

CITY OF MANVEL

http://www.cityofmanvel.com

PO Box 187
Manvel, Texas 77578

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SUBDIVISION PRELIMINARY PLAT APPLICATION FEES DUE UPON SUBMITTAL OF PLAT

DATE: _____

SUBDIVISION NAME/LOCATION:

Lot(s): _____ **Block(s):** _____ **Reserve(s):** _____

LICENSED SURVEYOR (Print or Type): _____

MAILING ADDRESS: _____

PHONE: _____ **EMAIL ADDRESS:** _____

OWNER NAME (Print or Type): _____ **Phone:** _____

OWNER'S MAILING ADDRESS: _____

OWNER'S EMAIL ADDRESS: _____

AGENT'S NAME (Print or Type): _____ **Phone:** _____

AGENT'S MAILING ADDRESS: _____

AGENT'S EMAIL ADDRESS: _____

The following required documents must accompany the preliminary plat when submitted to staff:

| | |
|---|-------------------------------------|
| _____ Agenda Request | _____ Preliminary Drainage Approval |
| _____ 2 Folded Prints for Review | _____ Utility Letters |
| _____ 11 Folded Prints for Meetings (after corrections) | _____ Draft of Protective Covenants |

NOTE: ALL DOCUMENTATION MUST BE SUBMITTED TO THE CITY 15 DAYS PRIOR TO THE MEETING FOR STAFF REVIEW. COPIES OF PLATS WITH THE CORRECTIONS MADE MUST BE SUBMITTED TO THE CITY ON THE MONDAY PRIOR TO THE MEETING BY 10AM.

In authorizing an agent to represent the owner, the owner attests that his/her agent may make verbal or written representations and/or declarations on the owner's behalf and the owner understands and acknowledges that the City of Manvel shall rely upon the agent's representations in matters pertaining to the above described property. The designation of an agent in this matter in no way absolves the owner of any of the owner's responsibilities outlined by the City of Manvel.

Signature of person submitting plat