



CITY OF MANVEL
 FIRE MARSHAL'S OFFICE
 INSPECTIONS * INVESTIGATIONS
 20025 Hwy 6 Manvel, TX 77578
 (281) 489-0630 Fax (281)-498-0634



Temporary Booth, Membrane Structures and Tents Permit Application

Date: _____

Applicant/Vendor Name: _____ **Phone:** _____

Applicant/Vendor Address: _____

Applicant/Vendor Email Address: _____

Event Location Address: _____

Permit Application needs to be submitted a minimum of 7-10 business days prior to the date of the scheduled event or based upon the Special Event Type.

Site plan depicting all tents, temporary membrane structures, existing buildings and property line setbacks shall accompany application.

Certificates of Flame Resistance shall accompany application.

Each Temporary Booth, Membrane Structures and Tents must have required Fire Extinguisher(s).

Install Date: _____

Removal Date: _____

Date and Time of Display: _____

Alternate Date and Time of Display: _____

Give a description as to what activities will be held within and/or under the temporary membrane and/or tent:

Booth Description (Check as many that apply):

Cooking Fried Foods Cooking BBQ Pit Cooking Other Open Flames

Describe Open Flame: _____

Provide type of cooking appliance(s): _____

Portable Heating Gas Electric Liquid

Portable Generator Lighting Fixed Wiring Liquid Fuel

Fire Code Requirements:

Fire Extinguisher Type

5 lb. ABC (2A:20BC; minimum) 10 lb. ABC (4A:60BC; preferred)

Class K (Cooking appliances that involve combustible cooking media (vegetable or animal oils and fats)

2 ½ Gallon Water (2A)

NOTE: Each Fire Extinguisher must have a current State of Texas inspection tag. BBQ Pit's must be at least 10' away from any building. Hot coals must be disposed of properly.

Plan Review or Permit Fee	50% of the total permit cost	
Temporary Membrane Structures	\$250.00	
Tent & Canopy 201 to 300 square feet	\$50.00	
Tent & Canopy 301 to 600 square feet	\$75.00	
Tent & Canopy 601 to 1,000 square feet	\$100.00	
Tent & Canopy over 1,001 square feet	\$150.00	
Total Permit Cost		

I have reviewed and fully understand the above regulations for temporary booth/ vendors. I agree that failure to comply will result in the closing of temporary vending operations.

Name (Please Print)

Signature

Created: May 2022

Reviewed: Feb 2023

Approved: Feb 2023 by Joe Murray, Fire Marshal