

THE STATE OF TEXAS §
COUNTY OF BRAZORIA §
CITY OF MANVEL §

ADRIAN GASPAR, COUNCIL PLACE 1
LORRAINE HEHN, COUNCIL PLACE 2
JOHN COX, COUNCIL PLACE 3
MELODY HANSON, MAYOR PRO-TEM COUNCIL PLACE 4
LARRY AKERY, COUNCIL PLACE 5
LEW SHUFFLER, COUNCIL PLACE 6



DELORES MARTIN, MAYOR
KYLE JUNG, CITY MANAGER
TAMMY BELL, CITY SECRETARY

MINUTES 1-11-2016

WORKSHOP

Mayor Martin called the workshop of the Manvel City Council to order at 6:00 p.m.

Those in attendance were:

Present: Mayor Delores M Martin
Council Member, Place 1 Adrian Gaspar
Council Member, Place 2 Lorraine Hehn
Council Member, Place 3 John Cox
Council Member, Place 4 Melody Hanson
Council Member, Place 5 Larry Akery
Council Member, Place 6 Lew Shuffler

Absent: None

Also Present: City Manager Kyle Jung
City Attorney Bobby Gervais
City Secretary Tammy Bell

Discussion on Capital Improvement Plan Goals and Land Use Assumptions and Capital Improvement Plan for Water & Wastewater Impact Fees.

City Manager, Kyle Jung and City Engineer, Dan Johnson provided an overview of the current Capital Improvement Plan. With many of the projects completed it is requested that the city council send their scope of proposed future capital improvement projects to the City Manager by the end of January 2016, to be compiled and later distributed to the city council to prioritize.

Update on Parks Board Meetings by Council Member Hanson

Council Member Hanson stated that the Parks Board Meetings have been very productive. Three sub-committees have been formed.

Trails

MINUTES Manvel City Council Meeting January 11, 2016

Rules and Regulations
Master Park Plan for Croix Park

The board is also looking into getting the outside equipment from AISD that was at the Manvel Junior High on Lewis Lane.

Discussion on any subject addressed on the agenda for January 11, 2016.

None

ORDER OF BUSINESS

REGULAR SESSION

CALL TO ORDER

Mayor Martin called the meeting of the Manvel City Council to order at 7:13 p.m.
Those in attendance were:

Present: Mayor Delores M Martin
Council Member, Place 1 Adrian Gaspar
Council Member, Place 2 Lorraine Hehn
Council Member, Place 3 John Cox
Council Member, Place 4 Melody Hanson
Council Member, Place 5 Larry Akery
Council Member, Place 6 Lew Shuffler

Absent: None

Also Present: City Manager Kyle Jung
City Attorney Bobby Gervais
City Secretary Tammy Bell

INVOCATION

PLEDGE –

Pledge of Allegiance and Texas Pledge: "Honor the Texas flag; I pledge allegiance to thee Texas, one state under God, one and indivisible".

CITIZEN COMMENTS: "COMMENT CARD" REQUIRED

Derek Hehn, Rodeo Palms

As an alternate on the parks and recreation board, Mr. Hehn requested the City Council consider getting a Master Parks Plan done as soon as possible. This is imperative with the future growth coming to the city. If the city does not get a plan in place quickly we will miss out on the opportunity to put a good plan in place once development starts.

1. CITY MANAGER UPDATE

Update on current events and city issues.

a) Update on staffing.

Discussion/update on the city's current pay scale and what will be needed to increase staff salaries to meet the median pay comparable to other cities our size. City Council also discussed the addition of future police officers and dispatchers along with the current need of hiring an operator for the water and sewer department. City Council suggested this be added to a future agenda as a workshop item.

b) Update on water system issues.

Update on concerns over low water pressure throughout the city. The city is in need of an elevated storage tank. This is listed under the regular agenda for direction to staff.

c) Update on Administrative Service Agreement between the City and the Economic Development Corporation.

MEDC will be considering an Administrative Service Agreement between the MEDC and the City of Manvel for services provided by city staff to the MEDC. If approved at the 1/13/2016 MEDC meeting, this will be on the next city council agenda for consideration.

REGULAR AGENDA

2. Consideration and possible action to direct staff to pursue financing options for an elevated storage tank.

Mayor Delores Martin made a motion to direct staff to move forward with pursuing financing options for an elevated storage tank for future council consideration. Council Member, Place 1 Adrian Gaspar seconded the motion.

