00	10,000.00	9,536.94
		40-10-5300 Equipment Rental	(4,000.00)	6,000.00	2,000.00	1,122.73
		40-10-5320 Bank/Convenience Charges	0.00	0.00	0.00	0.00
		40-10-5370 Radio Repairs	0.00	0.00	0.00	0.00
		40-10-5380 Building Repair & Maintenance	0.00	0.00	0.00	0.00
		40-10-5418 Employment Testing	0.00	0.00	0.00	0.00
		40-10-5432 Rental Equipment	0.00	0.00	0.00	0.00
		40-10-5440 Computer Maintenance/Support	1,500.00	0.00	1,500.00	1,442.27
		40-10-5441 Computer Software	0.00	0.00	0.00	0.00
		40-10-5445 Telephone	0.00	0.00	0.00	0.00
		40-10-5446 Uniforms	500.00	450.00	950.00	556.43
		40-10-5458 Maintenance Agreements	0.00	0.00	0.00	0.00
		40-10-5550 Radio Usage	0.00	2,000.00	2,000.00	1,476.00
		40-10-5615 Credit Card Processing Fees	5,000.00	10,000.00	15,000.00	13,415.14
		40-10-5622 Dues & Subscriptions	0.00	0.00	0.00	0.00
		40-10-5630 Insurance and Bonds	0.00	0.00	0.00	0.00
		40-10-5636 Equipment Repairs/Maintenance	0.00	0.00	0.00	0.00
		40-10-5638 Vehicle Repairs/Maintenance	0.00	0.00	0.00	0.00
		40-10-5645 Training & Travel	(4,000.00)	4,500.00	500.00	175.00
		40-10-5650 Mileage	0.00	0.00	0.00	0.00
		40-10-5655 Other Expenses	0.00	0.00	0.00	0.00
		40-10-5700 Vehicle/Equip Replacement Fees	0.00	58,000.00	58,000.00	57,999.96
		40-10-5701 Legal Fees	0.00	0.00	0.00	0.00
		40-10-5742 Subsistence Fees	0.00	0.00	0.00	0.00
		40-10-5800 Eng/Consulting/Planning Fees	500.00	5,000.00	5,500.00	5,250.00
				400,451.00	283,151.00	252,428.94

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Water Expenditures					
		40-54-5204 Chemicals	(5,000.00)	20,000.00	15,000.00	13,738.11
		40-54-5210 Supplies	0.00	0.00	0.00	0.00
		40-54-5212 Safety Equipment/Supplies	0.00	0.00	0.00	0.00
		40-54-5222 Postage	0.00	0.00	0.00	0.00
		40-54-5225 Fuel	0.00	2,000.00	2,000.00	125.69
		40-54-5240 Minor Tools & Equipment	(2,000.00)	9,000.00	7,000.00	6,700.84
		40-54-5245 Fire Hydrants	0.00	0.00	0.00	0.00
		40-54-5310 Meter Replacement Program	8,000.00	87,000.00	95,000.00	92,982.64
		40-54-5312 Other Reimbursements	0.00	0.00	0.00	0.00
		40-54-5325 Utility Billing Charges	0.00	0.00	0.00	0.00
		40-54-5420 Electricity	3,000.00	25,000.00	28,000.00	26,199.89
		40-54-5421 Electrical Service	0.00	0.00	0.00	0.00
		40-54-5435 Safety & Water Testing	0.00	0.00	0.00	0.00
		40-54-5440 Computer Maintenance/Support	3,500.00	3,500.00	7,000.00	6,529.40
		40-54-5441 Computer Software	0.00	0.00	0.00	0.00
		40-54-5445 Telephone	1,700.00	1,300.00	3,000.00	2,556.10
		40-54-5446 Uniforms	0.00	600.00	600.00	543.25
		40-54-5498 Tap Connection Expense	0.00	0.00	0.00	0.00
		40-54-5499 Laboratory Expenses	(5,000.00)	17,000.00	12,000.00	9,143.56
		40-54-5622 Dues & Subscriptions	0.00	0.00	0.00	0.00
		40-54-5630 Insurance and Bonds	0.00	0.00	0.00	0.00
		40-54-5636 Equipment Repairs/Maintenance	10,000.00	100,000.00	110,000.00	105,670.68
		40-54-5638 Vehicle Repairs/Maintenance	(1,000.00)	5,000.00	4,000.00	3,847.50
		40-54-5645 Training & Travel	(500.00)	1,000.00	500.00	115.00
		40-54-5655 Other Expenses	0.00	0.00	0.00	0.00
		40-54-5700 Vehicle/Equip Replacement Fees	0.00	9,000.00	9,000.00	9,000.00
		40-54-5729 Permits & Assessments	(500.00)	5,000.00	4,500.00	3,870.60
		40-54-5730 Legal Notices	0.00	0.00	0.00	0.00
		40-54-5742 Subsidence Fees	2,000.00	2,000.00	4,000.00	3,900.00
		40-54-5746 Water Sample Inspection	0.00	0.00	0.00	0.00
		40-54-5800 Eng/Consulting/Planning Fees	0.00	0.00	0.00	0.00
		40-54-6010 Capital Outlay - Technology	0.00	0.00	0.00	0.00
		40-54-6020 Capital Outlay - Equipment	0.00	0.00	0.00	0.00
		40-54-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
		40-54-6040 Capital Outlay - Furniture & Fixtures	0.00	0.00	0.00	0.00
		40-54-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		40-54-6203 Capital Outlay - Capitalize Taps	0.00	0.00	0.00	0.00
		40-54-7025 WWTP to - Blowers/auto Dialer	0.00	0.00	0.00	0.00
		40-54-8410 Depreciation Expense	0.00	200,000.00	200,000.00	0.00
		40-54-8700 Salary Adjustments	0.00	0.00	0.00	0.00
				487,400.00	501,600.00	284,923.26

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
	Wastewater Expenditures					
		40-56-5203 Sludge Hauling	0.00	0.00	0.00	0.00
		40-56-5204 Chemicals	(15,000.00)	30,000.00	15,000.00	10,156.19
		40-56-5210 Supplies	0.00	0.00	0.00	0.00
		40-56-5212 Safety Equipment/Supplies	0.00	0.00	0.00	0.00
		40-56-5225 Fuel	(5,100.00)	8,000.00	2,900.00	0.00
		40-56-5240 Minor Tools & Equipment	(5,000.00)	20,000.00	15,000.00	9,881.89
		40-56-5312 Other Reimbursements	0.00	0.00	0.00	0.00
		40-56-5325 Utility Billing Charges	0.00	0.00	0.00	0.00
		40-56-5419 Sludge Hauling	15,000.00	35,000.00	50,000.00	47,698.93
		40-56-5420 Electricity	15,000.00	23,000.00	38,000.00	34,327.98
		40-56-5421 Electrical Service	0.00	0.00	0.00	0.00
		40-56-5432 Rental Equipment	0.00	20,000.00	20,000.00	17,801.75
		40-56-5445 Telephone	1,000.00	1,000.00	2,000.00	1,384.26
		40-56-5446 Uniforms	100.00	0.00	100.00	0.78
		40-56-5480 Contract Labor	(500.00)	1,000.00	500.00	0.00
		40-56-5499 Laboratory Expenses	0.00	20,000.00	20,000.00	15,145.00
		40-56-5500 Operator Fees	0.00	0.00	0.00	0.00
		40-56-5630 Insurance and Bonds	0.00	0.00	0.00	0.00
		40-56-5636 Equipment Repairs/Maintenance	0.00	125,000.00	125,000.00	116,961.35
		40-56-5637 Sewer Line Maintenance & Repairs	0.00	0.00	0.00	0.00
		40-56-5645 Training & Travel	(3,000.00)	4,000.00	1,000.00	100.00
		40-56-6010 Capital Outlay - Technology	0.00	0.00	0.00	0.00
		40-56-6020 Capital Outlay - Equipment	44,000.00	126,000.00	170,000.00	170,000.00
		40-56-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
		40-56-6040 Capital Outlay - Furniture & Fixtures	0.00	0.00	0.00	0.00
		40-56-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		40-56-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
				413,000.00	459,500.00	423,458.13
	Transfers-Out Expenditures					
		40-95-8510 Transfer to General Fund	0.00	0.00	0.00	0.00
		40-95-8590 Transfer Out - Debt Service Fund	0.00	0.00	0.00	0.00
		40-95-8591 Transfer Out - Veh/Equip Replace Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				1,300,851.00	1,244,251.00	960,810.33

