



**City Council
Development Services Department
Monthly Report – March 2021**

Date Submitted: March 9, 2021	Submitted By: Jessica Rodriguez Dir. Development Services
Department: Development Services	

During the month of February 2021, the Development Services Department completed work as described in Table 1: *Development Services Department Monthly Report – February 2021*. This Table captures work processed and completed between February 1, 2021 to February 28, 2021. The Table also provides data beginning from Fiscal Year 2021 to February 28, 2021.

The Department participated in eight pre-development and development related meetings, four pre-construction meetings, and one monthly Meridiana development meeting. All meetings continue to be held by videoconference and teleconference via Microsoft Teams to prevent the spread of COVID-19.

The pre-development and/or development meetings included HC Manvel platting, continued utility coordination between the City/MUD 47/MUD 29, single-family development located on CR 98, coordination between the City/Ashton Woods/Visinsky, single-family development located on CR 90, Wolfe Airpark drainage and/or de-annexation, land subdivision for property located on Kreuzer, and platting for 7900 Bissell Road. The five pre-construction meetings were held for Pomona Section 16, Pomona Section 19, Pomona Section 20, Pomona Section 21, Pomona Orchard Park Lane Phase 2, Pomona Parkway, Pomona’s second entry, Pomona’s Big Island Drive parking lot, and drainage for the mansion on Southfork. The Department also participated in a quarterly meeting with the Community Development Department.

The Planning, Development & Zoning Commission held a meeting on February 8, 2021, where they heard three plats, and six plats at their February 22, 2021, meeting.

The Capital Projects Manager is involved in the continued Large Avenue Phase 3 project, the Del Bello Boulevard Extension project, and the Police Department’s building program for the new building. The GIS Specialist continues to create new maps to assist staff with daily needs such as fire hydrant locations, etc.

Table 1: Development Services Department Monthly Report - February 2021

Department Activity	Fiscal Year 2021	February 2021
<u>Permits and Inspections</u>		
Residential Home Permits Issued	332	66
Commercial Permits Issued	1	0
Other Permits Issued	475	92
Inspections Completed	6,864	1,191
Change of Occupancy Permits Completed	4	1
Certificates of Occupancy Issued	226	49
Infrastructure Plans Processed	32	8
Sign Permits Processed	13	1
<u>Zonings</u>		
Code of Ordinance Text Amendments Completed	1	0
Rezoning Processed	0	0
SUPs Processed	3	0
New/Amended PUDs Processed	0	0
<u>Plats</u>		
Plats Processed	59	5
New Master Plans Processed	0	0
Amended Master Plans Processed	3	1
<u>Development Agreements</u>		
Development Agreements Processed	1	1
<u>Variances</u>		
Subdivision Variances Processed	2	0
Zoning Variances Processed	0	0
<u>Meetings</u>		
Pre-Development & Development Meetings Held	44	8
Pre-Construction Meetings Held	17	4