The motion carried with a vote:

Vote: 7-0

Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

No: None

Absent: None

Abstained: None

3. Consideration and possible action to approve payment as required by City of Manvel purchasing policy, Section B, Standard Purchasing Requirements/Procedures, subsection 5. Signature Authority of City Manager. All Purchases requiring an expenditure exceeding \$25,000 must be presented to Council for approval;

Purchase of 2015 1500 Tradesman/Express Crew Cab 4.4, Ron Carter Ford, \$33,165.46 (Fire Marshal Vehicle).

Mayor Delores Martin made a motion to approve. Council Member, Place 6 Lew Shuffler seconded the motion.

The motion carried with a vote:

Vote: 7-0

Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

No: None

Absent: None

Abstained: None

4. CONSENT AGENDA

All Consent Agenda items listed are considered to be routine by the City Council and will be approved by one motion. There will be no separate discussion of these items unless a City Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in sequence on the Agenda.

a. Acceptance of the City Council Minutes dated December 14, 2015.

b. Approval of second and final reading of Ordinance 2015-O-41;

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MANVEL, TEXAS BY AMENDING SECTION 32-6 OF CHAPTER 32. "FLOOD DAMAGE PREVENTION" TO ADD DEFINITIONS OF "BASE FLOOD ELEVATION" AND "HISTORIC STRUCTURE"; AMENDING SECTIONS 32-52(2)A AND 32-60 TO ADDRESS FENCING IN THE FLOODWAY; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000.00 FOR ANY VIOLATION OF ANY PROVISION OF THIS ORDINANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; AND PROVIDING FOR SEVERABILITY.

Mayor Delores Martin made a motion to approve. Council Member, Place 1 Adrian Gaspar seconded the motion.

The motion carried with a vote:

Vote: 7-0

Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

No: None

Absent: None

Abstained: None

Mayor Martin recessed the meeting of the Manvel City Council at 8:30 p.m. for Executive Session.

EXECUTIVE SESSION

Texas Government Code, Sec. 551.074. Personnel Matters - to deliberate the appointment, employment, evaluation, and duties of a public officer or employee.

Kyle J. Jung, City Manager

Bobby Gervais, City Attorney

Mayor Martin reconvened the meeting of the Manvel City Council at 10:17 p.m. There was no action taken in Executive Session.

REGULAR AGENDA

5. Consideration and possible action regarding compensation and terms of employment of the City Manager. (Tabled 12/14/2015).

Mayor Delores Martin made a motion to approve a 3% pay increase for the City Manager. Council Member, Place 3 John Cox seconded the motion.

The motion carried with a vote:

Vote: 7-0

Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

No: None

Absent: None

Abstained: None

6. Consideration and possible action regarding compensation and terms of the employment of the City Attorney. (Tabled 12/14/2015).

Mayor Delores Martin made a motion to approve a 3% pay increase for the City Attorney. Council Member, Place 6 Lew Shuffler seconded the motion.

The motion carried with a vote:

Vote: 7-0

Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

No: None

Absent: None

Abstained: None

MAYOR AND COUNCIL COMMENTS

ADJOURN

Council Member, Place 6 Lew Shuffler made a motion to adjourn at 10:21 p.m. Council Member, Place 1 Adrian Gaspar seconded the motion.

The motion carried with a vote:

Vote: 7-0

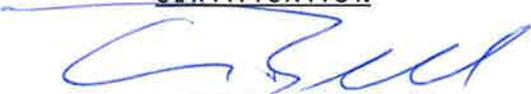
Yes: Mayor Delores M Martin, Council Member, Place 1 Adrian Gaspar, Council Member, Place 2 Lorraine Hehn, Council Member, Place 3 John Cox, Council Member, Place 4 Melody Hanson, Council Member, Place 5 Larry Akery, and Council Member, Place 6 Lew Shuffler

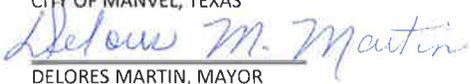
No: None

Absent: None

Abstained: None

CERTIFICATION


TAMMY BELL, CITY SECRETARY
CITY OF MANVEL, TEXAS


DELORES MARTIN, MAYOR
CITY OF MANVEL, TEXAS

NOTICE TO THE PUBLIC OF POSSIBLE QUORUMS

A quorum of the Manvel Planning Development and Zoning Committee and the Manvel Economic Development Corporation may be in attendance at the January 11, 2016 meeting of the Manvel City Council. If such be the case, this notice shall serve as notice of meeting pursuant to the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. There will be no official City business or action of the aforementioned bodies taken during the meeting.