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	45-06-4600 Interest Income	0.00	8,500.00	8,500.00	6,155.59
				8,500.00	8,500.00	6,155.59
	Other Revenue Revenues	45-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Utility Revenues Revenues	45-08-4334 Impact Fee - Water	0.00	370,000.00	370,000.00	350,997.00
		45-08-4336 Impact Fee - Wastewater	0.00	90,000.00	90,000.00	113,133.00
				460,000.00	460,000.00	464,130.00
	Transfers-In Revenues	45-09-4962 Transfer in	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				468,500.00	468,500.00	470,285.59
Expenditures	Administration Expenditures	45-10-5506 Refunds to Developers	0.00	0.00	0.00	0.00
		45-10-5800 Eng/Consulting/Planning Fees	0.00	5,000.00	5,000.00	5,000.00
		45-10-8582 Transfer To - Capital Projects Fund	0.00	400,000.00	400,000.00	400,000.00
				405,000.00	405,000.00	405,000.00
	Water Expenditures	45-54-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		45-54-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
		45-54-6090 Capital Outlay - Land/Easement	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Wastewater Expenditures	45-56-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		45-56-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
		45-56-6090 Capital Outlay - Land/Easement	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				405,000.00	405,000.00	405,000.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	50-06-4600 Interest Income	0.00	60,000.00	60,000.00	31,051.20
				60,000.00	60,000.00	31,051.20
	Other Revenue Revenues	50-07-4704 Grant Revenues	0.00	0.00	0.00	0.00
		50-07-4811 Other Income	500,000.00	0.00	500,000.00	500,000.00
		50-07-4820 Loan Financing Proceeds	0.00	0.00	0.00	0.00
		50-07-4830 Bond Proceeds	0.00	0.00	0.00	0.00
		50-07-4831 Bond Premium	0.00	0.00	0.00	0.00
		50-07-4835 HSC Contribution	0.00	0.00	0.00	0.00
		50-07-4836 TWDB Funding	0.00	0.00	0.00	0.00
		50-07-4950 Transfer In - Gen Fund	0.00	0.00	0.00	0.00
		50-07-4952 Transfer In - Debt Service Fund	0.00	0.00	0.00	0.00
		50-07-4960 Transfer In - MEDC Fund	(765,000.00)	1,465,000.00	700,000.00	700,000.00
		50-07-4963 Transfer In - Impact Fee Fund	0.00	400,000.00	400,000.00	400,000.00
				1,865,000.00	1,600,000.00	1,600,000.00
	Transfers-In Revenues	50-09-4811 Other Income	0.00	0.00	0.00	0.00
		50-09-4950 Transfer In - Gen Fund	300,000.00	0.00	300,000.00	300,000.00
		50-09-4964 Transfer In - Cap Projects Bond Fund	0.00	0.00	0.00	0.00
		50-09-4999 Transfer In - Fund Balance	1,440,000.00	0.00	1,440,000.00	0.00
				0.00	1,740,000.00	300,000.00
				1,925,000.00	3,400,000.00	1,931,051.20
Expenditures	Administration Expenditures	50-10-6030 Capital Outlay - Vehicle	0.00	0.00	0.00	0.00
		50-10-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		50-10-6080 Capital Outlay - Building	0.00	0.00	0.00	0.00
		50-10-6090 Capital Outlay - Land/Easement	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Projects Expenditures	50-91-5000 Salaries	(50,000.00)	100,000.00	50,000.00	0.00
		50-91-6030 Capital Outlay - Vehicle	50,000.00	0.00	50,000.00	31,527.00
		50-91-7105 Bond Issuance Costs	0.00	0.00	0.00	0.00
		50-91-7401 Park Master Plan	0.00	0.00	0.00	0.00
		50-91-7402 Regional Water Plan	0.00	150,000.00	150,000.00	0.00
		50-91-7403 Regional Wastewater Plan	0.00	150,000.00	150,000.00	0.00
		50-91-7404 City Hall Front Parking Lot	0.00	0.00	0.00	0.00
		50-91-7405 Monument Sign	0.00	0.00	0.00	0.00
		50-91-7406 Staffing Growth & Human Resource Plan	0.00	0.00	0.00	0.00
		50-91-7407 Long Term Strategic Technology Plan	0.00	0.00	0.00	0.00
		50-91-7408 City Hall Bldg-Expansion	1,900,000.00	0.00	1,900,000.00	1,869,393.89
		50-91-7409 Rogers/Holley Street Construction	0.00	0.00	0.00	0.00
		50-91-7410 Technology Equipment	0.00	0.00	0.00	0.00
		50-91-7411 Hwy 6 Land Purchase	0.00	0.00	0.00	0.00
		50-91-7501 Hwy 6 Water and Sewer	0.00	0.00	0.00	0.00
		50-91-7502 Water Plant Improvements	0.00	0.00	0.00	0.00
		50-91-7503 Waterline Replacement-Roger Rd-W of 1128	0.00	0.00	0.00	0.00
		50-91-7504 Large Ave WW Line	0.00	0.00	0.00	0.00
		50-91-7505 Hwy 6 Waterline Extension	0.00	0.00	0.00	0.00
		50-91-7506 Elevated Storage Tank	0.00	0.00	0.00	0.00
		50-91-7507 Surface Water Rights Acquisition	0.00	0.00	0.00	0.00
		50-91-7508 Regional WWTP	0.00	0.00	0.00	0.00
		50-91-7509 Street Maintenance Plan	0.00	0.00	0.00	0.00
		50-91-7510 Tankersley Waterline Loop	0.00	0.00	0.00	0.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
		50-91-7511 Municipal Complex	0.00	0.00	0.00	0.00
		50-91-7512 Rogers Road West Waterline Loop	0.00	0.00	0.00	0.00
		50-91-7513 Little Rascals Econ Dev Project	0.00	0.00	0.00	0.00
		50-91-7514 Mustang Bayou Surface Water Rights Acquisition	0.00	0.00	0.00	0.00
		50-91-7515 Water Plant Improvements - Phase 3	0.00	0.00	0.00	0.00
		50-91-7517 West WWTP	0.00	0.00	0.00	0.00
		50-91-7518 Cemetary Waterline Loop	400,000.00	0.00	400,000.00	360,450.00
		50-91-7521 West Side Water Line Loop	(800,000.00)	800,000.00	0.00	0.00
		50-91-7523 Purchases of Land	0.00	0.00	0.00	0.00
		50-91-7550 12-inch East Interceptor Sewer	0.00	0.00	0.00	0.00
		50-91-7556 Construction - WWTP	0.00	0.00	0.00	0.00
		50-91-7559 Other Projects	0.00	0.00	0.00	0.00
		50-91-8651 Transfer to Capital Projects Bond Fund	(765,000.00)	1,465,000.00	700,000.00	700,000.00
				2,665,000.00	3,400,000.00	2,961,370.89
Transfers-Out Expenditures		50-95-8590 Transfer Out - Debt Service Fund	0.00	0.00	0.00	0.00
		50-95-8592 Transfer Out - Parks Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				2,665,000.00	3,400,000.00	2,961,370.89

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	51-06-4600 Interest Income	0.00	250,000.00	250,000.00	117,629.36
				250,000.00	250,000.00	117,629.36
	Other Revenue Revenues	51-07-4830 Bond Proceeds	0.00	3,445,000.00	3,445,000.00	3,445,000.00
		51-07-4831 Bond Premium	0.00	59,535.31	59,535.31	60,186.83
				3,504,535.31	3,504,535.31	3,505,186.83
	Transfers-In Revenues	51-09-4999 Transfer In - Fund Balance	9,697,308.00	0.00	9,697,308.00	0.00
				0.00	9,697,308.00	0.00
	Capital Project Bonds Revenues	51-51-4600 Interest Income	0.00	0.00	0.00	0.00
		51-51-4954 Transfer In - Capital Projects Fund	0.00	1,465,000.00	1,465,000.00	700,000.00
				1,465,000.00	1,465,000.00	700,000.00
				5,219,535.31	14,916,843.31	4,322,816.19
Expenditures	Capital Project Bonds Expenditures	51-51-7105 Bond Issuance Costs	4,535.51	0.00	4,535.51	3,445.00
		51-51-7506 Elevated Storage Tank	0.00	2,200,000.00	2,200,000.00	0.00
		51-51-7507 Surface Water Rights Acquisition	0.00	300,000.00	300,000.00	294,749.04
		51-51-7511 Municipal Complex	0.00	4,608,527.00	4,608,527.00	439,367.47
		51-51-7519 East WWTP	0.00	1,531,121.00	1,531,121.00	0.00
		51-51-7520 West WWTP	0.00	1,572,660.00	1,572,660.00	0.00
		51-51-7521 West Water Loop	0.00	0.00	0.00	0.00
		51-51-7522 Almost Heaven	0.00	500,000.00	500,000.00	0.00
		51-51-7524 Masters/Jordan Land Development	(4,535.51)	3,504,535.31	3,499,999.80	3,226,452.00
		51-51-7525 Large Avenue Phase 3	0.00	700,000.00	700,000.00	53,000.00
		51-51-8010 Payments to Escrow Agents	0.00	0.00	0.00	0.00
				14,916,843.31	14,916,843.31	4,017,013.51
				14,916,843.31	14,916,843.31	4,017,013.51

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues	55-06-4600 Interest Income	0.00	50.00	50.00	0.00
				50.00	50.00	0.00
	Other Revenue Revenues	55-07-4811 Other Income	0.00	0.00	0.00	0.00
		55-07-4950 Transfer In - Gen Fund	(50,000.00)	50,000.00	0.00	0.00
		55-07-4954 Transfer In - Capital Projects Fund	0.00	0.00	0.00	0.00
				50,000.00	0.00	0.00
	Transfers-In Revenues	55-09-4950 Transfer In - Gen Fund	50,000.00	0.00	50,000.00	25,000.00
				0.00	50,000.00	25,000.00
				50,050.00	50,050.00	25,000.00
Expenditures	Other Revenue Expenditures	55-07-5220 Janitorial Supplies & Cleaning	0.00	0.00	0.00	0.00
		55-07-6070 Capital Outlay - Improvements	0.00	0.00	0.00	0.00
		55-07-8650 Transfer from Capital Projects Fund	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Park Operations Expenditures	55-55-5220 Janitorial Supplies & Cleaning	0.00	1,200.00	1,200.00	0.00
		55-55-5377 Beautification Projects	0.00	15,000.00	15,000.00	10,000.00
		55-55-5380 Building Repair & Maintenance	0.00	5,000.00	5,000.00	55.46
		55-55-5420 Electricity	0.00	1,000.00	1,000.00	394.36
		55-55-5453 Grounds Maintenance	0.00	20,000.00	20,000.00	13,240.00
		55-55-6070 Capital Outlay - Improvements	(17,150.00)	25,000.00	7,850.00	0.00
				67,200.00	50,050.00	23,689.82
				67,200.00	50,050.00	23,689.82

