



**NOTICE OF MEETING
MANVEL ECONOMIC DEVELOPMENT CORPORATION
7:00 p.m. January 13, 2016**

Notice is hereby given that MEDC will meet on January 13, 2016 at 7:00 p.m. The meeting will be held in the Manvel City Hall located at 20025 Hwy 6 Manvel Texas. This meeting is to consider and if appropriate, take action with respect to the items listed below.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpreter services must be made 48 hours prior to this meeting. Please contact the City Secretary at 281-489-0630 for further information.

Called Meeting

I. CALL TO ORDER

II. SWEARING IN OF BOARD MEMBERS

- Pos #1 Raymond Ruiz
- Pos #2 Janice DelBello
- Pos #3 Diana Stiles

ROLL CALL

- Pos #1 Raymond Ruiz 12/17
- Pos #2 Janice DelBello V-President 12/17
- Pos #3 Diana Stiles 12/17
- Pos #4 Maureen DelBello 12/16
- Pos #5 Melody Hanson Secretary 12/16
- Pos #6 Karen Kinlaw President 12/16
- Pos #7 Chad Bell 12/16

Present

Not Present

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

III. INVOCATION

IV. PLEDGE

V. CITIZEN COMMENTS

VI. CONSENT AGENDA

- A. Receive/consider the minutes dated November 30, 2015.
- B. Receive/consider the Treasurers' Report to date.

VII. NEW BUSINESS

- 1. Consideration and possible action to nominate and appoint the following board positions with a term to expire December 2016:
 - MEDC President
 - MEDC Vice President
 - MEDC Secretary



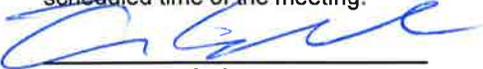
MEDC Agenda January 13, 2016

2. Consideration and possible action to approve an Administrative Services Agreement between the City of Manvel and the Manvel Economic Development Corporation and forward with recommendation to City Council.
3. Consideration and possible action to approve project 2015-01 – Large Road Sanitary Sewer Project; (tabled 11-30-2015)
Installing an 8” gravity sewer line approximately 2300 LF from Spillane at Large Road to the C1 Ditch including manholes and lift station improvements.
Authorizing President Kinlaw to execute a Memorandum of Understanding (MOU) between the MEDC and the City of Manvel, and forward with recommendation to City Council.”
4. Update on project 2015-02 - City of Manvel Water Plant Improvements;
Improvements at the School Road Water Plant and Corporate Drive Facility, to include installation of pumps and ground storage tank.
5. Consideration and possible action to approve project 2015-03 - SH 6 Water and Sewer Improvements Project; (tabled 11-30-2015)
Extending water and sewer from just west of 19310 Hwy 6, approximately 900 LF to the west on the south side of SH6 in the vicinity of the proposed Scott Funeral Home.
Authorizing President Kinlaw to execute a Memorandum of Understanding (MOU) between the MEDC and the City of Manvel, and forward with recommendation to City Council.
6. Consideration and possible action on a proposed project request by Manvel Seafood to install water and sewer lines to their property at the corner of Highway 6 and Palmetto; Manvel Blk 10 lot 1 to 12.
7. Consideration and possible action on a proposed project request by SHU-Chem Holdings for funding assistance related to the State Highway 6 water main extension.
8. Consideration and possible action on registering for the TEDC State Financing Programs for Economic Development Webinar on 1/20/2016. (Requested by Chad Bell)
9. Update by Raymond Ruiz on the 2015 Basic Economic Development Course, attended in December 2015.

VIII. ADJOURNMENT

CERTIFICATION

I, Tammy Bell, Secretary for the Manvel Economic Development Corporation, do hereby certify that the foregoing Agenda of the Manvel Economic Development Corporation is true and correct; and that I posted such notice on the bulletin board at the Manvel City Hall. A place convenient and readily accessible to the public on January 8 2016, in accordance with the Texas Open Meetings Act (Tex. Gov't. Code §551-041 - §551.050). Said notice remained posted for at least 72 hours preceding the scheduled time of the meeting.


TAMMY BELL, SECRETARY
MANVEL ECONOMIC DEVELOPMENT CORPORATION

NOTICE TO THE PUBLIC OF POSSIBLE QUORUMS

A quorum of the Manvel City Council, and Planning Development and Zoning Commission may be in attendance at the January 13, 2016 meeting of the Manvel Economic Development Corporation. If such be the case, this notice shall serve as notice of meeting pursuant to the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. There will be no official discussion of City business or action of the aforementioned bodies taken during the meeting.