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Other Taxes Revenues	60-02-4901 Hotel Taxes	0.00	50,000.00	50,000.00	58,657.39
				50,000.00	50,000.00	58,657.39
	Interest Revenues	60-06-4600 Interest Income	0.00	5,000.00	5,000.00	0.00
				5,000.00	5,000.00	0.00
	Other Revenue Revenues	60-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				55,000.00	55,000.00	58,657.39
Expenditures	Administration Expenditures	60-10-5010 FICA Expense	0.00	0.00	0.00	0.00
		60-10-5201 Contract Services	0.00	0.00	0.00	0.00
		60-10-5210 Supplies	0.00	0.00	0.00	0.00
		60-10-5222 Postage	0.00	0.00	0.00	0.00
		60-10-5230 Office Expense	0.00	0.00	0.00	0.00
		60-10-5725 Advertising & Promotion	0.00	10,000.00	10,000.00	1,070.00
				10,000.00	10,000.00	1,070.00
	Projects Expenditures	60-91-7559 Projects	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				10,000.00	10,000.00	1,070.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Fines and Fees Revenues					
		62-05-4400 Court Fines	0.00	5,200.00	5,200.00	7,793.89
		62-05-4402 Court Fines - Security Fund	0.00	0.00	0.00	0.00
				5,200.00	5,200.00	7,793.89
	Interest Revenues					
		62-06-4600 Interest Income	0.00	300.00	300.00	0.00
		62-06-4950 Transfer In - Gen Fund	0.00	0.00	0.00	0.00
				300.00	300.00	0.00
	Other Revenue Revenues					
		62-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00		0.00
				5,500.00	5,500.00	7,793.89
Expenditures	Administration Expenditures					
		62-10-5000 Salaries	0.00	3,200.00	3,200.00	0.00
		62-10-5002 Overtime	0.00	0.00	0.00	0.00
		62-10-5003 Holiday Pay	0.00	0.00	0.00	0.00
		62-10-5004 Taxes, Social Security	0.00	0.00	0.00	0.00
		62-10-5005 Retirement	0.00	0.00	0.00	0.00
		62-10-5010 FICA Expense	0.00	390.00	390.00	0.00
		62-10-5012 TWC	0.00	0.00	0.00	0.00
		62-10-5030 Health & Life Insurance	0.00	0.00	0.00	0.00
		62-10-5034 TMRS Expense	0.00	700.00	700.00	0.00
		62-10-5040 Workers Compensation	0.00	0.00	0.00	0.00
		62-10-5210 Supplies	0.00	0.00	0.00	0.00
		62-10-5240 Minor Tools & Equipment	0.00	0.00	0.00	0.00
		62-10-5305 Service Agreements	0.00	0.00	0.00	0.00
		62-10-5433 Security Equipment	0.00	0.00	0.00	0.00
		62-10-5434 Bailiff - Security	0.00	0.00	0.00	0.00
		62-10-5458 Maintenance Agreements	0.00	0.00	0.00	0.00
		62-10-5645 Training & Travel	0.00	0.00	0.00	0.00
				4,290.00	4,290.00	0.00
				4,290.00	4,290.00	0.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Fines and Fees Revenues	64-05-4400 Court Fines	0.00	6,000.00	6,000.00	8,470.56
				6,000.00	6,000.00	8,470.56
	Interest Revenues	64-06-4600 Interest Income	0.00	25.00	25.00	0.00
				25.00	25.00	0.00
	Other Revenue Revenues	64-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Transfers-In Revenues	64-09-4999 Transfer In - Fund Balance	18,975.00	0.00	18,975.00	0.00
				0.00	18,975.00	0.00
				6,025.00	25,000.00	8,470.56
Expenditures	Administration Expenditures	64-10-5230 Office Expense	0.00	0.00	0.00	0.00
		64-10-5240 Minor Tools & Equipment	0.00	25,000.00	25,000.00	11,756.20
		64-10-5440 Computer Maintenance/Support	0.00	0.00	0.00	0.00
		64-10-5444 Air Cards	0.00	0.00	0.00	0.00
		64-10-5445 Telephone	0.00	0.00	0.00	0.00
				25,000.00	25,000.00	11,756.20
				25,000.00	25,000.00	11,756.20

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Interest Revenues					
		65-06-4600 Interest Income	0.00	0.00	0.00	0.00
		65-06-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Other Revenue Revenues					
		65-07-4505 Seizure Funds	0.00	1,500.00	1,500.00	0.00
				1,500.00	1,500.00	0.00
				1,500.00	1,500.00	0.00
Expenditures	Police Expenditures					
		65-90-5240 Minor Tools & Equipment	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				0.00	0.00	0.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Franchise Fees Revenues					
		67-03-4110 PEG Fees	0.00	15,000.00	15,000.00	16,414.46
		67-03-4962 Transfer in	0.00	0.00	0.00	0.00
				15,000.00	15,000.00	16,414.46
	Interest Revenues					
		67-06-4600 Interest Income	0.00	30.00	30.00	0.00
				30.00	30.00	0.00
	Other Revenue Revenues					
		67-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				15,030.00	15,030.00	16,414.46
Expenditures	Administration Expenditures					
		67-10-5240 Minor Tools & Equipment	0.00	0.00	0.00	0.00
		67-10-6020 Capital Outlay - Equipment	0.00	50,000.00	50,000.00	0.00
				50,000.00	50,000.00	0.00
				50,000.00	50,000.00	0.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Ad Valorem Taxes Revenues					
		80-01-4000 Current Ad Valorem Tax Rev.	0.00	0.00	0.00	0.00
		80-01-4010 Delinquent Ad Valorem Tax Revenue	0.00	0.00	0.00	0.00
		80-01-4011 P&I on Ad Valorem Taxes	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Other Taxes Revenues					
		80-02-4030 Sales Tax Revenues	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Interest Revenues					
		80-06-4600 Interest Income	0.00	5,000.00	5,000.00	3,003.83
				5,000.00	5,000.00	3,003.83
	Transfers-In Revenues					
		80-09-4811 Other Income	0.00	0.00	0.00	0.00
		80-09-4961 Transfer In - TIRZ #3	0.00	66,025.00	66,025.00	79,313.14
				66,025.00	66,025.00	79,313.14
				71,025.00	71,025.00	82,316.97
Expenditures	Administration Expenditures					
		80-10-5210 Supplies	0.00	0.00	0.00	0.00
		80-10-5230 Office Expense	0.00	0.00	0.00	0.00
		80-10-5232 Misc. Expenses	0.00	0.00	0.00	0.00
		80-10-5240 Minor Tools & Equipment	0.00	0.00	0.00	0.00
		80-10-5461 Planning & Development	6,000.00	2,000.00	8,000.00	6,625.00
		80-10-5701 Legal Fees	0.00	1,000.00	1,000.00	0.00
				3,000.00	9,000.00	6,625.00
	Projects Expenditures					
		80-91-7559 Projects	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Transfers-Out Expenditures					
		80-95-8581 Transfer to TIRZ #3	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				3,000.00	9,000.00	6,625.00

Rev/Exp	Category	Account Number and Description	Budget Change	Actual Budget	Amended Budget	YTDActual
Revenues	Ad Valorem Taxes Revenues					
		81-01-4000 Current Ad Valorem Taxes	557.19	61,000.00	61,557.19	61,557.19
		81-01-4010 Delinquent Ad Valorem Taxes	(4,130.62)	5,000.00	869.38	869.38
		81-01-4011 P&I on Ad Valorem Taxes	500.27	0.00	500.27	500.27
		81-01-4020 Brazoria County - Ad Valorem Taxes	16,018.34	0.00	16,018.34	16,018.34
				66,000.00	78,945.18	78,945.18
	Other Taxes Revenues					
		81-02-4030 Sales Tax Revenues	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Interest Revenues					
		81-06-4600 Interest Income	342.96	25.00	367.96	367.96
				25.00	367.96	367.96
	Other Revenue Revenues					
		81-07-4811 Other Income	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
				66,025.00	79,313.14	79,313.14
Expenditures	Administration Expenditures					
		81-10-5230 Office Expense	0.00	0.00	0.00	0.00
				0.00	0.00	0.00
	Transfers-Out Expenditures					
		81-95-8587 Transfer Out - SMDA Fund	13,288.14	66,025.00	79,313.14	79,313.14
		81-95-8594 Transfer Out - TIRZ#3	0.00	0.00	0.00	0.00
				66,025.00	79,313.14	79,313.14
				66,025.00	79,313.14	79,313.14

RESOLUTION NO. 2021-R-02

A RESOLUTION APPROVING THE DESIGNATION THAT ANY AND ALL BOARD, COMMITTEE, TASK FORCE, OR ANY OTHER APPOINTED VOLUNTEER POSITION APPOINTMENT OPPORTUNITIES MUST BE PROMOTED THROUGH AVAILABLE SOCIAL MEDIA, POSTED ON CITY WEBSITE, AND ADVERTISED IN CITY NEWSPAPER AND MUST BE ACTED ON WITHIN 30 DAYS OF THE VACANCY BECOMING PERMANENT; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

WHEREAS, the City Council of the City of Manvel deems it in the public interest to ensure transparency in all of its activities; and

WHEREAS, the City Council of the City of Manvel seeks to solicit public engagement to build a flourishing community; and

WHEREAS, the City Council of the City of Manvel understands that the availability of social media and other means of communication provides an opportunity to connect with many citizens;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MANVEL, TEXAS:

SECTION 1: That the City Council of the City of Manvel, Texas, hereby approves the prerequisite that any appointment or re-appointment to a board, committee, task force or any other appointed position that is volunteer-based must be promoted through various means once before consideration by the City Council can occur.

SECTION 2: The means of where the positions must be promoted are as follows: Facebook, the official City of Manvel website, the newspaper of general circulation, and any other form of communication deemed appropriate by the City Council or the City Manager.

SECTION 3: In order to ensure proficient and effective governance, the City Council determines that all vacant positions must be acted on within 30 days of vacancy with the opportunity to extend another 30 days if a majority of the City Council seems it appropriate.

SECTION 4: The City Council authorizes the City Manager to create a policy to ensure the details determined above are followed in an efficient and professional manner.

SECTION 5: That this Resolution shall be in full force and effect from and after its passage and adoption.

PASSED AND ADOPTED this 4th day of January 2020.

Debra Davison, Mayor
City of Manvel, Texas

ATTEST:

Tammy Bell
City Secretary

APPROVED AS TO FORM:

Robert Gervais
City Attorney

2021/2022 TCAP Board Ballot

BALLOT – 2021/2022 TCAP BOARD OF DIRECTORS

Instructions for Voting:

Only one ballot per member city/entity. The member representative is entitled to cast nine for the eight current positions and one special election position to be filled. **PLEASE BE SURE THAT NO MORE THAN NINE CANDIDATES HAVE BEEN CHECKED!** Ballots with more than nine cast votes will be rejected. No more than one vote may be cast for the same nominee. Places 1, 3, and 5 will be filled by the three candidates in the high consumption (HC) category receiving the most votes. Places 7 and 9 will be filled by the candidate in the medium consumption (MC) category receiving the most votes. Place 11 will be filled by the candidate in the low consumption (LC) category receiving the most votes. Places 13 and 15 will be filled by the two candidates receiving the most votes but who were not elected to a particular consumption category. The exception to this rule is the requirement in TCAP Bylaws that stipulates the board of directors include at least one member from each of the four ERCOT zones (North, South, West, and Houston). Nominees who are incumbents (I) are noted on the ballot.

After the eight positions are filled, the next highest low consumption candidate will be placed in the unexpired Place 10 term.

(Vote for nine)

Names were randomly drawn for ballot order

<input type="checkbox"/> Steve Harris, Walnut Creek SUD – LC	<input type="checkbox"/> Michael Marrero, Odessa - HC (I)
<input type="checkbox"/> Chris Steubing, Sugar Land – HC (I)	<input type="checkbox"/> Mark Dempsey, Grand Prairie – HC (I)
<input type="checkbox"/> George Rivera, Palm Valley - LC	<input type="checkbox"/> Richard Cortez, Hidalgo County - HC
<input type="checkbox"/> Carey D. Neal, Jr., Lancaster - MC	<input type="checkbox"/> Gary Broz, Edna – LC
<input type="checkbox"/> Gabriel Gonzalez, Harlingen –HC	<input type="checkbox"/> Clayton Fulton, Hurst - MC
<input type="checkbox"/> Clifford Howard, Lewisville – HC (I)	<input type="checkbox"/> Gilbert P. Reyna, Jr., Victoria- HC (I)
<input type="checkbox"/> Richard Summerlin, Duncanville – MC (I)	<input type="checkbox"/> Kevin Carruth, Rockport- LC (I)
<input type="checkbox"/> Gary Allsup, Corpus Christi Housing - LC	

Submitted by (MUST BE COMPLETED):

Please complete and return by **5 p.m. C.S.T.,**

Wednesday, January 6, 2021 to:

Janet DeVault, TCAP Secretary
15455 Dallas Parkway, Suite 600
Addison, TX 75001
or jdevault@tcaptx.com

Printed Name

Signature

Member City/Entity:

2021/2022 TCAP Board Biographies

(alphabetical order)



Gary Allsup, Corpus Christi Housing Authority

Gary brought an entrepreneurial leadership style when he joined CCHA as the President & CEO in November 2011 where he is responsible for all operations of CCHA and each of the Affiliates. CCHA and its Affiliates own and operate over 2,200 apartment units, serve as general partner and manager of three LIHTC developments, and administer over 3,800 housing vouchers. Gary and his team have also developed an innovative single-family home building program that offers moderately-priced homeownership and rental homes for in the extremely tight Corpus Christi housing market. Before joining CCHA, Gary served five years as of the Kansas Housing Resources Corporation's Executive Director and three years with the Missouri Housing Development Corporation before that. In all Gary brings nearly 20 years housing experience and well over 30 years of state and local government leadership. Gary is married to Sherrie, who speaks nationally promoting the awareness and prevention of sexual abuse and suicide. Gary and Sherrie have 4 children and 4 grandchildren in Arizona and Kansas.



Gary Broz, City of Edna

Gary was born on September 15, 1955 in San Angelo, Texas. Gary and his siblings grew up in San Angelo. He graduated from Paint Rock High School. Gary went onto college in Sul Ross State University in Alpine, Texas where he graduated in 1977 with a bachelor's degree.

After school, came back home to the family farm and ranch. Mid 1980's were bad farming years. He went to work outside the family farm as General Manager at Paint Rock Wool Warehouse where they brokered wool, lamb feed lot, general store and automotive center.

In 1987, Gary went to work for the City of Brady. He began as Purchasing Agent moved up to Director of Public Works. He soon became Assistant to the City Manager, then Assistant City Manager and was promoted to City Manager in 1997.

After leaving Brady in November 2000 and accepted the position as City Manager in Port Lavaca where he worked there until November 2009. Gary and his wife moved to Liberty. He continued his career as City Manager in Liberty until retirement in 2018. After retiring, he and his wife, moved outside Columbus, Texas to start enjoying retirement. In July 2018, Gary was asked to be the City Manager in Eagle Lake, Texas where he worked until May 2019. The City of Edna proudly hired Gary to be their City Manager where he is now.

Gary has been married to Georgia for forty-one (41) years. They have two children. Their daughter, Shawna and her husband live in Ganado, Texas while son, Jonathan and grandson live in Port Lavaca, Texas.

2021/2022 TCAP Board Biographies

(alphabetical order)



Kevin Carruth, City of Rockport

Lubbock native Kevin Carruth has over 30 years of experience in local government and has served as Rockport's City Manager for the last nine years. In the previous 20 years he also served as City Manager in the Texas cities of Brownwood, Daingerfield, Hillsboro, Paris, and Prosper. Prior to entering city management, he was the Senior Program Analyst and Emergency Management

Coordinator for Harris County Housing & Community Development Agency for over five years and served as an elected official on the Board of Directors for Ft. Bend Municipal Utility District No. 41 in Sugar Land for over two years.

Kevin earned a BA from Texas Tech University in Political Science and English and a MA from the University of Houston in Public Administration. He is also one of 82 active International City/County Management Association Credentialed Managers in Texas and has served on several Texas Municipal League and Texas City Management Association (TCMA) committees, including those responsible for ethics and legislative policies. He is a past member of the TCMA Board of Directors and has served on the TCAP Board since January 2018.

His path to law school and a career in the Foreign Service took a detour in graduate school when he followed his girlfriend to Houston. He has been married to his girlfriend Shawn for 26 years and they are the proud parents of 20-year-old Spencer and 16-year-old Kaitlyn. All members of the family are active in church, community, and school activities.



Richard Cortez, Hidalgo County

Judge Richard F. Cortez took office as Hidalgo County Judge on January 2, 2019. He is a retired Certified Public Accountant and a Certified Valuation Analyst (CPA/CVA).

After receiving his CPA license in 1973, Judge Cortez became a partner with other CPAs and continued practicing public accounting. In 194, he began providing consulting services, assisting parties in litigation by assisting and determining economic damages. He has been involved in hundreds of cases in federal, state and bankruptcy courts. Judge Cortez has been appointed receiver, special auditor, accountant, and business valuator by various state district courts.

Judge Cortez has devoted considerable time for the betterment of the accounting profession: he has held various positions, including president of the Local Rio Grande Valley Chapter of the Texas Society of CPAs. He has performed business valuations for various industries and companies of all sizes.

He has taught a graduate-level course in Forensic Accounting at the University of Texas-Pan American.

Judge Cortez was elected the eighteenth Mayor of the City of McAllen. He was re-elected for a second four-year term in May of 2009. Since he became Mayor, the City continues to create significant assets and accumulated substantial economic reserves. A \$53 million convention center was constructed with no borrowed funds. A new international bridge was constructed, various city parks were built or improved, the McAllen Miller International Airport was expanded, an Arts District and an Entertainment District were created, a Historic Preservation Ordinance was enacted, a Youth Advisory Council was formed, various programs to benefit youth and senior citizens were established, and the city undertook the environment- friendly technologies of "Going

2021/2022 TCAP Board Biographies

(alphabetical order)

Green.” The city’s fund balance exceeded \$225 million, and the tax rate did not increase during his term as mayor.

Judge Cortez also served as McAllen City Commissioner-District 1, elected in 2015, and continued to serve until he gave up his seat to run for Hidalgo County Judge.



Mark Dempsey, City of Grand Prairie

Mark Dempsey is a Deputy City Attorney for the City of Grand Prairie. Prior to joining the City in 2017, he served as an assistant and deputy city attorney for the City of Garland for almost 30 years, having been extensively involved with electric utility and regulatory matters in connection with providing legal services to Garland’s municipally owned electric utility. He is a current member of the TCAP board, having been elected in 2018.

Mark’s current duties include providing legal counsel during meetings of the Planning and Zoning Commission and Board of Adjustment, as well as providing legal advice and services to the City and its departments on various matters including utility and regulatory matters, zoning and land use, municipal and environmental law, eminent domain, telecommunications, purchasing, civil service, open records, contracts, right of way management, and related matters.



Clayton Fulton, City of Hurst

Clayton Fulton graduated with a Master’s in Public Administration from the George W. Romney Institute of Public Service and Ethics in Brigham Young University’s Marriott School of Management in 2008 with an emphasis in local government and financial analysis. Upon graduation he received the Stuart L. Grow award from the MPA program for integrity, academic excellence, concern for others, and devotion to public service. Clayton has also received a bachelor’s degree from BYU in Sociology, holds associates degrees in Business and General Studies, completed the Texas Tech Institute of Governmental Finance and is a Certified Government Finance Officer.

Clayton has been working for the City of Hurst since October 2016 and was promoted to ACM in early 2019. Clayton has been instrumental in incorporating the Council’s strategic priorities into the annual budget process and oversees Finance, Information Technology, Public Works, Utility Billing, and Solid Waste Services. He also partners with Atmos and Oncor for any customer issues faced by the citizens and coordinating on rate cases that involve the City. Prior to working for the City of Hurst, Mr. Fulton worked as the Finance Director for the City of Anna overseeing all financial operations for the city as well as managing the municipal court, utility billing, information technology, and human resource operations for the City. Mr. Fulton brought the GFOA distinguished budget award to the City of Anna and also received recognition from the State of Texas Comptroller’s Office for financial transparency.

Clayton has also held positions with the State of Utah’s Division of Housing and Community Development where he developed increasing responsibility over the execution and management of various Federal HUD, USDA, and HHS grants in addition to overseeing additional State grant programs. In his spare time he volunteers with his church and enjoys spending time in the great outdoors and finding adventure in everyday life. Clayton lives in NRH with his wife and 5 children.

2021/2022 TCAP Board Biographies

(alphabetical order)



Gabriel Gonzalez, City of Harlingen

Gabriel Gonzalez has served in local government for 33 years. He is currently the Assistant City Manager for the City of Harlingen and has served in that capacity for 20 years. He served on the TCAP Board of Directors for three years from 2014-2016. He previously served on the Board of Directors for the South Texas Aggregation Project before the organization merged into TCAP. He began his government career with the City of Brownsville. He then went on to the City of San Benito where he served as City Manager for three years before joining the City of Harlingen. He is a graduate of the University of Texas at Austin with a BA in Economics. He has served as President for TCMA Region 10 and on the TCMA State Board of Directors. He currently serves as a Board Member on the South Texas Emergency Care Foundation Board of Directors, an organization that provides emergency ground and air transportation services to nine cities within Cameron County.



Steve Harris, Walnut Creek Special Utility District

Steve Harris is the General Manager of Walnut Creek SUD, a public water utility that serves customers in rural areas of Parker and Wise Counties. Steve has been with Walnut Creek SUD since 2015. Steve has 32 years' experience serving on boards of electric generation and distribution companies.

Steve is the owner of Harris Welding and Construction Company, a construction company working in the oil and gas industry and heavy highway bridge construction. He is also the owner and operator of farm and ranch operation in Wise and Parker Counties.

Other board service includes 10 years serving on Central Appraisal District board and various charitable and volunteer community boards.



Clifford Howard, City of Lewisville

Clifford Howard is the Fiscal Services Manager for the City of Lewisville and has served the City's Finance Department in multiple capacities in his 32 years of service. Clifford's area of expertise is utility rate studies, utility collection and billing services, as well as banking and investments.

For the past 16 years, Clifford has served on the Dallas Water Utility Cost of Service rate subcommittee. Prior to being elected to the Texas Coalition for Affordable Power Board (TCAP) he served TCAP on their Technology committee. Since joining the TCAP Board he has served every year on the Finance committee. He is an active member of the Government Finance Officers Association, Government Finance Officers Association of Texas, and Government Treasurers' Organization of Texas.

Clifford is a graduate of Midwestern State University in Wichita Falls and holds a Bachelor's degree in Accounting.



Michael Marrero, City of Odessa

Michael Marrero is the City Manager for the City of Odessa. He has been with the City of Odessa since 1995. Mr. Marrero was named City Manager in May 2018. Prior to his current role as City Manager, he served as Deputy City Manager, Assistant City Manager and Community Development Director. As City Manager, Mr. Marrero is responsible for all municipal functions for the City of Odessa. Mr. Marrero reports to a seven-member city council, and he serves as the chief executive

2021/2022 TCAP Board Biographies

(alphabetical order)

officer for the municipal organization, providing direction to approximately 1,000 city employees across several departments and divisions.

Michael received his B.A. from the University of Texas Permian Basin in Political Science and has also received a Masters in Public Administration from Sul Ross State University. Mr. Marrero has been involved with several local not for profit organizations in Odessa and is also a member of the International City Manager's Association and the Texas City Manager's Association. Mr. Marrero has served on the board of TCAP since May of 2018.



Carey D. Neal, Jr., City of Lancaster

Carey joined the City of Lancaster in July of 2019. He obtained a Bachelor of Science degree from the University of Texas at Arlington, and will obtain a Masters in Public Administration from American University -Washington D.C. in December of 2020. Prior to joining the City of Lancaster, Carey worked for seven years as a Human Resources Director for Walmart Stores Inc. His passion for public service began with an internship opportunity for State Representative Yvonne Davis.

Carey is responsible for the operations of Airport, Country View Golf Club, Public Relations, Sanitation, Utility Billing, Purchasing, Municipal Court, Library Services, Parks and Recreation, and Public Improvement Districts (PIDS).

Carey is a member of several professional organizations such as: the International City/County Management Association (ICMA), Emerging Local Government Leaders (ELGL), National Forum for Black Public Administrators (NFBPA), North Texas City Management Association (NTCMA), and an Executive Board Member and Chair of the Special Event Committee for Urban Management Assistant of North Texas (UMANT). Carey also volunteers with Dallas ISD, Big Brother Big Sister of America, Lancaster Lions Club and Public Administration Student Association.



Gilbert P. Reyna, Jr., City of Victoria

Graduating Cum Laude from the University of Houston in Houston with a Bachelor of Accounting Degree, I obtained my Certified Public Accountant certificate in September 1988, 2 years after completing college.

In 1986 I began employment with the accounting firm, Harrison, Waldrop & Uherek (HWU), an accounting firm which consists of 15-19 professionals, serving as an Audit Manager, in charge of several large government entities, private and public enterprises. I remained with HWU until January 1995 when I was hired as the Assistant Director of Finance for the City of Victoria. One year later, I was appointed as the City of Victoria Director of Finance; also serving as the treasurer of the Victoria Sales Tax Development Corporation (VSTDC). In August 2020, I was appointed Chief Financial Officer for the City of Victoria and remain the treasurer of the VSTDC. For the period March 2009 until October 2009 I acted as interim representative to ERCOT.

I was a board member of STAP representing the City of Victoria from March 2009 until the end of 2010, at which time I was elected to the TCAP board. I have served on the board of TCAP for the terms of January 2011 through December 2020.

2021/2022 TCAP Board Biographies

(alphabetical order)



George Rivera, City of Palm Valley

George was first elected as Mayor for the City of Palm Valley in May 2015. He is currently in his 3rd term. He is employed by United Parcel Service (UPS) as the Mexico Country Manager for UPS Freight. George is a Board Member on the Lower Rio Grande Valley Development Council (LRGVDC), Chair - LRGVDC Small Cities Coalition Committee, Board Member - TML Small Cities Advisory Council. George holds a Bachelor of Science degree in Business Management and is a veteran of the US Air Force.



Chris Steubing, P.E., CFM, City of Sugar Land

Chris Steubing, P.E., CFM, Assistant City Manager is a professional engineer with 24 years of city, county and private-sector experience in the field of engineering, program/project management and construction management. He was named assistant city manager in May of 2017 and leads the City of Sugar Land as the Chief Operating Officer constantly working to improve efficiency, performance and accountability within the organization. Prior to this, he served as Sugar Land's city engineer from December 2006, providing oversight of new development, construction of civil infrastructure, development and delivery of the capital improvement program, floodplain administration oversight, thoroughfare planning and land acquisition.

He provided leadership and oversight for the delivery of the Smart Financial Centre at Sugar Land, the largest capital improvement project in the City's history, and is currently overseeing the City's initiatives as executive sponsor for a new Enterprise Resource Program (ERP) and the Asset Management Program.

Prior to Sugar Land, Steubing spent the first 10 years of his career in the Dallas/Fort Worth area in leadership positions with Denton County, the cities of Decatur and Colleyville and Racetrac Petroleum.

He received a bachelor's degree in civil engineering from Texas A&M University in 1996, earned a Texas engineering license in 2002, became a certified floodplain administrator in 2004 and completed the LBJ School of Public Affairs Public Executive Institute in April 2016. He currently serves as a board member for the Texas Coalition for Affordable Power and is a member of the several professional organizations representing the fields of engineering, city management and floodplain administration.



Richard Summerlin, CPA, CGFO, City of Duncanville

Richard graduated from UT-Arlington in 1982 with a BBA Accounting Degree and is a CPA, and a CGFO (Certified Government Finance Officer). Richard started his career in public accounting as an auditor at KPMG in Ft. Worth and worked as a Controller in the private sector for 7 years. He started his public career with the City of Dallas where he served for 15 years in the City Controller's Office. He has worked for the City of Duncanville for 14 years and is currently the Finance Director overseeing the City's Accounting, Budget, Utility Billing, Purchasing, and Municipal Court. For the last 14 consecutive years, the City of Duncanville has received the GFOA Excellence in Financial Reporting Award under Richard's leadership. Richard is a member of the UT-Arlington Accounting Alumni Group, the KPMG Alumni Group, and an active member in GFOAT. He serves on the Dallas Water Rate Study Sub-Committee as well as on the TRA Advisory Board for the Central and Ten Mile Creek

2021/2022 TCAP Board Biographies

(alphabetical order)

Plants. Richard also serves on the TRA Advisory Board for Joe Pool Lake, the ONCOR and ATMOS Cities Executive Steering Committee, and the Board of Directors of the Arlington Vineyard Church. He has also been elected and served two two-year terms on the Board of Directors of Texas Coalition for Affordable Power in the medium consumption category.



MANVEL CITY COUNCIL DATA SHEET

MEETING DATE: 1/4/2021

TOPIC Agenda Item 9(c) – Charter Review Commission

BACKGROUND

The Home Rule Charter was adopted by the voters on May 14, 2011.

The first charter review was done in 2014. There were no changes made.

The second charter review was done in 2016 with 6 propositions being placed on the May 6, 2017 election ballot.

PROPOSITION NO. ONE - Passed

(Relating to changing term limits of city councilmembers from 4 to 3 consecutive terms)

PROPOSITION NO. TWO - Passed

(Relating to repeal of the prohibition against city employees running for city elective office)

PROPOSITION NO. THREE - Failed

(Relating to requiring city council to hold a goal setting retreat every year)

PROPOSITION NO. FOUR - Passed

(Relating to separation pay in any employment agreement with the city manager)

PROPOSITION NO. FIVE - Passed

(Relating to repeal of the job forfeiture provision applying to city employees running for city elective office)

PROPOSITION NO. SIX- Passed

(Relating to the time interval for mandatory review of the Charter by the Charter Review Commission)

Sec. 10.18. - Charter review commission.

The council shall appoint at its first regular meeting in June of every fifth (5th) year after the last review of the Charter, a Charter review commission composed of eleven (11) citizens of the city.

(a) Duties of the commission:

(1) Inquire into the operation of the city government under the Charter provisions and determine whether any such provisions require revision. To this end, public hearings may be held;

(2) Propose, if it deems desirable, amendments to this Charter to improve the effective application of the Charter to current conditions; and

(3) Report its findings and present its proposed amendments, if any, to the council.

(b) Action by the council. The council shall receive the final report of the Charter review commission, shall consider any recommendations made, and if deemed appropriate by the council, may submit proposed Charter amendments to the voters of the city at a special election to be held for such purpose in accordance with state law. The council shall cause such proposed amendments to be published in accordance with state law. Notice of and the conduct of such election shall be in accordance with state law.

(c) Term of office. The term of office of such Charter review commission shall be six (6) months and, at the completion of such term, a report shall be presented to the council, and all records of the proceedings of such commission shall be filed with the city secretary and shall become a public record.

--

RECOMMENDATION

ATTACHMENTS

FUNDING ISSUES <input type="checkbox"/> Not applicable <input type="checkbox"/> Not budgeted <input type="checkbox"/> Full amount already budgeted <input type="checkbox"/> Funds to be transferred from Acct.#
--

SUBMITTING STAFF MEMBER Mayor Davison	FINANCE DIRECTOR APPROVAL _____ CITY MANAGER APPROVAL _____
---	--





THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

LARRY AKERY, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
NICCOLE TYSON, COUNCIL PLACE 3
DAN DAVIS, COUNCIL PLACE 4
JASON ALBERT, COUNCIL PLACE 5
JEROME HUDSON, COUNCIL PLACE 6

DEBRA DAVISON, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

**NOTICE OF A TELECONFERENCE CITY COUNCIL MEETING
OF THE CITY OF MANVEL
DECEMBER 7, 2020**

**This meeting will be open to the public via teleconference
City Hall will be CLOSED to the public.**

MINUTES 12-7-2020

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Members of the public are entitled to participate remotely via Microsoft Teams Teleconferencing.

Citizens may join the Meeting (in listen mode only) by calling **210-469-0207** or **Toll Free 1-877-257-2190** and entering the **Meeting ID: 744 155 976#**

REGULAR SESSION
CALL TO ORDER

Mayor Davison called the meeting of the Manvel City Council to order via teleconference at 7:00 p.m.
Those present via teleconference were:

Present: Mayor Debra Davison
Council Member, Place 1 Larry Akery
Council Member, Place 2 Lorraine Hehn
Council Member, Place 3 Niccole Tyson
Council Member, Place 4 Dan Davis
Council Member, Place 5 Jason Albert
Council Member, Place 6 Jerome Hudson

Absent: None

Also, Present: City Manager Kyle Jung
Assistant City Manager Daniel Johnson
City Secretary Tammy Bell
Attorney Bobby Gervais
Finance Director Chris Thomas

INSPIRATIONAL READING –COUNCIL MEMBER ALBERT

PLEDGE –

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible."

PUBLIC COMMENTS: "COMMENT CARD" *REQUIRED TO BE SUBMITTED BY 6:00 P.M.**

****Members of the public who wish to submit written comments on a listed agenda item must submit their comments via the Public Comment Request Form found on the city website www.cityofmanvel.com or by emailing tbell@cityofmanvel.com or by calling 832-336-4064 for staff assistance.*

None

PUBLIC HEARING

THE PUBLIC HEARING WILL BE TO HEAR INPUT FROM THE PUBLIC REGARDING AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING ORDINANCE NO. 2016-O-21, BEING AN ORDINANCE ESTABLISHING A SPECIFIC USE PERMIT (SUP) FOR NAICS USE 813110 "RELIGIOUS ORGANIZATIONS", BY AMENDING THE USES OF APPROXIMATELY 0.8022 ACRES LOCATED AT 22221 HIGHWAY 6, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT WITH SPECIFIC USE PERMIT (LC/SH6-SUP); PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT WITH CONDITIONS TO AUTHORIZE THE USE OF PROPERTY FOR A "GAME ROOM"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

Mayor Davison opened the public hearing at 7:01 p.m.

1st call for comments

- The applicant spoke in favor of the request.

2nd call for comments

- None

3rd call for comments

- None

Mayor Davison closed the public hearing at 7:06 p.m.

CITY MANAGER UPDATE

Update on current events and city issues.

- **Update on the following;**

- **Emergency Declaration/COVID 19**

The City Manager reported the City of Manvel COVID-19 cases to date are; 899 of which 148 are confirmed, 34 probable, 699 recoveries, and 8 deceased.

The City of Iowa Colony is setting up a mobile testing site at Freedom Filed on December 16, 2020.

- **Brazoria County Street Project Request Summary for FY 2020-2021**

Dan Johnson reported that the following streets were added to the Project Request Summary for the FY 2020-2021;

*Wilson from SH6 to Lewis Lane

*Clark from Jordan to the City Limits

REGULAR AGENDA

***** Order of the agenda changed*** See Consent Agenda**

- 1. Consideration and possible action to approve the first of two readings of Ordinance 2020-O-37;**

AN ORDINANCE OF THE CITY OF MANVEL, TEXAS, AMENDING ORDINANCE NO. 2016-O-21, BEING THE ORDINANCE ESTABLISHING A SPECIFIC USE PERMIT (SUP) FOR NAICS USE 813110 "RELIGIOUS ORGANIZATIONS", BY AMENDING THE USES OF APPROXIMATELY 0.8022 ACRES LOCATED AT 22221 HIGHWAY 6, MANVEL, TEXAS, FROM LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP) TO LIGHT COMMERCIAL DISTRICT/STATE HIGHWAY 6 OVERLAY DISTRICT WITH SPECIFIC USE PERMIT (LC/SH6-SUP), PROVIDING FOR THE GRANTING OF A SPECIFIC USE PERMIT TO AUTHORIZE THE USE OF PROPERTY FOR A "GAME ROOM"; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR THE AMENDMENT OF THE CITY'S OFFICIAL ZONING MAP; PROVIDING FOR SEVERABILITY; AND PROVIDING IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF.

(Favorable recommendation FAILED by PD&Z with a 0-5 Vote)

Council Member, Place 4 Dan Davis made a motion to approve. Council Member, Place 5 Jason Albert seconded the motion.

The motion FAILED with a record vote:

Vote: 0-7

Yes: None

No: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

Absent: None

Abstained: None

- 2. Consideration and possible action to approve Resolution 2020-R-20;**

A RESOLUTION APPROVING THE PURCHASE OF BIG HORN BBQ GIFT CARDS, IN THE AMOUNT OF \$30.00 EACH, TO BE GIVEN TO CITY EMPLOYEES AS AN INCENTIVE FOR CONTINUED OUTSTANDING CUSTOMER SERVICE AND PERFORMANCE; AND PROVIDING THAT THIS RESOLUTION SHALL BECOME EFFECTIVE FROM AND AFTER ITS PASSAGE AND ADOPTION.

Council Member, Place 1 Larry Akery made a motion to approve. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

3. Consideration and possible action on the appointment of a Judge and alternate Judge of the Municipal Court for a term of 3 years.

Mayor Debra Davison made a motion to appoint Michael Culling as Judge and Thomas Pfiefer as alternate Judge of the Municipal Court for a term of 3 years. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

4. Consideration and possible action to award the contract for the Large Avenue Phase 3 Project to Blazey Construction Services, LLC in the amount of \$767,102.00.

Council Member, Place 5 Jason Albert made a motion to award the contract to Blazey Construction Services, LLC for the base bid and ad alternate. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

5. Consideration and possible action to appoint 5 members and 2 alternates to the City of Manvel Events Committee Task Force with a term to expire January 2023;

- a. Ruth Dietz (re-appointment)
- b. Cheryl Hood (re-appointment)
- c. Melissa Skillern (re-appointment)
- d. Valorie Early (re-appointment)
- e. Stephen Mendoza (re-appointment)
- f. Kim Faught
- g. Lorenzo Hays
- h. Garrett Knox

Council Member, Place 2 Lorraine Hehn made a motion to approve the appointment of Ruth Dietz, Cheryl Hood, Melissa Skillern, Valorie Early, and Stephen Mendoza to the Manvel Events Committee Task Force and Kim Faught and Lorenzo Hays as alternates. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 6-1

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: Council Member, Place 4 Dan Davis

6. Update and possible action on the staff COVID-19 exposure and continuity plan. (Requested by Council Member Albert) Tabled on 11-16-2020.

No action taken. General discussion on the need of having a medical doctor review the COVID-19 exposure and continuity plan.

Mayor Davison recessed the meeting at 7:56 p.m. for Executive Session.

EXECUTIVE SESSION

- a) **City Council will convene into Executive Session pursuant to Texas Government Code, Section 551.071: Consultation with attorney, and Texas Government Code, Section 551.087: “Deliberation Regarding Economic Development Negotiations” to discuss the following:**

Discuss legal issues involving developer in MUD 42
Discuss economic development incentives to developer in MUD 42

Mayor Davison reconvened the meeting at 7:00 p.m. There was no action taken during Executive Session.

***** Order of the agenda changed*****

Council Member, Place 2 Lorraine Hehn made a motion to move the Consent Agenda to Item # 1. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

7. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in sequence on the Agenda.

A. Acceptance of the minutes to date.

B. Approve second and final reading of Ordinance 2020-O-36;

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANVEL, TEXAS BY AMENDING CHAPTER 32. “FLOOD DAMAGE PREVENTION” TO AMEND THE BASIS FOR ESTABLISHING THE AREAS OF SPECIAL FLOOD HAZARDS AND REVISE OTHER REGULATIONS PERTAINING TO FLOOD HAZARD REDUCTION; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF ANY PROVISION OF THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

C. Approve as recommended by PD&Z on 11/23/2020;

Final Plat of Meridiana Detention Reserve Q Phase 2

BEING A SUBDIVISION OF 3.161 ACRES BEING A PARTIAL REPLAT OF LOT 7, BLOCK 1, OF LULLING STONE SECTION 3, AS

RECORDED IN VOL. 22, PG. 231-234, B.C.P.R.; ALSO, BEING PART OF THE OLIVER HALL SURVEY, ABSTRACT 203, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

D. Approve as recommended by PD&Z on 11/23/2020;

1. Preliminary Plat for Meridiana Section 33A;

BEING A SUBDIVISION OF 13.75 ACRES OUT OF THE OLIVER HALL SURVEY, A-203, AND ALSO BEING OUT OF LOTS 1-4, BLOCK 1, OF LULLING STONE SECTION 3, AS RECORDED IN BRAZORIA COUNTY PLAT RECORDS VOL. 22, PG. 231-234, IN THE CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

2. Preliminary Plat for Meridiana Cumulus Drive Phase 2;

BEING A SUBDIVISION OF 2.36 ACRES BEING A PARTIAL REPLAT OF LOTS 6 AND 7 OF LULLING STONE SECTION 3 AS RECORDED AT VOLUME 22, PAGES 231-234, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

3. Preliminary Plat for Meridiana Section 28A;

BEING A SUBDIVISION OF 13.78 ACRES BEING A PARTIAL REPLAT OF LOTS 5-7 OF LULLING STONE SECTION 3, AS RECORDED AT VOLUME 22, PAGES 231-234, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

4. Preliminary Plat for Meridiana Highway 6 Commercial Reserve No. 1;

BEING A SUBDIVISION OF 5.87 ACRES OUT OF THE H.T. & B .R.R. CO. SURVEY, SECTION 63, A-283; THE H.T. & B.R.R. CO. SURVEY, SECTION 64, A-483 ; THE H.T. & B. R.R. CO. SURVEY, SECTION 62, A-484; AND THE J.M. O'DONNELL SURVEY, A-470 ; ALSO BEING OUT OF LOTS 139-140 OF DR. AA LUTHER LANDS IN THE TOWN OF MANVEL, AS RECORDED AT VOLUME 1, PAGES 71-72, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

WITH CONDITIONS THAT A CITY UTILITY EASEMENT BE PROVIDED FOR THE LOOPING OF THE WATER LINE FROM ROGERS ROAD TO HONORE'S CAJUN RESTAURANT ALONG WITH A 25-FOOT UTILITY EASEMENT ALONG SH6 TO COORDINATE WITH THE PRELIMINARY DRAINAGE PLAN.

5. Preliminary Plat for Meridiana Highway 6 Commercial Reserve No. 2;

BEING A SUBDIVISION OF 4.31 ACRES, BEING A PARTIAL REPLAT OF LOTS 1-3, BLOCK 1, OF SUNSET GARDENS AS RECORDED AT VOLUME 13, PAGES 47-48, ALSO BEING OUT OF LOT 88 OF DR. AA LUTHER LANDS IN THE TOWN OF MANVEL, AS RECORDED AT VOLUME 1, PAGES 71-72, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

WITH CONDITIONS THAT A 25-FOOT UTILITY EASEMENT ALONG SH6 IS PROVIDED ALONG WITH A 25-FOOT CITY UTILITY EASEMENT ALONG SH6.

6. Preliminary Plat for Meridiana Retail Detention Reserve No. 1;

BEING A SUBDIVISION OF 3.74 ACRES OUT OF THE H.T. & B.R.R. CO. SURVEY, SECTION 62, A-484, AND THE J.M. O'DONNELL SURVEY, A-470, ALSO BEING OUT OF LOTS 139-140 OF DR. AA LUTHER LANDS IN THE TOWN OF MANVEL, AS RECORDED AT VOLUME 1, PAGES 71-72, BRAZORIA COUNTY PLAT RECORDS, CITY OF MANVEL, BRAZORIA COUNTY, TEXAS.

- E. Acceptance of infrastructure improvements for Pomona Section 17 to begin the two-year maintenance period.
- F. Acceptance of infrastructure improvements for Big Island Lake in the Pomona Subdivision to begin the two-year maintenance period.
- G. Acceptance of infrastructure improvements for Meridiana Parkway Phase 6 to begin the one-year maintenance period.
- H. Acceptance of infrastructure improvements for Meridiana Section 39B to begin the one-year maintenance period.
- I. Acceptance of infrastructure improvements for Bluewater Lakes Section 5 to begin the two-year maintenance period.

Council Member, Place 2 Lorraine Hehn made a motion to approve. Mayor Davison seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

MAYOR AND COUNCIL COMMENTS

ADJOURN

Council Member, Place 5 Jason Albert made a motion to adjourn at 8:22 p.m. Council Member, Place 6 Jerome Hudson seconded the motion.

The motion carried with a record vote:

Vote: 7-0

Yes: Mayor Debra Davison, Council Member, Place 1 Larry Akery, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 Niccole Tyson, Council Member, Place 4 Dan Davis, Council Member, Place 5 Jason Albert, and Council Member, Place 6 Jerome Hudson

No: None

Absent: None

Abstained: None

CERTIFICATION

DEBRA DAVISON, MAYOR
CITY OF MANVEL, TEXAS

TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS

City of Manvel, Texas

Capital Asset Policy and Procedures

Effective Month 01, 2021

Policy Goal

The goal of a capital asset inventory system and this policy is to provide control and accountability over capital assets.

These policies and procedures are the minimum requirements for capital assets that departments must meet. A department may maintain its capital asset inventory system in greater detail, or use additional supporting documentation, as long as they provide to the Finance Department the required minimum standards.

Authority

The City of Manvel requires all departments to use this policy to protect and report on assets held by the City.

Responsibility

The responsibility for the custody, use, control, and care of City property lies with each City department. The department head should ensure that the department maintains adequate internal control procedures. These internal control procedures must comply with City ordinances, policies, rules, and requirements. It is each City employee's responsibility to use property only for City purposes and to exercise reasonable care for its safekeeping.

Additions, disposals, and transfers of capital assets will be recorded in accordance with GAAP (Generally Accepted Accounting Principles). The Finance Department will tag capital assets when possible/needed, with the assistance of the department in possession of the capital asset.

Capital Assets Defined

Capital assets are real or personal property that have a value equal to or greater than the capitalization threshold for the particular classification of the asset and have an estimated life of greater than one year. Assets which are purchased, constructed, or donated that meet or exceed established capitalization thresholds will be recorded by the City. Capital assets can include but may not be limited to: land, land improvements, buildings, building improvements, machinery and equipment, computer equipment, vehicles and heavy equipment, infrastructure, works of art and historical treasures, water rights, and construction in progress.

Fixed asset components having a unit cost under the City's threshold amount should be capitalized if they are purchased as part of a system and the system has a value equal to or exceeding the capitalization threshold. To track on a group basis, items must have the same characteristics, purchase/service date, and be visually identifiable as logically belonging to the group.

Capitalization Thresholds

With the exception of assets acquired with grant funds (which will be capitalized based on grant agreement and guidelines) and the acquisition of vehicles, the capitalization threshold is established for each capital asset category as follows:

<u>Asset Category</u>	<u>Minimum</u>
Land	\$1
Land Improvements	\$5,000
Building	\$5,000
Building Improvements	\$5,000
Machinery and Equipment	\$5,000
Infrastructure	\$25,000

Donated capital assets will be recorded at their estimated fair market value at the time of acquisition plus ancillary charges.

Capital Asset Categories

Land - Land is to be capitalized but not depreciated. It is recorded at historical cost and remains at that cost until disposal. The following ancillary costs should be included as part of the cost of land: commissions; professional fees; grading; removal, relocation, or reconstruction of property of others; other costs incurred in acquiring the land. All land will be capitalized regardless of cost.

Land Improvements - Land improvements consist of re-conditioning, other than buildings, that prepare land for its intended use. Examples include retaining walls, parking lots, sidewalks, outdoor lighting, fencing/gates, landscaping, sprinkler systems, fountains, sport fields, or bleachers.

Buildings - Buildings should be recorded at either their acquisition cost or construction cost. Ancillary costs for buildings include professional fees, damage payments, costs of fixtures permanently attached to a building or structure, insurance premiums, interest, and related costs incurred during construction, and any other cost necessary to place a building or structure into its intended location and condition for use.

Building Improvements - Building improvements that extend the useful life of the building by more than 25% should be capitalized. Examples of building improvements include major roofing projects that tear the original roof down to the joints or peak a flat roof, major energy conservation projects, or additions to buildings.

Machinery and Equipment - Machinery and equipment are tangible assets to be used for operations, the benefits of which extend beyond one year from date of acquisition and rendered into service. Some examples of this category are office equipment, audiovisual equipment, machinery, furniture and fixtures, and lawn equipment. Ancillary costs include freight and storage costs, installation costs, and professional fees.

Computer Equipment - Computers and software which meet or exceed the capitalization threshold will be capitalized. Ancillary costs for computer equipment will follow the same basic guidelines as the machinery and equipment category.

Vehicles and Heavy Equipment - Motorized vehicles and heavy equipment will be capitalized in most cases as their cost will exceed threshold limits. Any additional equipment required in placing the vehicle in operation and that adds value to the vehicle will be capitalized. Examples of these additions are lettering, sirens, light bars, and tool boxes.

Infrastructure - Infrastructure assets are long-lived assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include streets, street and traffic lighting, roads, bridges, sidewalks, and storm, water, or sewer drainage systems.

Construction in Progress - Construction in progress is the economic construction activity status of building and other structures, infrastructures, additions, reconstruction, which are substantially incomplete. Construction in progress assets should be capitalized to their appropriate capital asset categories upon the completion or when the asset is placed into service.

Works of Art and Historical Treasures - Works of art, historical treasures, and similar items should be recorded at historical cost or fair value at date of donation. These items of significance are not held for financial gain, but rather for public exhibition, education, or research in furtherance of public service.

Repairs and Maintenance

The following will determine if maintenance or repair costs should be capitalized or expensed. With respect to asset improvements, costs over \$5,000 should be capitalized if:

1. The estimated life of the asset is extended by more than 25%, or
2. The cost results in an increase in the capacity of the asset, or
3. The efficiency of the asset is increased by more than 10%, or
4. Significantly changes the character of the asset.

Maintenance costs allow an asset to continue to be used during its originally established useful life. Maintenance costs are expenses in the period incurred. The following improvements will not significantly increase the estimated life, capacity, or efficiency of the asset and therefore will be considered maintenance and will not be capitalized: tuckpointing, roof repair or replacement (unless it extends the life of the building by more than 25%, such as replacing a flat roof with a pitched roof), window replacement (unless replaced with energy efficient windows), repainting, re-carpeting, remodeling (converting) a building to a different use, where remodeling does not extend the useful life of the structure itself, etc. For equipment, maintenance contracts will not be capitalized.

Depreciation - Depreciation is the process of allocating the cost of tangible property over its estimated useful life. Depreciation will be calculated using the straight-line method. In straight-line depreciation, the cost of the asset is pro-rated over the estimated useful life of the asset. The salvage value of all depreciable assets will be determined by each asset. All assets will be reported until disposal. When capital assets are sold, or otherwise disposed of, the historical cost of such assets and any accumulated depreciation are removed from asset accounts. Recommended estimated useful lives are as follows:

Buildings	45 years
Machinery and Equipment	10 years

Computer Equipment	3 years
Vehicles	5 years
Infrastructure	25 years

Land is deemed to be inexhaustible; therefore, it will not be depreciated. Construction in progress is not depreciated until the asset is placed in service. These useful lives are recommendations and may vary depending on the usage for each item (e.g., Police Department vehicles have lower lifespans while less strained vehicles may have longer useful lives).

Tagging of Capital Assets

The purpose of capital asset tagging is to facilitate accounting for the asset, aid in its identification if the asset is stolen, and to discourage theft. All movable capital assets may be physically tagged by using a standardized adhesive tag. Occasionally, it will be impractical to physically tag items such as vehicles, land, buildings, infrastructure, and improvements other than building. Instead, a capital asset number will be assigned. Control and accountability of vehicles will be based on the VIN number and unit number assigned, if applicable.

Capital Asset Recording

Once assets are assigned an identification number, the Accounting Department will update the Fixed Asset Records by entering each capital asset and including the following information:

Asset Identification Number	Asset Description
Serial Number (if applicable)	Date of Acquisition
Acquisition cost	Asset Class Type
Purchase Order Number (if applicable)	Physical Location
Asset Life	Vendor Name (if applicable)
Department Responsible for Asset	Fund/Account Purchasing Asset
Method of Acquisition	Date and Method of Disposition

Disposal of Capital Assets

Proper disposal of capital assets is covered in the Procurement Policies and Procedures of Manvel. Upon disposal of an asset, the department responsible for the asset will inform the Finance Department. The request should include the asset tag or as much information as needed to properly identify the capital asset, and should be submitted to the Finance Department within a reasonable amount of time after the asset disposal.

From: [Dan Johnson](#)
To: [Kyle Jung](#); [Tammy Bell](#)
Cc: [Dane Kendall](#); [Willie Alfaro](#); [Jessica Rodriguez](#)
Subject: Meridiana Parkway Bridge Phase 5
Date: Tuesday, December 29, 2020 12:39:59 PM
Attachments: [Earth Builders - Maint Bonds \(Original\) for City Manvel 12-11-20 v2.pdf](#)
[image001.png](#)

Kyle,

A final inspection walk-through was conducted for Meridiana Parkway Bridge Phase 5 to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the City Engineer's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please let me know if you need any further information.

~Dan

Daniel S. Johnson, P.E., CFM

Assistant City Manager
City Engineer
20025 Highway 6
Manvel, Texas 77578
(281) 489-0630

www.cityofmanvel.com



From: Dane Kendall <dkendall@ehrainc.com>
Sent: Tuesday, December 29, 2020 12:02 PM
To: Dan Johnson <dan.johnson@cityofmanvel.com>; Thomas Arnold, E.I.T. <tarnold@ehrainc.com>
Cc: Jared Bowlin, P.E. <jbowlin@ehrainc.com>
Subject: RE: Manvel CC acceptance - January 4th

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dan,

Please see the attached Maintenance Bond for Earth Builders Meridiana Phase V Bridge. This is being sent to your offices. Hurtado Parkway Phase V and NBG Bridge 7 will be at our offices shortly as soon as they get here I will drive them over personally, if you can please keep these projects on the agenda.

Thank you,

Dane Kendall

EHRA Engineering

Engineering The Future Since 1936

TBPE No. F-726 | TBPLS No. 10092300

10011 Meadowglen Lane

Houston, Texas 77042

Office: 713-784-4500

Direct: 713-337-7431

From: Dane Kendall

Sent: Monday, December 28, 2020 5:49 PM

To: Dan Johnson <dan.johnson@cityofmanvel.com>; Thomas Arnold, E.I.T. <tarnold@ehrainc.com>

Cc: Jared Bowlin, P.E. <jbowlin@ehrainc.com>

Subject: RE: Manvel CC acceptance - January 4th

Good Day Dan,

I am working with the contractors to get the original maintenance bonds to your office tomorrow. However many of them offices are closed but I have been working in lieu of that to get the necessary Maintenance Bonds to our offices, to the City, to get on the agenda. Please if possible keep the top 3 on the agenda as those bonds will be getting bonds to us. Thank you for any help you can give on this.

Thanks,

Dane Kendall

EHRA Engineering

Engineering The Future Since 1936

TBPE No. F-726 | TBPLS No. 10092300

10011 Meadowglen Lane

Houston, Texas 77042

Office: 713-784-4500

Direct: 713-337-7431

From: Dan Johnson <dan.johnson@cityofmanvel.com>

Sent: Friday, December 11, 2020 12:00 PM

To: Thomas Arnold, E.I.T. <tarnold@ehrainc.com>

Cc: Jared Bowlin, P.E. <jbowlin@ehrainc.com>; Dane Kendall <dkendall@ehrainc.com>

Subject: RE: Manvel CC acceptance - January 4th

I think we can push it up to 12/29 at noon. Just keep me posted!

From: Thomas Arnold, E.I.T. <tarnold@ehrainc.com>

Sent: Thursday, December 10, 2020 5:57 PM

To: Dan Johnson <dan.johnson@cityofmanvel.com>

Cc: Jared Bowlin, P.E. <jbowlin@ehrainc.com>; Dane Kendall <dkendall@ehrainc.com>

Subject: Manvel CC acceptance - January 4th

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening Dan,

With the holidays coming up, what is the cutoff date for construction projects to make it onto the January 4th CC agenda. Just like the last push for the Dec 7th meeting, we are working on As-builts, Clean punchlist and Original Maintenance bonds turned into the City.

The following jobs should be ready for the Jan 4th CC meeting:

1. Meridiana Pkwy Bridge 5 - Earthbuilders
2. Meridiana Pkwy 5 - Hurtado
3. Meridiana Pkwy Bridge 7 - NBG
4. North Inspiration Way - Hurtado

Please let us know your drop dead date you need all three items to have us on the agenda.

Thank you,

Thomas Arnold, E.I.T.

Senior Project Engineer

EHRA Engineering

Engineering The Future Since 1936

TBPE No. F-726 | TBPLS No. 10092300

10011 Meadowglen Ln.

Houston, Texas 77042

Direct: 713.337.7411 | Cell: 281.543.0737

EHRAinc.com

From: [Dan Johnson](#)
To: [Kyle Jung](#); [Tammy Bell](#)
Cc: [Thomas Arnold, E.I.T.](#); [Jared Bowlin](#); [Jessica Rodriguez](#); [Willie Alfaro](#)
Subject: Meridiana Parkway Bridge Phase 7
Date: Tuesday, December 29, 2020 4:34:00 PM
Attachments: [Maintenance Bonds - Meridiana Parkway Phase Seven Bridge - NBG .pdf](#)
[image001.png](#)

Kyle,

A final inspection walk-through was conducted for Meridiana Parkway Bridge Phase 7 to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the City Engineer's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please let me know if you need any further information.

~Dan

Daniel S. Johnson, P.E., CFM

Assistant City Manager

City Engineer

20025 Highway 6

Manvel, Texas 77578

(281) 489-0630

www.cityofmanvel.com



From: [Dan Johnson](#)
To: [Kyle Jung](#); [Tammy Bell](#)
Cc: [Dane Kendall](#); [Willie Alfaro](#); [Jessica Rodriguez](#)
Subject: Meridiana Parkway Phase 5
Date: Tuesday, December 29, 2020 2:55:31 PM
Attachments: [image001.png](#)

Kyle,

A final inspection walk-through was conducted for Meridiana Parkway Phase 5 to begin the one-year maintenance period. The Maintenance Bond has been submitted to the City Secretary's Office, and the As-Built Construction Plans have been submitted to the City Engineer's Office.

In short, we recommend that City Council accept the infrastructure improvements for this project to begin the One Year Maintenance Period.

Please let me know if you need any further information.

~Dan

Daniel S. Johnson, P.E., CFM

Assistant City Manager

City Engineer

20025 Highway 6

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(281) 489-0630

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